

KEMSING PARISH COUNCIL

Clerk's Office, St. Edith Hall, Kemsing, Sevenoaks, Kent, TN15 6NA, Tel & Fax: 01732 762841

E-mail: kemsingpc@tiscali.co.uk

Minutes of a meeting held in the Small Hall, St. Edith Hall, Kemsing, on Wednesday, 21st January 2015 at 7.30 p.m.

PRESENT: Mrs. M. Cole (in the Chair)
Mr. A. Andrews, Mr. D. Bennett, Mr. B. Buttifant, Mr. G. Croughton, Mr. R. Dawes,
Mrs. S. Dickinson, Mr. P. Eaton, Mr. R. Lang, Mrs. M. Robarts, Mrs. R. Wedderburn

IN ATTENDANCE: 1 Member of the Public
2 Representatives from Kemsing Primary School PTA
4 Kemsing Primary School pupils

APOLOGIES: Dr. P. Walker

Mrs. Cole welcomed everyone to the meeting and invited Kemsing Primary School to provide an update on the swimming pool project. The project is now almost complete: the structure had been erected, filtration system was in place and it was hoped that the installation of the cubicles would be completed soon. Arrangements would be made to appoint qualified instructors/life guards before the swimming pool could be used. An official Open Day would take place in April 2015. Mrs. Cole asked if the swimming pool would be opened to the general public. The Chair of the PTA confirmed that Kemsing Primary School had anticipated making the facilities available to the wider community of Kemsing in due course. The Parish Council was presented with a gift made up from letters of appreciation from the pupils and Mrs. Cole thanked the PTA and Kemsing Primary School for all their hard work with this project.

7.36 p.m. The Kemsing Primary School representatives left the meeting.

1. **QUESTIONS FROM THE PUBLIC & PRESS**

There were no questions from the public or press.

2. **MINUTES**

Mrs. Cole proposed:

"That the Parish Council approves the minutes of the meetings held on 19th November 2014, Ref KPC/12/2014, subject to the following amendments:-

Page 3, paragraph 1, 4th line should read: 'Speed Watch – Mrs. Dickinson said that the Group had conducted two speed watch sessions in'

Page 2, paragraph 1, 3rd line should read: 'kitchen and WCs and alterations to access stairs to the first floor flat. The plans submitted also'"

CARRIED unanimously

The Parish Council RESOLVED that under the Public Bodies (Admission to meetings) Act 1960, the public and representatives of the press were to be excluded from the meeting during the consideration of items 3(a), 3(c) and 4(c) as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

3. **MATTERS ARISING FROM THE PREVIOUS MINUTES**

(a) **Saturday bus service for Kemsing (Minute 3(a) KPC/12/2014)**

This item was discussed in closed session.

(b) **Village Gateway – Childsbridge Lane (Minute 3(b) KPC/12/2014)**

The Parish Council was still waiting for a response from Mr. Chard.

➤ *The Clerk would write to Mr. Chard again.*

(c) Village car park (Minute 3(c) KPC/12/2014)

This item was discussed in closed session.

(d) Church Lane junction with Heaverham Road, Kemsing (Minute 5 KPC/10/2014)

Kent Highways and Transportation's had concluded that the matter would not be progressed. Road safety improvements were being prioritised to the sites most in need of changes and these schemes should all pass the set criteria.

4. **COMMITTEE AND OFFICER REPORTS**

(a) Planning Committee

Mr. Dawes proposed and Mrs. Cole seconded:

"That the Parish Council accepts the minutes of the meeting held on 24th November 2014, Ref No P/23/2014 and the minutes of the meeting held on 22nd December 2014, Ref No P/24/2014."

CARRIED unanimously

Mr. Dawes proposed and Mr. Andrews seconded:

"That the Parish Council accepts the minutes of the meeting held on 12th January 2015, Ref No P/01/2015, subject to the following amendment:-

Page 2, paragraph 7, 7th line should read : 'could be reduced by 1 metre but no more, otherwise it would impinge on the floor space, making'"

CARRIED 11 in favour, 1 abstention {Mrs. Roberts}

(b) Recreation Grounds Committee

Mrs. Dickinson proposed and Mrs. Wedderburn seconded:

"That the Parish Council accepts the minutes of the meeting held on 26th November 2014, Reference RG/05/2014, including the following recommendation:

Item 2(m) - "That the Committee recommends to the Parish Council that the installation of the memorial seat should be paid for from the Parish Council's General Contingency Fund."

CARRIED unanimously

(c) Finance Committee

This item was discussed in closed session.

(d) Report from Chairman

There was no report from the Chairman.

(e) Reports from Councillors

Proposed footbridge installation at Otford Railway Station : Mr. Buttifant had attended an open session event at Otford on 14th January 2015, regarding Network Rail's proposal to replace the existing foot crossing at Otford Railway Station with a footbridge.

Mr. Buttifant would seek the view of Otford Parish Council on this proposal and would report back at a future Parish Council meeting.

(f) Report from District Councillors

There were no reports from District Councillors.

5. **KEMSING PAVILION TRUST – REQUEST TO CREATE ADDITIONAL FOOTPATH FROM THE TENNIS COURT CAR PARK TO THE SIR MARK COLLET PAVILION**

Members considered a letter dated 13th November 2014 from the Kemsing Pavilion Trustees, asking the Parish Council's permission to create a footpath on the section of land between the tennis court fence and the hedgerow. This was raised as a result of a recent risk assessment during which a safety concern presented by the narrow footway from the tennis court car park to the Pavilion (alongside Heaverham Road).

Although the Trust offered to fund the project, it required permission from the Parish Council and the Kemsing Lawn Tennis Club.

After the debate, Mrs. Cole proposed:

“That the Parish Council writes back to the Pavilion Trustees to enquire whether they had sought the view of the Kemsing Lawn Tennis Club.”

CARRIED unanimously

6. **CONSULTATIONS**

(a) Electoral Review of Kent County Council

Members noted the public consultation on a review conducted by The Local Government Boundary Commission.

Mr. Croughton proposed and Mrs. Cole seconded:

“That the Parish Council responds that it has no suggestions for any changes or amendments in Kemsing.”

CARRIED unanimously

8.16 p.m. Under the Public Bodies (Admission to meetings) Act 1960, the public and representatives of the press were excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

3(a) Saturday bus service for Kemsing (Minute 3(a) KPC/12/2014)

The details of the discussion are contained in a confidential document.

3(c) Village car park (Minute 3(c) KPC/12/2014)

The details of the discussion are contained in a confidential document.

4(c) Finance Committee

Mr. Eaton proposed and Mr. Croughton seconded:

“That the minutes of the meeting held on 17th December 2014, Reference F/133/14, be accepted with the inclusion of the recommendations in Items 3, 5 & 8 (discussed in closed session), and also the recommendation discussed in Item 6 :- Precept requirement :

“That the Finance Committee recommends to full Council to approve a precept requirement of £97,000 for the 2015/16 financial year.”

CARRIED unanimously

9.00 p.m. The meeting was re-opened to the press and public.

7. **DONATIONS & SUBSCRIPTIONS**

(a) Sevenoaks & Swanley Citizens Advice Bureau

Mr. Croughton proposed and Mr. Buttifant seconded:

“That the Parish Council makes a financial contribution of £600 to the Sevenoaks & Swanley Citizens Advice Bureau for the 2015/16 financial year.”

Mr. Bennett proposed and Mrs. Cole seconded:

“To amend the above proposal to read as follows:

That the Parish Council makes a financial contribution of £300 to the Sevenoaks & Swanley Citizens Advice Bureau for the 2015/16 financial year.”

CARRIED 10 in favour, 1 abstention

The resolution, as amended, was CARRIED unanimously

- (b) **Campaign to Protect Rural England (CPRE)**
Mr. Bennett and Mrs. Cole expressed having non pecuniary interests as being members of the CPRE.
Mrs. Cole proposed:
“That the Parish Council continues its existing membership for a further year at £36 per annum.”
CARRIED unanimously

8. **ACCOUNTS FOR PAYMENT**
Mr. Eaton proposed and Mr. Croughton seconded:
“That the Parish Council approves the payment list (vouchers 189 - 236) and notes the receipt list (vouchers 19 - 25).”
CARRIED unanimously

9. **INFORMATION REPORT - The following information was noted:**
(a) MDH Horticultural Contractors – The Parish Council noted a letter dated 29th November 2014 advising that Mr. Harrington would be retiring as from 2nd January 2015, but the company would continue under the same name.
(b) Oaks Christmas Lunch Steering Group – thank you letter for the Parish Council’s contribution towards the Christmas lunch for senior residents was noted. Otford Surgery had kindly agreed to make available their car park at the Kemsing Surgery for the event.
(c) Kent Community Speed Watch News Brief – newsletter was noted.
(d) Kemsing Pavilion Trust – Letter dated 17th November 2014 regarding the Trust Deed was noted.
(e) Kent Wildlife Trust – Wild Kent magazine
(f) Society of Local Councils Clerks – The Clerk magazine – November 2014
(g) Clerks & Councils Direct magazine – November 2014 and January 2015 editions
(h) Invitation to the Civic Service at Rochester Cathedral – Tuesday, 10th March 2015 commencing at 11.00 a.m.
(i) Defra Funding Petition – Action with Communities in Rural Kent : ACRE had started a petition to retain Government funding which is proposed to cut investment into the ACRE network.

10. **MATTERS TO BE RAISED AT THE NEXT MEETING & GOOD NEWS**
There were no matters raised.

11. **DATE OF NEXT MEETING**
Wednesday, 18th February 2015

The meeting closed at 9.10 p.m.

Signed : Chairman

Date :