

KEMSING PARISH COUNCIL

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**Minutes of a meeting held in the Small Hall, St. Edith Hall, Kemsing,
on Wednesday, 18th June 2014 at 7.30 p.m.**

- PRESENT: Mr. G. Croughton (in the Chair)
Mr. A. Andrews, Mr. D. Bennett, Mr. B. Buttifant, Mr. R. Dawes,
Mrs. S. Dickinson, Mr. P. Eaton, Mr. R. Lang, Mrs. M. Roberts, Dr. P. Walker
- IN ATTENDANCE: 5 Members of the Public
Mrs. Y. Tredoux (Clerk)
- APOLOGIES: Mrs. M. Cole, Mrs. R. Wedderburn

1. **MINUTES**

Mr. Croughton proposed:

"That the Parish Council approves the minutes of the meeting held on 21st May 2014, Ref KPC/05/2014."

CARRIED unanimously

2. **MATTERS ARISING FROM THE LAST MINUTES**

(a) Sewer at School Alley (Footpath SR35) (Minute 8(a) KPC/05/2014)

The site meeting with Thames Water took place on Thursday, 12th June. Thames Water had agreed to carry out 6 monthly tree root clearance work in the future which would hopefully reduce the risk of blockages.

(b) Proposed changes in the bus time table (431/432) service for Kemsing (Minute 8(b) KPC/05/2014)

Members noted a letter received from Noah's Ark Residents' Association supporting the Parish Council's endeavour to arrange a Saturday afternoon bus service between Sevenoaks and Kemsing. The service was in the process of being registered and it was hoped that it would commence on Saturday, 5th July 2014. Seal Parish Council had not yet confirmed whether they would be able to contribute towards the project.

(c) CCTV (Minute 8(c) KPC/05/2014)

Sevenoaks District Council had advised that they were looking to decrease rather than increase their CCTV system. Consideration for installing cctv cameras would also take into account the number of crime incidents recorded.

The report for the provision of CCTV cameras in Kemsing was reviewed and it *was agreed that no further action was needed. The report would be reviewed when it was deemed necessary.*

RESOLVED: That Item 2(e) be brought forward.

(e) Kemsing Primary School Swimming Pool refurbishment project (Minute 5 KPC/03/2014)

The Parish Council was asked to consider a request from the school for financial support of £20,000 towards the project. The Chairman expressed his sincere sympathy for the predicament which the school had found itself in with regards to the current state of the swimming pool, but warned Members that the Parish Council was also facing a very difficult situation at the moment in view of another extremely important project which would affect the Parish Council's finances and would be of utmost importance to the village as a whole. It was suggested that the school's request be referred to the Finance Committee who would be asked to investigate to what extent the Parish Council would be able to assist the school. Mr. Bennett also felt that the Parish Council should keep all its reserves concentrated on the potential project which would affect the village car park. Some Members felt that the school and PTA had already raised a significant amount of money towards the project and that the Parish Council should provide the financial support necessary to start the work at the end of July.

Dr. Walker proposed and Mr. Buttifant seconded:

“To defer further consideration on this matter to the July Parish Council meeting in order for the Parish Council to explore funding opportunities.”

Dr. Walker withdrew the above resolution before it was moved to a vote.

Mr. Andrews proposed and Dr. Walker seconded:

“That the Parish Council makes available £10,000 to Kemsing Primary School with immediate effect, and makes another £10,000 available to Kemsing Primary School in 3 months’ time.”

CARRIED 8 in favour, 1 against, 1 abstention

Mr. Bennett said that these funds should be paid from the Parish Council’s Free Reserve Fund and asked the Parish Council to consider whether to replenish the fund from the Precept, and if so, to agree a repayment amount and repayment period.

The Finance Committee would consider this issue at its next meeting, with a recommendation to the full Parish Council.

7.55 p.m. The Press and Public were excluded for the duration of the next item, due to the confidential nature of the business transacted.

(d) Village car park (Minute 13 KPC/05/2014)

The confidential discussion in relation to the future of the village car park is contained in a separate document.

8.30 p.m. The meeting was reconvened and the Public were re-admitted.

8.31 p.m. The meeting was adjourned to allow for public speaking.

3. **QUESTIONS FROM THE PUBLIC & PRESS**

Mr. P. Burfield said that the St. Edith Hall Management Committee was “understaffed” and asked the Parish Council to consider appointing 2 new trustees onto the St. Edith Hall Management Committee.

8.33 p.m. The meeting was reconvened.

4. **St. EDITH CLUB ROOM**

The St. Edith Club had offered a room at the rear of the Club to the St. Mary’s Church, to be used as an office following the loss of the Parish Office in the Church Hall. The Club did not wish to sublet the room and asked the St. Edith Hall Management Committee’s approval to this temporary arrangement, until such time that a replacement Church Hall had been constructed. Members noted a letter dated 9th June from the SEHMC confirming that the Trustees had no objection to this proposal.

5. **ST. EDITH HALL MANAGEMENT COMMITTEE – END OF YEAR ACCOUNTS**

The accounts for the financial year ending 31st March 2014 were noted.

6. **ADDITIONAL FAMILY FUN DAY**

West Kent Extra was proposing to arrange another Family Fun Day on 22nd August and asked permission to use the Common Field Recreation Ground on this day between 11 a.m. and 3 p.m. This event would be provided free of charge to all the local residents.

6. **COMMITTEE AND OFFICER REPORTS**

(a) Planning Committee

Mr. Dawes proposed and Mr. Croughton seconded:

“That the Parish Council notes the minutes of the meeting held on 12 May 2014, Ref No P/09/2014.”

CARRIED unanimously

Mr. Dawes proposed and Mr. Andrews seconded:

"That the Parish Council notes the minutes of the meeting held on 27 May 2014, Ref No P/10/2014."

CARRIED unanimously

Mr. Dawes proposed and Mr. Croughton seconded:

"That the Parish Council notes the minutes of the meeting held on 9 June 2014, Ref No P/11/2014."

CARRIED unanimously

(b) Recreation Grounds Committee

Mrs. Dickinson proposed and Mr. Lang seconded:

"That the Parish Council notes the minutes of the meeting held on 28 May 2014, Ref No RG/02/2014."

CARRIED unanimously

(c) Finance Committee

Mr. Eaton proposed and Mr. Bennett seconded:

"That the Parish Council notes the minutes of the meeting held on 11 June 2014, Ref No F/131/2014, excluding Item 4 (Donations, grants and subscriptions)."

CARRIED unanimously

Drawing attention to Item 4 (Donations, grants and subscriptions policy) Mr. Eaton proposed and Dr. Walker seconded that:

"The Parish Council adopts the policy as recommended by the Finance Committee and circulated with the agenda."

Mr. Bennett proposed and Mr. Andrews seconded the following amendment:

"That the Parish Council adopts the policy as recommended by the Finance Committee and circulated with the agenda, subject to the following amendments:-"

- *Paragraph 6 (heading) - remove "and performance management.*
- *Paragraph 6, last sentence - remove "Kemsing Parish Council recognises that performance management is an important means of showing that the public money is spent in the right way and achieves best value."*

The amended proposal was CARRIED unanimously

(d) Report from Chairman

There was no report from the Chairman.

(e) Reports from Councillors

No reports were received from Councillors.

(f) Report from District Councillors

No reports were received from District Councillors.

7. DONATIONS & SUBSCRIPTIONS

(a) Oaks Steering Group

Mr. Croughton proposed

"That the Parish Council makes available £350 towards the Christmas Senior Dinner to be held on 6th December 2014."

CARRIED unanimously

8. ACCOUNTS FOR PAYMENT

Mr. Eaton proposed and Dr. Walker seconded:

“That the Parish Council approves the list of payments (Vouchers 27 to 56).”

CARRIED unanimously

9 INFORMATION REPORT

- (a) Sevenoaks District Community Safety Newsletter – May 2014
- (b) Action with Communities in Rural Kent Rural Newsletter – Issue 137
- (c) National Association of Local Councils – Direct Information Service – Issue 834, 835
- (d) Action with Communities in Rural Kent - Oast to Oast newsletter
- (e) Kent Association of Local Councils – The Parish Newsletter

10. MATTERS TO BE RAISED AT THE NEXT MEETING & GOOD NEWS

There were no matters discussed.

11. DATE OF NEXT MEETING

Wednesday, 16th July 2014.

The meeting closed at 8.48 p.m.

Signed by Chairman : Date: