

**KEMSING PARISH COUNCIL**

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**Minutes of a meeting held in the Small Hall, St. Edith Hall, Kemsing,  
on Wednesday, 17<sup>th</sup> June 2015 at 7.30 p.m.**

PRESENT: Mrs. M. Cole (in the Chair)  
Mr. A. Andrews, Mr. D. Bennett, Mr. P. Burfield, Mr. B. Buttifant,  
Mr. G. Croughton, Mr. R. Dawes, Mrs. S. Dickinson, Mr. P. Eaton,  
Mr. R. Lang, Mrs. M. Robarts, Dr. P. Walker

IN ATTENDANCE: District Councillor Mr. S. Reay  
Mrs. Y. Tredoux (Clerk)

APOLOGIES: Mrs. R. Wedderburn-Day

**1. QUESTIONS FROM THE PUBLIC & PRESS**

There were no questions from the public or press.

**2. MINUTES**

Mrs. Cole proposed:

*"That the Parish Council approves the minutes of the meeting held on 20<sup>th</sup> May 2015, Ref KPC/05/2015, previously circulated."*

**CARRIED** 10 in favour, 2 abstentions

*The Parish Council RESOLVED to defer Items 3 (a) and 3 (b) until after Item 8 (c) on the agenda.*

**3. MATTERS ARISING FROM THE PREVIOUS MINUTES**

(a) Saturday bus service for Kemsing (Minute 10(a) KPC/05/2015)

Please see minute 3 (a) after Item 9.

(b) Village car park (Minute 10(c) KPC/05/2015)

Please see minute 3 (b) after Item 9.

(c) Village Gateway – Childsbridge Lane (Minute 10(a) KPC/05/2015)

A reply was awaited from Mr. Chard.

(d) Community defibrillation (Minute 13 KPC/05/2015)

The defibrillator had been installed on the wall at the main entrance to the St. Edith Hall. The Community First Responders Sevenoaks Team, in partnership with the South East Coast Ambulance NHS Foundation Trust, is maintaining four defibrillators in Otford and two in Seal Parish, and had kindly offered to take control of the maintenance of the unit in Kemsing. The unit was included on the Parish Council's insurance.

(e) Closure of Post-Offices (Minute 3(d) KPC/03/2015)

Post Office Limited confirmed in a letter dated 1<sup>st</sup> June 2015 that the proposal to move the Dynes Road Post Office (8 the Parade, Dynes Road) to Kemsing News (1 The Parade, Dynes Road), had been approved. The current branch would close at 17:30 on Tuesday, 30<sup>th</sup> June 2015 and the new branch would open at 13:00 on Wednesday, 1<sup>st</sup> July 2015.

*The Clerk would send a letter of appreciation to the Post Master thanking her for her service to Kemsing residents over the years.*

- (f) Grass verges along Childsbridge Lane – Minute 4 (c)(i) KPC/04/2015  
Kent County Council Highways and Transportation had informed the Clerk that the contractors would visit the areas and apply topsoil and grass seed where required in order to improve the condition of the verges.

#### 4. **COMMITTEE AND OFFICER REPORTS**

(a) Planning Committee

Mr. Dawes proposed and Mr. Andrews seconded:

*“That the Parish Council notes the minutes of the meetings held on 1<sup>st</sup> June 2015, Ref No P/08/2015 and 8<sup>th</sup> June 2015, Ref No P/09/2015.”*

**CARRIED** unanimously

(b) Recreation Grounds Committee

Mrs. Dickinson proposed, seconded by Mrs. Cole:

*“That the Parish Council notes the minutes of the meeting held on 27<sup>th</sup> May 2015, Ref No RG/03/2015.”*

**CARRIED** unanimously

Referring to Item 11(a), Mr. Bennett and Mr. Dawes asked the Committee to re-consider Wrotham Bowls Club's request to make land available for permanent lease to the Club.

(c) Report from Chairman

There was no report received from the Chairman.

(d) Reports from Councillors

There were no reports received from Councillors.

(e) Report from District Councillors

District Councillor Mr. S. Reay gave a brief summary of the matters he had been dealing with since being elected. These included housing issues, a potential tree disease District wide and a visit with the District Council's Planning Enforcement Officer at a site in Kemsing.

#### 5. **DONATIONS & SUBSCRIPTIONS**

*Mr. Bennett declared having a non-pecuniary interest as a Member of Kent Wildlife Trust.*

(a) Kent Wildlife Trust

Mr. Bennett proposed, seconded by Mr. Eaton:

*“That the Parish Council renews the annual subscription of £49.”*

**CARRIED** unanimously

(b) East Facing Slips on M25 at an appropriate location in the vicinity of Junction 5

Members considered a request for a financial contribution to the Working Group which was set up to develop an economic benefits study on the above proposal.

Mrs. Cole proposed:

*“That the Parish Council rejects the above request for financial support.”*

**CARRIED** unanimously

#### 6. **ACCOUNTS FOR PAYMENT**

Mr. Eaton proposed, seconded by Dr. Walker:

*“That the Parish Council approves the list of payments (Vouchers 45 – 62) and notes the list of receipts (Vouchers 1 – 4).”*

**CARRIED** unanimously

**7. CONSULTATIONS**

(a) Electoral Review of Kent – Draft recommendations

The future electoral arrangements for Kent County Council which had been published by the Local Government Boundary Commission for England, were noted.

**8. INFORMATION REPORT - *The following information was noted:***

(a) Pensions Regulator

The Parish Council had received confirmation from The Pensions Regulator that the starting date for the Parish Council's automatic enrolment would be 1<sup>st</sup> February 2017. Further details would be received in the forthcoming months.

(b) Request to install convex mirrors at the junctions with Beechy Lees Road/Pilgrims Way and Park Hill Road/Pilgrims Way

The Clerk received a letter from a concerned resident asking the Parish Council to consider installing convex mirrors at both these junctions due to the restricted sight lines when approaching Pilgrims Way from either of these roads. The request would be forwarded to Kent County Council Highways and Transportation for consideration.

(c) St. Edith Hall Management Committee – End of year accounts

The accounts for the financial year ending 31<sup>st</sup> March 2015 were noted.

*8.03 p.m. The Parish Council RESOLVED to exclude the Public and Press for the duration of the discussion of the following two items under the Public Bodies (Admission to meetings) Act 1960, as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

**3.**

(a) Saturday bus service for Kemsing (Minute 10(a) KPC/05/2015)

The details of the discussion are contained in a separate confidential report.

(b) Village car park (Minute 10(c) KPC/05/2015)

The details of the discussion are contained in a separate confidential report.

*8.20 p.m. The Parish Council RESOLVED to re-open the meeting to the Public and Press.*

**9. MATTERS TO BE RAISED AT THE NEXT MEETING & GOOD NEWS**

(a) St. Edith Road footpath – overhanging vegetation near the bus stop

Mr. Dawes has been asked by residents in Park Lane and Rushy Mead if the overhanging branches obstructing the footpath, could be cleared. Mr. Buttifant responded that the relevant property owners had already received written requests from the Parish Council to cut back the vegetation. Mr. Buttifant was also attending a meeting tomorrow (18<sup>th</sup> June 2015) with the Parish Council's Highway Steward and the District Manager for Sevenoaks and would bring the matter to their attention.

**10. DATE OF NEXT MEETING**

Wednesday, 15<sup>th</sup> July 2015

The meeting closed at 8.25 p.m.

Signed by Chairman : ..... Date: .....