

KEMSING PARISH COUNCIL

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**Minutes of a meeting held in the Small Hall, St. Edith Hall, Kemsing,
on Wednesday, 20 March 2013 at 7.30 p.m.**

PRESENT: Mrs. M. Cole (in the Chair)
Mr. D. Bennett, Mr. B. Buttifant, Mr. G. Croughton, Mr. R. Dawes,
Mrs. S. Dickinson, Mr. P. Eaton, Mr. R. Lang, Mrs. M. Robarts, Dr. P. Walker,
Mrs. R. Wedderburn

IN ATTENDANCE: Mrs. Y. Tredoux (Clerk)
Mr. C. Arnold – Item 3 {arrived 7.45 p.m.}

APOLOGIES: None

1. **MINUTES**

Mrs. Cole proposed:

“That the minutes of the meeting held on 20 February 2013, Ref KPC/02/2013, be approved.”

CARRIED unanimously

2. **MATTERS ARISING FROM THE MINUTES**

(a) Speeding along Childsbridge Lane (Minute 2(a) KPC/02/2013)

Mrs. Wedderburn had represented the Parish Council at the Sevenoaks Joint Transportation Board meeting on Wednesday, 13th March 2013. County Councillor Mr. N. Chard called for a joint meeting with the interested parties (Kemsing Parish Council, Seal Parish Council, Kent County Council, Network Rail and West Kent Police), to discuss details of the proposed scheme in full. The Kent Highway Engineer, Mr. S. Noad offered to coordinate the meeting.

(b) Village car park – Community Right to Bid (Minute 2(b) KPC/02/2013)

The draft application was approved, and with the suggested amendments from members incorporated as appropriate, would be forwarded to Sevenoaks District Council for consideration.

(c) Library Services (Minute 2(c) KPC/02/2013)

The public meeting took place on Tuesday, 26th February 2013 and 25 residents attended and presented their suggestions, which would be reported back to Kent County Council.

(d) Bus shelter at Greenlands Road (Minute 2(d) KPC/02/2013)

A third quotation for the refurbishment of the shelter had been obtained.

Mr. Croughton proposed and Mr. Dawes seconded:

“That the Parish Council accepts the quotation dated 20 February of £500 (VAT not included) for the refurbishment of the bus shelter.”

CARRIED unanimously

(e) Councillor Casual Vacancy (Minute 2(f) KPC/02/2013)

The vacancy was advertised. Applications should be received before 1 May 2013.

(f) Family Fun Days (Minute 5 KPC/02/2013)

The provisional date for the Family Fun Day in Kemsing is Wednesday, 7th August 2013.

7.45 p.m. The meeting was adjourned to allow for public participation.

3. **6th SEVENOAKS (KEMSING) SCOUT GROUP**

Group Scout Leader, Mr. C. Arnold, provided an update on their plans for the erection of a new scout hall and demolition and restoration of the old site on the Common Field. They have received planning permission for the new scout hall and are now in the process of fundraising. Some 6 weeks ago the Scouts have formed a group to explore funding opportunities and they have actively started with fundraising activities, including articles in the local press, talks with local businesses at Chaucer Business Park and have also displayed posters at the recent Scout Jumble Sale which had been held at the St. Edith Hall. They are considering applying for grants from the Entrust (Landfill Communities Trust) and the local Cory Environmental Resource Management Landfill at Greatness, which could potentially secure some 90% of the required amount needed for the new building. They are considering making the 'community building' (named The North Downs Scout Centre) available for any other youth organisations and they are hoping that the new building and facilities would attract more members.

Mr. Arnold was thanked for his contribution and he left the meeting.

7.55 p.m. *The meeting was reconvened.*

4. **QUESTIONS FROM THE PUBLIC & PRESS**

There were no questions from the public and/or press.

5. **LICENCE TO OCCUPY THE LAND TO THE REAR OF 37 PARK LANE, KEMSING**

The landowner relocated and the licence automatically terminated. Mr. Willmore kindly offered to keep the area tidy.

6. **SPEEDING IN NOAH'S ARK**

The Noah's Ark Residents' Association (NARA) asked the Parish Council's assistance to resolve speeding issues in the area. The Clerk had asked Kent Highway Services for their advice and they have indicated that it may be necessary to commission a speed survey for the area and asked the Parish Council to identify which specific area is affected the worst.

RESOLVED: To ask NARA to raise this at their AGM in April to identify the worst affected area.

7. **GRASS VERGE DAMAGE**

(a) Childsbridge Lane

A concerned resident highlighted the damage to the grass verges in Childsbridge Lane which is caused by vehicles being parked on the grass verges whilst building works are being carried out.

(b) St. Edith Road

Damage to the grass verge on the bank at the entrance to The Box House, St. Edith Road, was also noted.

RESOLVED: To ask Kent County Council to take appropriate action to repair the damaged grass verges at the top of Childsbridge Lane (near the post box), on the west side of Childsbridge Lane (on the north side of Collett Road), and on the west side of Childsbridge Lane (on the south side of Collett Road, opposite the BT telephone box), and the grass bank at the entrance to the Box House in St. Edith Road.

8. **TREES IN THE VILLAGE COMPETITION 2013 – THE KENT MEN OF THE TREES**

The Parish Council agreed not to take part in the competition.

9. **TREES – FAIRFIELD CLOSE**

A resident asked the Parish Council to trim a tree at the rear of the property at Fairfield Close, (owned land owned by the Parish Council). A quotation to trim the tree, including clearing the path to the balancing pond for which the Parish Council is responsible, would be obtained.

10. **CONSULTATIONS**

- (a) Strategic Road Network and the Delivery of Sustainable Development – Department for Transport
The Parish Council was asked to comment on the consultation on the revised policy setting out the role of the strategic road network in enabling economic growth.
RESOLVED: Kemsing Parish Council has no comment on this consultation.

11. **COMMITTEE AND OFFICER REPORTS**

- (a) Planning Committee
Mr. Dawes proposed and Mr. Croughton seconded:
“That the Parish Council accepts the minutes of the meeting held on 18 February 2013, Ref No P/02/2012.”
CARRIED unanimously

Mr. Dawes proposed and Mr. Croughton seconded:
“That the Parish Council accepts the minutes of the meeting held on 4 March 2013, Ref No P/03/2012.”
CARRIED unanimously

- (b) Downland Management Committee
Mr. Bennett proposed and Mr. Buttifant seconded:
“That the Parish Council accepts the minutes of the meeting held on 27 February 2013, Ref No DM/01/2013.”
CARRIED unanimously

- (c) Report from Chairman
There was no report from the Chairman.

- (d) Reports from Parish Councillors
Fly-tipping : Mr. Buttifant drew attention to the number of items, including tyres, which had been dumped in Honey Pot Lane. This would be reported to Sevenoaks District Council.

Quality Parish & Town Council Scheme : Mr. Croughton reported that the National Association of Local Councils is currently reviewing the scheme and has subsequently introduced a 3-week consultation. Some members thought that it would be beneficial to consider applying for Quality Status to enjoy the potential benefits. Unfortunately this is a very short time limit and the Clerk would try to find out the exact proposals which would be circulated to Councillors for their comments.

12. **DONATIONS & SUBSCRIPTIONS**

- (a) Play Place
Dr. Walker proposed and Mr. Croughton seconded:
“That the Parish Council makes a further donation to Play Place for the Youth Club provision in Kemsing for the current financial year (ending 31st March 2013) of £1,100”.
CARRIED unanimously

Mr. Eaton proposed and Dr. Walker seconded:
“That future donations to Play Place would be made on a monthly basis, amount to be confirmed at the April Parish Council meeting.”
CARRIED unanimously

- (b) Kent Tree & Pond Partnership
Mrs. Coplestone, Tree Warden for Kemsing, asked the Parish Council to consider making a financial contribution to the scheme.
Dr. Walker proposed and Mr. Bennett seconded:
“That the Parish Council makes a financial contribution of £85 towards the scheme.”
CARRIED unanimously

13. ACCOUNTS FOR PAYMENT

Mr. Eaton proposed and Dr. Walker seconded:

“That the Parish Council approves the list of payments (Vouchers 253 to 275) and to note the receipt (Voucher 34)”.

CARRIED unanimously

14. INFORMATION REPORT

The following information was noted:

- (a) Society of Local Council Clerks – The Clerk magazine (March 2013)
- (b) Clerks & Councils Direct – March issue
- (c) Sevenoaks District Community Safety Partnership – Community Safety News March issue
{previously circulated to Councillors on 11 March 2013}
- (d) Kent's First Speed Watch Practitioner Mini-Conference – Invitation
- (e) Department for Communities and Local Government – Notes on Neighbourhood Planning Edition 4
{previously circulated to Councillors on 11 March 2013}
- (f) Kent Association of Local Councils – Parish News March 2013 edition *{previously circulated to Councillors on 11 March 2013}*
- (g) National Association of Local Councils – Direct Information Service Issues 802, 803 & 804
- (h) Action with Communities in Rural Kent - Rural News issue 126

15. MATTERS TO BE RAISED AT THE NEXT MEETING & GOOD NEWS

There were no matters discussed.

16. COMMON FIELD RECREATION GROUND TRUST

Members noted drawings and a letter from the Kemsing Lawn Tennis Club advising that they are applying for planning permission to build a new clubhouse to replace the building which was destroyed in the fire last year.

17. DATE OF NEXT MEETING

17 April 2013 at 7.30 p.m.

The meeting closed at 9.22 p.m.

Signed by Chairman : Date: