

KEMSING PARISH COUNCIL

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**Minutes of a meeting held in the Small Hall, St. Edith Hall, Kemsing,
on Wednesday, 17 July 2013 at 7.30 p.m.**

- PRESENT: Mrs. M. Cole (in the Chair)
Mr. A. Andrews, Mr. D. Bennett, Mr. B. Buttifant, Mr. G. Croughton, Mr. R. Dawes,
Mrs. S. Dickinson, Mr. P. Eaton, Mrs. M. Robarts, Dr. P. Walker
- IN ATTENDANCE: 3 Members of the Public
Mrs. Y. Tredoux (Clerk)
- APOLOGIES: Mr. R. Lang & Mrs. R. Wedderburn

1. **MINUTES**

Mrs. Cole proposed:

"That the Parish Council approves the minutes of the meeting held on 19 June 2013, Ref KPC/07/2013, subject to the following amendment:-

- Minute 2(a), 2nd line - {insert 'Seal' before 'village gateway'}

CARRIED unanimously

2. **MATTERS ARISING FROM THE MINUTES**

(a) Speeding along Childsbridge Lane (Minute 2(a) KPC/07/2013)

County Councillor Mr. N. Chard confirmed at the Sevenoaks Joint Transportation Board meeting held on 12th June to fund a feasibility study from his Members' Allowance.

- *RESOLVED: To remove this item from the agenda until such time as there was any progress to report.*

(b) Village car park – Community Right to Bid (Minute 2(b) KPC/07/2013)

The Parish Council had been successful in its application to include the village car park on the Community Asset Register for a period of 5 years. The landowner has until 15 August 2013 to appeal.

- *RESOLVED: To remove this item from the agenda until such time as there was any progress to report.*

(c) Library Services (Minute 2(c) KPC/07/2013)

Nothing further to report.

- *RESOLVED: To remove this item from the agenda until such time as there was any progress to report.*

(d) Bus shelter at Greenlands Road (Minute 7(d) KPC/07/2013)

The cost of various types of shelters was investigated and prices ranged between £2,000 and £4,000. Mr. Mildenhall (Noah's Ark Residents' Association representative), had supplied the Parish Council with a quotation £800 (VAT included), for a purpose built timber structure, similar to the former bus shelter. The shelter would be secured to a three course brick base, which the Residents' Association would arrange for to be installed. This would cost around £220.

7.40 p.m. The meeting was closed to allow public participation.

Mr. Mildenhall said that the Resident's Association had been investigating various options and obtained the above quotation. The Association has also committed to be responsible for the ongoing maintenance of the structure.

7.50 p.m. The meeting was reconvened.

Mr. Croughton proposed and Dr. Walker seconded:

- *“That the Parish Council agrees for a replacement shelter to be erected and to proceed on the basis of the quotation of £1,020 (VAT inclusive), to be funded from the Parish Council’s General Contingency Fund.*
- *That the Clerk explores the availability of funding from the KCC bus shelter grant scheme.”*

CARRIED 9 in favour, 1 abstention

- *RESOLVED: The Clerk to advise KCC (landowner) and Sevenoaks District Council of the erection of the replacement bus shelter.*

(e) Councillor Casual Vacancy (Minute 2(e) KPC/07/2013)

Sevenoaks District Council confirmed that no requests for an election had been made. The Parish Council is now able to fill the casual vacancy for a Parish Councillor and the appropriate notices have been displayed on the Parish Council’s notice boards. The deadline for responses is Friday, 30th August 2013.

(f) Grass verge damage (Minute 2(g) KPC/07/2013)

Kent County Council Highways and Transportation advised that there was no available funding to restore damaged grass verges and therefore this matter would not be progressed any further. Mrs. Cole said that one of the properties was in the Conservation Area and the damaged grass verge looked unsightly and was not in keeping with the rest of the area.

Mrs. Cole proposed:

“That the Parish Council writes to the householders at the affected areas to ask them to consider restoring the grass verges in front of their properties.”

CARRIED unanimously

(g) Wall adjacent to the Well area and adjoining the Bell Public House garden (Minute 2(i)KPC/07/2013)

This work has started at on Monday, 15th July.

(h) Recycling units in the village car park (Minute 7 KPC/07/2013)

Sevenoaks District Council had displayed notices on the units, inviting residents’ comments by 2nd August 2013. To date only 3 responses from residents had been received. Only 1 of these thought that the tennis court car park would be a suitable alternative site.

Members were concerned that the recycling units, if situated at the tennis court car park in Heaverham, would be not be used to their full potential, as this location was very isolated from the rest of Kemsing village. The Old Childsbridge Lane was identified as an alternative site. This site is more accessible for residents as opposed to the tennis court car park at Heaverham Road. Members recognised that there was no turning point for the recycling vehicle, but it was thought that such an area could be created on the grass verge on the land owned by Kent County Council (KCC).

- *RESOLVED: That the Parish Council suggests to Sevenoaks District Council (SDC) to consider the alternative site at the Old Childsbridge Lane and that SDC asks KCC if they would consider providing part of the grass verge to be used to create a turning point for the recycling vehicle.*
- *RESOLVED: That the Clerk contact SDC to press them to reconsider arranging for door step collection of glass in their recycling programme.*

3. **QUESTIONS FROM THE PUBLIC & PRESS**

Questions from the public were taken elsewhere during the meeting as indicated.

4. **COMMITTEE AND OFFICER REPORTS**

(a) Planning Committee

Mr. Dawes proposed and Mr. Croughton seconded:

“That the Parish Council accepts the minutes of the meeting held on 24th June 2013, Ref No P/10/2013.”

CARRIED unanimously

(b) Report from Chairman

There was no report received from the Chairman.

(c) Reports from Parish Councillors

- (i) *St. Edith Road* : Mr. Bennett reported that the spelling of St. Edith Road was incorrect. It would appear that the name has changed over the years as some utility companies refer to the road as "St. Edith's Road" or "St. Ediths Road".
- *RESOLVED: The Parish Council to write to Royal Mail and Sevenoaks District Council to find out if the name could be corrected on all the electronic systems to reflect "St. Edith Road".*
- (ii) *Chancel Repair Liability* : This liability applies to some 200 properties in Kemsing Parish and comes into effect when repair work is required on the chancel. There are individual percentages allocated to the various properties and should any repair work be necessary, these owners would be liable to pay their share of the costs. Dr. Walker reported that St. Mary's Church PCC applied to the Charity Commission to waive this liability. The application was successful and as from 1st October 2013, when these affected properties are sold, the new owners would be exempted from this liability.
- (iii) *Notice board at entrance to Common Field, off Church Lane* : Mr. Andrews thanked the Clerk for promptly arranging for the re-siting of the notice board which had been uprooted by vandals.

(d) Reports from District Councillors

There were no reports received.

5. **DONATIONS & SUBSCRIPTIONS**

(a) West Kent Mediation

Dr. Walker proposed and Mr. Eaton seconded:

"That the request for financial assistance is rejected."

CARRIED unanimously

(b) Vitalise

Dr. Walker proposed and Mr. Bennett seconded:

"That the request for financial assistance is rejected."

CARRIED unanimously

(c) Local Works – Campaign to implement the Sustainable Communities Act

Mr. Eaton proposed and Dr. Walker seconded:

"That the request for financial assistance is rejected."

CARRIED unanimously

6. **CONSULTATIONS**

There were no consultations received.

7. **MINOR WORKS TO EXISTING BASE STATION AT CHILDSBRIDGE FARM, CHILDSBRIDGE LANE, KEMSING**

Telefonika UK Limited has entered into an agreement with Vodafone Limited to jointly operate and manage a single network grid across the UK. Telefonika is proposing minor works to their existing radio base at the above site, which involves replacing the existing antenna.

- *RESOLVED: That the Parish Council supports this venture.*

8. BUSINESS REQUIRED BY STATUTE

(a) Councillors' Disclosable Pecuniary Interests (DPI)

Section 33(1) of the Localism Act 2011 provides that the Council may grant a dispensation to a Member who has a DPI to enable the Member:

- (a) to participate or to participate further in any discussion of the matter at the meeting and/or
- (b) to participate in any vote or further vote taken on the matter at the meeting.

Because the Part 1 Chapter 7 of the Localism Act 2011 and the Regulations do not provide for any general or specific dispensations the Council will grant to all Members (upon written request) a dispensation to speak and vote at any relevant meeting on the following:

- (a) the approval of the budget,
- (b) the approval of any borrowing under the Local Government Act 2003,
- (c) the making of the precept,
- (d) the making of the calculations under ss 49A, 49B of the Local Government Finance Act 1992, the approval of an allowance, payment or indemnity to Members

The following Member has requested dispensation relating to budget and precept setting and any other financial decision for the period from 17 July 2013 to 16 May 2015:-

Mr. A. Andrews

Mrs. Cole proposed:

"That the Parish Council grants the requests for dispensation from Mr. A. Andrews to enable the Member to set the precept, set the budget and make any other financial decisions, for the period from 17 July 2013 to 16 May 2015."

CARRIED 9 in favour, 1 abstention {Mr. Andrews}

9. ACCOUNTS FOR PAYMENT

Mr. Eaton proposed and Dr. Walker seconded:

"That the Parish Council approves the list of payments (Vouchers 74 – 98) and to note the list of receipts (Vouchers 6 - 8)".

CARRIED unanimously

10. INFORMATION REPORT - To note the following:

- (a) National Association of Local Councils – Direct Information Service – June 2013
- (b) Action with Communities in Rural Kent – Oast to Oast magazine – Summer 2013
- (c) Clerks & Councils Direct – July 2013 edition
- (d) Society of Local Councils Clerks – The Clerk magazine – July 2013
- (e) Action with Communities in Rural Kent – Rural News – Issue 130
- (f) Byways & Bridleways Trust – newsletter – July 2013

11. MATTERS TO BE RAISED AT THE NEXT MEETING & GOOD NEWS

- (i) *Footbridge at Kemsing Railway Station* : Mr. Croughton was pleased to announce that the replacement footbridge work has been completed.

12. DATE OF NEXT MEETING

18th September 2013.

The meeting closed at 8.20 p.m.

Signed by Chairman : Date: