

KEMSING PARISH COUNCIL

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**Minutes of a meeting held in the Small Hall, St. Edith Hall, Kemsing,
on Wednesday, 19th November 2014 at 7.30 p.m.**

PRESENT: Mrs. M. Cole (in the Chair)
Mr. A. Andrews, Mr. D. Bennett, Mr. B. Buttifant, Mr. G. Croughton,
Mr. R. Dawes, Mrs. S. Dickinson, Mr. P. Eaton, Mr. R. Lang, Mrs. M. Roberts,
Dr. P. Walker, Mrs. R. Wedderburn

IN ATTENDANCE: Mrs. Y. Tredoux (Clerk)

APOLOGIES: None

1. QUESTIONS FROM THE PUBLIC & PRESS

There were no questions from the public and press.

2. MINUTES

Mrs. Cole proposed:

*"That the Parish Council approves the minutes of the meetings held on 15th October 2014,
Ref KPC/11/2014."*

CARRIED unanimously

3. MATTERS ARISING FROM THE PREVIOUS MINUTES

(a) Saturday bus service for Kemsing (Minute 3(a) KPC/11/2014)

Letters had been sent to Seal Parish and Sevenoaks Town Councils. Seal Parish Council would consider the request in January 2015 and a response from Sevenoaks Town Council was still awaited. Mr. Croughton reported that the Saturday services were well used and reminded Councillors that consideration should be given for the continuation of the service beyond 31st March 2015 at the January 2015 Parish Council meeting.

(b) Village Gateway – Childsbridge Lane (Minute 3(c) KPC/11/2014)

The matter is ongoing.

7.35 p.m. RESOLVED: That the Public and Press be excluded for the duration of the next two items, due to the confidential nature of the business to be transacted.

(c) Village car park (Minute 3(b) KPC/11/2014)

The discussion is contained in a separate confidential document.

(d) Proposed solar farm on land East of Kemsing Station (Minute 4 KPC/10/2014)

The contents of a letter from the agents dated 10th October 2014 were noted.

7.44 p.m. RESOLVED: The meeting was reconvened and opened to the Public and Press.

4. COMMITTEE AND OFFICER REPORTS

(a) Planning Committee

Mr. Dawes proposed and Mr. Croughton seconded:

"That the Parish Council notes the minutes of the meetings held on:

29th September 2014 (Ref No P/19/2014, 13th October 2014 (Ref No P/20/2014),

27th October 2014 (Ref No P/21/2014) and 10th November 2014 (Ref No P/22/2014)."

CARRIED unanimously

Mr. Dawes drew attention to the planning proposal relating to Item 2(a) [P/22/2014 (Rajdharbar, 3 The Parade, Dynes Road)], which was for the erection of a single storey rear extension to provide kitchen and WCs and alterations to the access stairs to the first floor flat. The plans submitted also specified a seating plan appropriate for a Restaurant. Mr. Dawes explained that the applicant had indicated that he had not intended to change the Take Away to a Restaurant.

Referring to Item 8(a) P/20/2014 (Planning Committee – household notifications), Mr. Bennett said that he did not agree with the Planning Committee's decision to continue with the existing practice by sending letters to all neighbours affected by planning applications. Mr. Dawes and Mr. Andrews explained that the Planning Committee Members had given this issue substantial thought by discussing it at length. It was subsequently concluded that the notification letters gave applicants, residents and objectors the opportunity to explain their observations to the Planning Committee in full. This was deemed to be extremely useful to the Committee Members in their decision making process to fully understand the issues.

(b) Downland Management Committee

Mr. Bennett proposed and Mr. Buttifant seconded:

"That the Parish Council notes the minutes of the meeting held on 5th November 2014, Ref DM/04/2014."

CARRIED unanimously

Referring to the proposed 2015/2016 financial year budget, Mr. Bennett said that the Committee had not been satisfied with the current level of service provided for The Well area and Jubilee area maintenance and had subsequently undertaken a full review of the contract. This would result in an increase in the costs for next financial year, however, some of the costs would be offset as the General Maintenance costs were predicted to be significantly lower than last year.

(c) Recreation Grounds Committee

Mrs. Dickinson proposed and Mrs. Cole seconded:

"That the Parish Council notes the minutes of the meeting held on 5th November 2014, Ref RG/04/2014."

CARRIED unanimously

Mrs. Dickinson referred to Item 1 RG/04/2014 (Church Lane Spinney – Woodland between Church Lane track and Common Field Recreation Ground) and reported that Sevenoaks District Council had advised that this section of the woodland was subject to a Tree Preservation Order. New application forms to Sevenoaks District Council and the Forestry Commission have to be completed which would undoubtedly delay the process. Mr. Andrews commended the Recreation Grounds Committee for their hard work and for taking on this task in order to manage this section of woodland.

(d) Finance Committee

Mr. Eaton proposed and Dr. Walker seconded:

"That the Parish Council notes the minutes of the meeting held on 29th October 2014, Ref F/132/14, and approves the following recommendations :

- * That the Finance Committee recommends to full Council to retain the existing Financial Regulation, with the inclusion of provision for Internet Banking procedures.*
- * Members AGREED to recommend to full Council that no capital repayments from the Precept should be made to the Reserve Fund project in respect of the funds granted to Kemsing Primary School for the swimming pool project."*

CARRIED unanimously

(e) Report from Chairman

Remembrance Day Service : Mrs. Cole thanked all the Councillors who had attended the service.

(f) Reports from Councillors

Kent County Council Highways and Transportation Parish Seminar : Mr. Buttifant and the Clerk had attended the Seminar on Monday, 17th November 2014. Mr. Buttifant found it to be very useful.

Speed Watch – Mrs. Dickinson said that the Group had conducted t of two speed watch sessions in Noah’s Ark, which had resulted in a number of warning letters being issued.

Grass verges in Childsbridge Lane – Mrs. Wedderburn noticed that some verges had been damaged by vehicles parked on the verges and asked if Kent County Council (KCC) could be asked to restore it. Mr. Buttifant said that this matter had been taken up with Kent County Council Highways and Transportation on a previous occasion; however, KCC advised that no further action could be taken due to a lack of funding.

(g) Report from District Councillors

There were no reports received from the District Councillors.

5. **DONATIONS & SUBSCRIPTIONS**

(a) Kemsing Over 60’s Club

Mrs. Cole proposed:

“That the Parish Council provides a financial contribution of £200 to the Kemsing Over 60’s Club.”

CARRIED unanimously

6. **ACCOUNTS FOR PAYMENT**

Mr. Eaton proposed and Dr. Walker seconded:

“That the Parish Council approves the payment list (Vouchers 160 -188) and notes the receipts list (Vouchers 16-18)”.

CARRIED unanimously

7. **INFORMATION REPORT** – *The following information was noted:*

- (a) Noah’s Ark Residents’ Association – Thank you letter for the Parish Council’s grant
- (b) Kent, Surrey & Sussex Air Ambulance – Thank you letter for the Parish Council’s grant.
- (c) Campaign to Protect Rural England – Kent Voice magazine.
- (d) Campaign to Protect Rural England – Countryside Voice.
- (e) Parking matters at the junction of Childsbridge Lane and Greystones Close – Copy of a letter from a resident to Kent County Council Highways and Transportation regarding road safety issues with parked vehicles at this junction.
- (f) Society of Local Council Clerks – The Clerk magazine November 2014 issue.
- (g) Clerks & Councils Direct magazine – November 2014 issue.
- (h) Damaged footpath along High Street – Copy of letter from resident to Sevenoaks District Council regarding condition of footpath was noted.
- (i) Kemsing Pavilion Trust – Letters dated 13th and 17th November 2014 from the Clerk to the Trustees were noted.

8. **MATTERS TO BE RAISED AT THE NEXT MEETING & GOOD NEWS**

9. **DATE OF NEXT MEETING**

Wednesday, 21st January 2015

The meeting closed at 8.20 p.m.

Signed : Chairman

Date :