

**KEMSING PARISH COUNCIL**

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**Minutes of a Meeting held in the Small Hall, St. Edith Hall, Kemsing,  
on Wednesday, 20<sup>th</sup> February 2008 at 8.00 p.m.**

PRESENT: Mrs. M. Cole (in the Chair)  
Mr. D. Bennett, Mr. P. Burfield, Mr. B. Buttifant, Mr. G. Croughton,  
Mr. R. Dawes, Mrs. W. Ross, Mr. I. Rungay, Mr. S. Smith,  
Dr. P. Walker, Mr. A. Waters

IN ATTENDANCE: Mrs. Y. Tredoux (Clerk)

APOLOGIES: Ms. K. Hawker, Mrs. K. Kelly

*Councillors were reminded to disclose personal and prejudicial interests on matters to be considered at this Meeting.*

1. **MINUTES**

Mrs. Cole proposed: *"That the Minutes of the Meeting held on 23<sup>rd</sup> January 2008, Reference KPC/01/08, previously circulated, be approved."*  
CARRIED 9 in favour, 2 abstentions

2. **MATTERS ARISING FROM THE MINUTES**

(a) PCSO – Police Community Support Officer (See Minute 2 (a) KPC/01/08)

Councillors noted a report prepared by the Clerk on recent discussions held with Neighbourhood Inspector Payne. The Chairman read an email from Seal Parish Council, confirming that it no longer intended to pursue an application for a PCSO for as long as both Seal and Kemsing enjoys the services of a free PCSO.

Mrs. Cole proposed: *"That the Parish Council continue with the free PCSO as at present until any changes occur."*

CARRIED unanimously

(b) WI Seat (See Minute 2(b) KPC/01/08)

Mr. Waters confirmed that the seat would be situated near the "crinkle crinkle" wall where visitors could enjoy the sunshine.

Mrs. Cole proposed: *"That the Parish Council fund the installation costs of the seat as previously agreed in April 2006."*

CARRIED unanimously

(c) Long term storage of village archives (See Minute 2 (c) KPC/01/08)

*Mr. Waters declared a personal interest in this item.*

Kemsing Heritage Centre Association had confirmed its understanding of the agreement between the Parish Council and the Association. Mr. Burfield had presented the Kemsing Heritage Centre Association with a copy of a letter from the Architect, which outlined the construction, etc. and was awaiting a response from the Association. Once Mr. Burfield received confirmation of acceptance from the Kemsing Heritage Centre Association, he would ask the Clerk to formally write to the Architect to commence with the contract. Mr. Smith enquired whether a representative from the St. Edith Hall Management Committee had been appointed and Mr. Burfield confirmed that he had been appointed.

- (d) Land in West End (opposite the Library) (See Minute 2 (d) KPC/01/08)  
Councillors noted a list of quotations prepared by the Clerk. An additional site meeting would be arranged to obtain a second quotation.  
  
Mr. Dawes proposed and Dr. Walker seconded: *"That the Littlewood Fencing quotation be accepted, unless a lower quotation could be obtained."*  
CARRIED 9 in favour, 1 abstention, 1 against
- (e) Kemsing Parish Council Website (See Minute 2 (e) KPC/01/08)  
The Parish Council noted that good progress had been made with the new website.
- (f) Amendments to Standing Orders (See Minute 2(f) KPC/01/08)  
Mr. Burfield proposed and Mr. Dawes seconded: *"That the Council adopt these new Standing Orders."*  
The Chairman adjourned this item to be discussed at the next Parish Council Meeting.
- (g) Village Sign (See Minute 2 (g) KPC/01/08)  
Mrs. Cole proposed: *"That this item be removed from the Agenda, until progress could be reported."*  
CARRIED 9 in favour, 2 abstentions
- (h) Bus service from Kemsing (See Minute 2 (h) KPC/01/08)  
The Council noted a report of a meeting held on 29<sup>th</sup> January 2008 with Mr. N. Chard (County Councillor) and Mr. S. Noad (Transport Planner, Kent County Council). Mr. Croughton felt more optimistic since the last Meeting in June 2007 and was pleased that Mr. Chard had offered his support. Mr. Croughton thought there was reasonable prospect to make progress and hoped to give a positive report at the next Parish Council Meeting. Mr. Croughton was thanked for his participation in the discussions with Kent County Council.
- (i) Barnfield Crescent – Retained Housing Estate Land (See Minute 2 (i) KPC/01/08)  
This was ongoing.
- (j) Alder Tree - The Well Area (See Minute 2 (j) KPC/01/08)  
The Planning application No SE/08/00118/WTPO had been discussed at the Planning Meeting held on 28<sup>th</sup> January 2008 (See Minute 2(b) P/2/2008).
- (k) Petition - Junction Childsbridge Lane, Dynes Road & West End (See Minute 2 (k) KPC/01/08)  
There was nothing to report.
- (l) NHS-Preliminary consent application to open a Pharmacy in Kemsing (See Minute 2 (l) KPC/01/08)  
Mr. Tony Andrews had attended the meeting on 13<sup>th</sup> February and the Clerk confirmed that the application had been refused on the following grounds:-  
1. Technically the application did not specify the location  
2. The Applicant could not demonstrate a need for a pharmacy in Kemsing and could not show a lack of services in Kemsing.  
The Clerk informed the Parish Council that Mr. Andrews had mentioned that Tesco in Riverhead was putting forward an application for a 100 hour contract for a Pharmacy on their premises. The Chairman thanked Mr. Andrews for his help in this matter.

- (m) Play Place - Youth Club (See Minute 4 KPC/01/08)  
Mrs. Cole, Mr. Burfield, Mr. Buttifant, Mr. Waters, Dr. J. Quenby and the Clerk had met with Mr. Hennis to discuss the details of the proposed youth club and an outline service delivery agreement was circulated for Councillors only.  
Mrs. Cole proposed: *"That the Parish Council approves expenditure of £500 to Play Place."*  
CARRIED 10 in favour, 1 abstention
- Mrs. Cole proposed: *"That the Parish Council agrees to indemnify the PCC for any damage to the Church Hall arising from the use of this building for the youth club supervised by Play Place."*
- Mrs. Cole proposed: *"To amend the original proposal."*  
CARRIED unanimously
- Mrs. Cole proposed the acceptance of the following proposal as amended:  
*"That the Parish Council agrees to indemnify the PCC for their uninsured loss up to a figure to be agreed with the PCC for any damage to the Church Hall arising from the use of this building for the youth club supervised by Play Place."*  
CARRIED unanimously
- (n) Leisure plots 184 & 185 (See Minute 5 KPC/01/08)  
The Clerk was progressing this matter.
- (o) Car park lights (See Minute 6 KPC/01/08)  
The Clerk would contact the Contractor to find out when the work could be expected.

### 3. COMMITTEE AND OFFICER REPORTS

- (a) Planning Committee  
Mr. Dawes proposed and Mr. Croughton seconded:  
*"That the Parish Council approves the Minutes of the Meeting held on 14<sup>th</sup> January 2008, Reference No P/1/2008, previously circulated, and that the Parish Council approves the Minutes of the Meeting held on 28<sup>th</sup> January 2008, Reference No P/2/2008, previously circulated."*  
CARRIED unanimously
- (c) Recreation Grounds Committee  
Mrs. Cole proposed and Mr. Waters seconded:  
*"That the Parish Council approves the Minutes of the Meeting held on 16<sup>th</sup> January 2008, Reference No RG/28/2008, previously circulated."*  
CARRIED unanimously
- (d) Highways Committee  
Mr. Buttifant proposed and Mr. Bennett seconded:  
*"That the Parish Council approves the Minutes of the Meeting held on 6<sup>th</sup> February 2008, Reference No H/01/08, previously circulated."*  
CARRIED unanimously
- (e) Report from Chairman  
A letter from the PCC Treasurer, Dr. P. Walker thanking the Parish Council for the donation for The Well magazine, was noted.

(f) Reports from Councillors

Mr. Waters raised his concern that when the Pembury Hospital is opened, the present lack of public transport available for Kemsing residents would continue to be a problem. It was agreed that the Clerk write to Arriva to see whether improved bus links could be initiated.

4. **ST. EDITH HALL**

Mr. Burfield explained that the St. Edith Hall Management Committee was in the process of registering the St. Edith Hall building with the Land Registry. Registering land and buildings was required before any new leases could be entered into.

Mr. Burfield proposed and Mrs. Cole seconded: *"That the Parish Council, as Custodian Trustees, pay the Land Registration Fees of £525 to register the various deeds and land associated with the St. Edith Hall"*.

Dr. Walker proposed and Mrs. Cole seconded to amend the original proposal:  
*CARRIED* unanimously

Mr. Burfield proposed and Mrs. Cole seconded to accept the amended proposal as follows: *"That the Parish Council, as Custodian Trustees, pay the Land Registration Fees up to a value of £700 to register the various deeds and land associated with the St. Edith Hall"*.

*CARRIED* unanimously

5. **SEVENOAKS DISTRICT COMMUNITY SAFETY ACTION PLAN 2008-11  
PUBLIC CONSULTATION DRAFT - January 2008**

The actions set out in the consultation draft were based on an assessment of crime and related issues across the District and support the reduction and detection of crime, reduction of anti-social behaviour and strengthen community involvement. The Chairman proposed that the response be that Kemsing Parish Council endorses the aims of the Action Plan, and hopes that all parties will act in support of the proposed actions.

*CARRIED* unanimously

6. **BUSINESS REQUIRED BY STATUTE**

(a) Annual Parish Meeting - Wednesday 18<sup>th</sup> March 2008

Members approved the draft of the Annual Parish Meeting Notice after minor alterations. Distribution to be undertaken by Councillors.

7. **QUESTIONS FROM THE PUBLIC & PRESS**

There were no questions from Members of the Public.

8. **ACCOUNTS FOR PAYMENT**

Mr. Burfield proposed and Mr. Croughton seconded:

*"That the Parish Council approves the payment list (Vouchers 338,340-363,365) as well as payment of £28 for CPRE subscription and to note the receipt list (Vouchers 337,339,364,366,367)."*

*CARRIED* unanimously

Mr. Burfield reported on a letter from the Audit Commission which gave details of the new external auditors.

9. **INFORMATION REPORT**

The Information Report was noted.

10. **MATTERS TO BE RAISED AT THE NEXT MEETING & GOOD NEWS**

- (a) Request for donation from Citizens Advice Bureau in Sevenoaks.
- (b) Mr. Dawes proposed and Mrs. Cole seconded: *“That the Parish Council register receipt of a letter dated 15<sup>th</sup> February 2008 from the PCC regarding the Parish Council Office and Church Parish Office Accommodation, and that the St. Edith Hall Management Committee be invited to comment.”*  
*CARRIED* unanimously

11. **DATES OF NEXT MEETINGS:**

- 25 February : Planning
- 27 February : Downland Management
- 10 March : Planning
- 12 March : Parish Council
- 19 March : Annual Parish Meeting

The Meeting closed at 9.30 p.m.