

**KEMSING PARISH COUNCIL**

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**Minutes of a meeting held in the Small Hall, St. Edith Hall, Kemsing,  
on Wednesday, 15<sup>th</sup> July 2015 at 7.30 p.m.**

PRESENT: Mrs. M. Cole (in the Chair)  
Mr. A. Andrews, Mr. D. Bennett, Mr. P. Burfield, Mr. B. Buttifant,  
Mr. G. Croughton, Mr. R. Dawes, Mr. P. Eaton, Mrs. M. Robarts,  
Dr. P. Walker, Mrs. R. Wedderburn-Day

IN ATTENDANCE: Mrs. Y. Tredoux (Clerk)

APOLOGIES: Mr. R. Lang  
District Councillor Mr. S. Reay

**1. QUESTIONS FROM THE PUBLIC & PRESS**

There were no questions from the public or press.

**2. MINUTES**

Mrs. Cole proposed:

*"That the minutes of the meetings held on 17<sup>th</sup> June 2015, Ref KPC/06/2015, be approved."*

CARRIED unanimously

**3. MATTERS ARISING FROM THE PREVIOUS MINUTES**

*7.34 p.m. Under the Public Bodies (Admission to meetings) Act 1960, the public and representatives of the press were excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business transacted.*

(a) Saturday bus service for Kemsing (Minute 2 (a) KPC/06/2015)  
Details of the discussion are contained in a separate confidential report.

(b) Village car park (Minute 2 (b) KPC/06/2015)  
Details of the discussion are contained in a separate confidential report.

*8.41 p.m. The meeting was reconvened and opened to the Public and Press.*

(c) Village Gateway – Childsbridge Lane (Minute 3 (c) KPC/06/2015)  
A reply is awaited from Mr. Chard. The Clerk and Mr. Buttifant would pursue this further.

**4. COMMITTEE AND OFFICER REPORTS**

(a) Planning Committee

Mr. Dawes proposed and Mr. Croughton seconded:

*"That the Parish Council notes the minutes of the meeting held on 22<sup>nd</sup> June 2015, Ref No P/10/2015."*

CARRIED unanimously

(b) Finance Committee

Mr. Eaton proposed, seconded by Mr. Bennett:

*"That the Parish Council notes the minutes of the meeting held on 3<sup>rd</sup> June 2015, Ref No F/134/15 and that the Parish Council approves the following recommendations:-*

(i) *Minute 3 (b) - Financial Regulations (Minute 2(b) F/133/14) – That the Parish Council adopts the revised Financial Regulations as circulated.*

- (ii) *Minute 3 (c) - Insurance (Minute 2(c) F/ 133/ 14) – That the Parish Council does not renew the separate office equipment policy as the equipment will be covered within the Parish Council’s main insurance policy at no additional cost.*
- (iii) *Minute 4 – Accounts for the year ending 31<sup>st</sup> March 2015 and Internal Auditor’s report – That the Parish Council endorses the Finance Committee’s recommendation that agenda papers should be posted to Councillors.”*

CARRIED unanimously

(c) Downland Management Committee

Mr. Bennett proposed and Mr. Buttifant seconded:

*“That the Parish Council notes the minutes of the meeting held on 24<sup>th</sup> June 2015, Reference DM/02/2015.”*

*Mrs. Wedderburn said that she was present at this meeting and it was not recorded as such. Subject to the amendment, the minutes were noted.*

CARRIED unanimously

(d) Report from Chairman

*Rural Housing Trust meeting – Mrs. Cole reminded Councillors that an informal meeting would be held on Monday, 27<sup>th</sup> July 2015 at 10 a.m. and invited Councillors to inform the Clerk by 22<sup>nd</sup> July if they wished to attend.*

(e) Reports from Councillors

*White Lodge Care Home in West End – Mrs. Wedderburn said that the Care Home had closed.*

(f) Report from District Councillors

There were no reports received.

5. **PARISH COUNCILLOR VACANCY**

Mrs. Dickinson had resigned from the Parish Council with effect from 3<sup>rd</sup> July 2015 as a result of a decision to re-locate to a different area.

*The Clerk would inform Sevenoaks District Council accordingly.*

6. **CAR PARK LIGHTS NEAR THE TENNIS COURTS, HEAVERHAM ROAD**

The existing contract with British Gas expires on 5<sup>th</sup> August 2015. Members considered a document prepared by the Clerk (circulated to Councillor prior to the meeting).

Mrs. Cole proposed:

*“That the Parish Council accepts the new 12 month contract (10.51p/kw unit charge and 22.67p standing charge).”*

CARRIED unanimously

7. **DONATIONS & SUBSCRIPTIONS**

(a) Kemsing Boxing Club

The Parish Council was asked to consider providing a financial contribution for the Kemsing Boxing Club to purchase a mini bus and new equipment.

It was noted that the Play Place Youth Club had not been running youth club sessions for the past few months now due to a decline in the number of young people attending. Therefore it was suggested that the funds allocated to the youth club, could, instead, be donated to the Kemsing Boxing Club.

It was agreed that the donation of £1,000 to the Kemsing Boxing Club will be funded from the budget code funding currently allocated for Play Place.

Members discussed the suitability and practicality of purchasing a mini bus against the possibility of hiring a bus when needed but it was considered that this was a decision for the Boxing Club.

Mr. Eaton proposed, seconded by Mr. Dawes:

*“That the Parish Council makes available £1,000 as a financial contribution towards the Club, with the condition that the Club provides the Parish Council with a breakdown of how the funds were spent.”*

**CARRIED** unanimously

(b) Oaks Christmas Lunch Steering Group

Mr. Eaton proposed and Mrs. Cole seconded:

*“That the Parish Council makes a financial contribution of £350 to Kemsing Primary School in support of the Senior Christmas Lunch, to be held on 5<sup>th</sup> December 2015.”*

**CARRIED** 10 in favour, 1 abstention {Mr. Croughton}

(c) Victim Support

Mr. Eaton proposed, seconded by Mrs. Wedderburn:

*“That the Parish Council makes a financial contribution of £100 to Victim Support.”*

**CARRIED** 7 in favour, 3 abstentions

8. **ACCOUNTS FOR PAYMENT**

Mr. Eaton proposed, seconded by Dr. Walker:

*“That the Parish Council approves the list of payments (Vouchers 63 – 88) and notes the list of receipts (Vouchers 5 – 7)”.*

**CARRIED** unanimously

9. **CONSULTATIONS**

There were no consultations to consider.

10. **INFORMATION REPORT - The following was noted:**

(a) Society of Local Council Clerks – The Clerk magazine – July 2015.

(b) Action with Communities in Rural Kent – Oast to Oast magazine – Summer 2015.

11. **MATTERS TO BE RAISED AT THE NEXT MEETING & GOOD NEWS**

There were no matters raised.

12. **DATE OF NEXT MEETING**

Wednesday, 16<sup>th</sup> September 2015

The meeting was closed at 8.25 p.m.

Signed by Chairman : ..... Date: .....