

KEMSING PARISH COUNCIL

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**Minutes of a Meeting held in the Small Hall, St. Edith Hall, Kemsing,
on Wednesday, 19 October 2011 at 8.00 p.m.**

- PRESENT: Mrs. M. Cole (in the Chair)
Mr. D. Bennett, Mr. B. Buttifant, Mr. G. Croughton, Mr. R. Dawes, Mrs. S. Dickinson,
Mr. P. Eaton, Mr. J. Jermain, Mr. R. Lang, Mrs. W. Ross, Dr. P. Walker
- IN ATTENDANCE: Mrs. Y. Tredoux (Clerk)
- APOLOGIES: Mrs. M. Robarts, Mrs. R. Wedderburn
District Councillor Mr. M. Butler

Councillors were reminded to disclose personal and prejudicial interests on matters to be considered at this Meeting.

1. MINUTES

Mrs. Cole proposed:

"That the Council approves the Minutes of the Meeting held on 21 September 2011, Ref KPC/09/11."

CARRIED unanimously

2. MATTERS ARISING FROM THE MINUTES

(a) Capital projects (Minute 2(a) KPC/09/11)

Play Areas – The refurbishment project is complete and an official opening ceremony will take place on Friday, 21 October 2011 at 3.45 p.m. The Council received favourable reports from all the users.

Public car park - The Council noted a reply from the landowner, which confirmed that the Wheatsheaf Public House will be put up for sale.

Mr. Bennett proposed and Dr. Walker seconded:

"That the Parish Council writes to the Chief Executive of Sevenoaks District Council (with copies to the Director of Kent Highway Services, District Councillors, County Councillor and local Member of Parliament), urging Sevenoaks District Council to take all steps necessary to secure the long-term use of this village amenity for the residents of Kemsing, including exercising a compulsory purchase order, if necessary."

CARRIED unanimously

Mr. Dawes proposed and Mr. Eaton seconded:

"That a copy of the Parish Council's letter be forwarded to the Sevenoaks Chronicle."

Dr. Walker proposed, seconded by Mr. Croughton:

"An amendment of the Parish Council's letter that a copy be sent to the Sevenoaks Chronicle only at such time it became clear that the car park is also for sale."

The amendment was *CARRIED* 8 in favour, 3 against

The proposal, as amended, was carried by 10 in favour, 1 abstention

Public toilets – The Council was asked to undertake the 6 monthly review as previously agreed.

Mr. Croughton proposed and Dr. Walker seconded:

"That the Parish Council, in principle, continues to maintain the public conveniences in Kemsing for a further period of 12 months, commencing from 1 April 2012."

CARRIED 10 in favour, 1 abstention

- (b) Clarification of Common Field Recreation Ground Trust (Minute 2(c) KPC/09/11)
Members noted the information received from the Charity Commission, which confirmed that individual Councillors are not Charity Trustees and that there is only one Trustee, i.e. the Parish Council. The Parish Council can exercise its function as Trustee by dealing with the day to day and administrative issues at a full Council meeting, or by delegating the responsibilities to a Parish Council Committee.
RESOLVED: To review the Trust's activities as usual in May 2012.
3. **COMMITTEE AND OFFICER REPORTS**
- (a) Planning Committee
Mr. Dawes proposed and Mr. Croughton seconded:
"That the Council accept the Minutes of the Meeting held on 3 October 2011, Ref No P/16/2011".
CARRIED unanimously
- (b) Recreation Grounds Committee
Mrs. Cole proposed and Mrs. Ross seconded:
"That the Council accept the Minutes of the Meeting held on 28 September 2011, Ref No RG/05/2011."
CARRIED unanimously
- (c) Report from Chairman
An invitation to attend the Annual General Meeting of the Kent Association of Local Councils on 12 November 2011 was received and noted.
- (d) Reports from Councillors
Mr. Bennett gave details on preliminary enquiries made on finding a possible stone in memory of Mr. Eley.
Mr. Bennett proposed and Mrs. Cole seconded:
"That the Council agrees, in principle, to continue with this project, and to approve an expenditure for the memorial stone plus installation of no more than £1,000, and that Mr. Eley's next of kin be consulted as soon as possible."
CARRIED unanimously
4. **QUESTIONS FROM THE PUBLIC & PRESS**
There were no questions from Members of the Public and Press.
5. **DONATIONS & SUBSCRIPTIONS**
- (a) BTCV (British Trust for Conservation Volunteers) - Pond Warden
A request for a financial contribution towards the Pond Warden Scheme was rejected.
6. **THE 2013 REVIEW OF PARLIAMENTARY CONSTITUENCIES IN ENGLAND**
A letter dated 21 September 2011 received from the Boundary Commission for England, was noted.
7. **REQUEST FOR DOG WASTE BIN IN PARK LANE, KEMSING**
The Council considered a request from a resident to install a dog waste bin at the bottom of Park Lane, on land owned by Kent Highway Services. The Parish Council concluded that it is its view to provide dog waste bins on land owned by the Parish Council only.
Mrs. Cole proposed:
"That the Parish Council declines the request to install a dog waste bin at Park Lane."
CARRIED unanimously

8. **SALT AND GRIT BINS**

Councillors noted advice received from the Parish Council's Insurance Company, which set out the Parish Council's responsibility and obligations relating to the salting and gritting procedures. Kent Highway Services have not yet made a decision on the 12 additional requests for salt bins that the Parish Council had put forward for consideration in February 2011.

9.02 p.m. Mr. Dawes briefly left the Meeting.

9. **NOAH'S ARK RESIDENTS' ASSOCIATION (NARA) - CHRISTMAS TREE**

NARA asked the Parish Council to include their Christmas tree with the Parish Council's public liability insurance cover. The Parish Council's Insurance company advised that cover can only be included if the Parish Council meet a number of criteria. It was resolved that the specific criteria could not be met. If the tree and lights are not under the sole control of the Parish Council, it will be necessary for NARA to arrange for their own public liability insurance.

RESOLVED: It is not possible to grant this request.

9.06 p.m. Mr. Dawes returned to the Meeting.

Mrs. Cole proposed:

"That the Council makes a small donation towards the costs of NARA's expenses to arrange for their own public liability insurance."

CARRIED unanimously

10. **QUEEN'S DIAMOND JUBILEE BEACONS 2012 CELEBRATIONS**

The Beacons form part of the main programme of events over the central Jubilee weekend in June 2012 and will be lit between 10.00 p.m. and 10.30 p.m. on Monday 4th June 2012.

Mr. Dawes kindly offered to explore available options and report back at the next Meeting.

11. **PACT (Partners and Communities Together)**

The updated action plan and minutes of the last PACT meeting were noted. PACT meetings would now be scheduled at 6 monthly intervals.

12. **KEMSING FESTIVAL**

The Festival Committee offered to repay the Parish Council the amount above the original grant. A profit of £173 had been made.

Mr. Bennett proposed and Mrs. Cole seconded:

"That the Parish Council accepts the re-imbusement of the surplus amount totalling £173 as originally agreed."

CARRIED 9 in favour, 1 against, 1 abstention (Mr. Eaton)

13. **BUS SERVICE FROM SEVENOAKS TO PEMBURY HOSPITAL**

There is no plan to provide a direct service between Sevenoaks and the new hospital in Tunbridge Wells and a concerned resident has asked the Parish Council if it has any plans to lobby for this.

RESOLVED: The Parish Council will await the outcome of the current discussions between Arriva and Kent County Council. Should the Parish Council not be in agreement with the proposal, the matter would be re-considered and agreed action taken.

14. **SEWER IN SCHOOL ALLEY**

The sewer overflowed again on 3 October. This situation is unacceptable and Kemsing Primary School wrote to Thames Water with a request that the problems be solved permanently. The incident had also been reported to the Environmental Health Department at Sevenoaks District Council. A site visit had been arranged with representatives from Thames Water, Parish Council, Kemsing Primary School and a local resident. A thorough check of the system was done using CCTV equipment. It is hoped that the issues could be resolved soon.

15. **REMEMBRANCE SUNDAY 13th November 2011**

Councillors noted the arrangements for the Act of Remembrance.

16. **ANNUAL ACCOUNTS ENDING 31 MARCH 2011**
The accounts had been verified and signed by the Audit Commission. The notices for completion of the audit will be displayed in accordance with The Accounts and Audit (England) Regulations 2011 (SI 2011 No 817).
17. **ACCOUNTS FOR PAYMENT**
Mr. Eaton proposed and Dr. Walker seconded:
“That the Parish Council approves payment list (Vouchers 118-137, 140-146) and to note receipt list (Vouchers 13-15).”
CARRIED unanimously
18. **INFORMATION REPORT**
The information report was noted.
19. **MATTERS TO BE RAISED AT THE NEXT MEETING & GOOD NEWS**
20. **DATE OF NEXT MEETING**
16 November 2011

The Meeting was adjourned at 9.28 p.m.