

KEMSING PARISH COUNCIL

Clerks Office, St. Edith Hall

Kemsing

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**Minutes of a Meeting of Kemsing Parish Council held in the Small Hall,
St. Edithall, Kemsing on Wednesday, 19th January 2005, at 8.00 p.m.**

- PRESENT: Councillor AC Andrews (in the Chair)
Councillors DV Bennett, P Burfield, BD Buttifant,
Mrs. MR Cole, GR Croughton, RJ Dawes, PMH Kendall,
Mrs. W Ross, AV Waters
- IN ATTENDANCE: Mrs. YN Tredoux (Clerk)
Mrs S Palmer (Deputy Clerk)
District Councillor Mrs. JB Course
Mr. D Eley
- APOLOGIES: Councillors PC Miles, M Williams

The Chairman opened the meeting and greeted all present and wished everybody a very happy New Year.

1. **MINUTES**

The Minutes of the Meeting held on 17th November 2004, reference **KPC/11/04**, having been circulated, were approved and signed.

2. **MATTERS ARISING FROM THE MINUTES**

(a) Provision of a New Parsonage (see minute 2(a))

The Vicar had been in contact with Mr. Andrews and he informed the Council that he is still having discussions with The Unique Pub Company regarding gaining access over their land. The issue of access over Parish Council land has been referred to the Hall Management Committee. The Council now awaits their report.

(b) KCC Grant (See Minute 2(c))

Mr Andrews presented the cheque for £3000-00 to Kemsing Primary School on behalf of County Councillor Ronnie Norman. A letter has been received from Mrs. Mumford (Head Teacher) to thank all members of the Parish Council on behalf of Kemsing Primary School. Mr Andrews also noted that Mr Willmore also donated £3000-00 from the Kemsing Sports Association to Kemsing Primary School.

- (c) Affordable Housing (See Minute 2(e) of Meeting held on 20th October 2004)
A letter had been received from The Rural Housing Trust who confirmed that they have met with Sevenoaks District Council. This item was discussed by the Council and it was proposed that the Parish Council be present in future meetings between the District Council and The Rural Housing Trust.

It was decided that the Council would write to the Rural Housing Trust to confirm our request that the Parish Council be present in future meetings between the District Council and The Rural Housing Trust.

- (d) Declarations of Interest (See Minute 4)
Members discussed the new Guidance Notes and noted their contents.

[Mr Eley left the Meeting]

3. COMMITTEE & OFFICER REPORTS

(a) Planning Committee

Mr. Dawes proposed and Mr. Croughton seconded: *That the Minutes of the Meeting held on 6th December 2004, Reference P18/2004, be approved.*
CARRIED.

Mr. Dawes proposed and Mr. Waters seconded: *That the Minutes of the Meeting held on 20th December 2004, Reference P/19/2004 be approved.*
CARRIED.

Mr. Dawes proposed and Mr. Croughton seconded: *That the Minutes of the Meeting held on 10th January 2005, Reference P/01/2005 be approved.*
"Refer Minute 2 (b): Mr Bennett proposed and Mr Croughton seconded: That the Clerk should write to District Council regarding ownership of the land opposite Dynes Shops, next to the lay bye in order to ascertain who the owners of this land is."

(b) Finance Committee

Mr Burfield proposed and Mr Croughton seconded: *That the Minutes of the Meeting held on 1st December 2004, reference F/99/2004, be approved with the following addition:*

Contents of "Note": should be moved to form part of the first paragraph.

CARRIED.

Mr Burfield recommended that the same donations as the previous year be paid.

The Motion was CARRIED unanimously.

Mr Burfield proposed and Mr Croughton seconded: *That the Minutes of the Meeting held on 5th January 2005, reference F/100/05, be approved.*
CARRIED unanimously.

Mr Burfield also proposed:
That the Council accept the recommended Precept for £67 000.
CARRIED unanimously.

Note:

Cost Centre 4

KDNR Grants: - *Mr Bennett reminded the Committee that the accumulated unspent receipts of £7195 in the Council's bank account had to be "ring-fenced" for work on the Nature Reserve and will not be available to be used for other purposes. The Chairman agreed to take this on board.*

(c) Reports from Officers

Youth Consultation Meeting

The Chairman reminded Councillors that the Youth Consultation Meeting would be held on 20th January 2005 and requested whether any Councillor would be interested in representing the Council at this meeting and report back at the next meeting. Mr Burfield indicated that he would try to attend the meeting.

Kent Funding from KCC

Mr Andrews reported that a letter had been received from Kent County Council regarding a "funding fair" to be held. This letter will be displayed on the Notice Board.

Kent Messenger

The Chairman suggested that we should use the Column "Community News" for any local news.

WI Seat

It has been agreed that a suitable replacement seat should be claimed from the Insurance Company. A Brochure was taken to the WI by Mrs Munson who attended the Downland Management Meeting on 12th January 2005. The Council confirmed that a proposal was also received from the WI for a donation of £50-00 which would be made available to contribute to a new plaque. The WI has now decided on a seat and the Clerk will complete the necessary documents and send this to the Insurance Company.

(4) **ROWAN TREES OUTSIDE ST EDITH HALL**

A memorandum dated 19th December 2004 has been received from The St. Edith Hall Management Committee. Stonemasons, Burslems of Tunbridge Wells advised that the two rowan trees in the footway at the South side of the Hall are endangering the ragstone wall, and the roots are lifting the York Stone paving slabs. The Committee was also advised that a visitor to The St. Edith Club had slipped on the fallen berries. The St. Edith Hall Management Committee requests permission for the trees to be removed and the Parish Council to bear the costs involved. A verbal quotation was received from Specialist Tree Services which includes the removal of the trees and grinding out the stumps at £315,00. (We are still awaiting the written quotation).

Mrs Cole proposed and Mr Andrews seconded:

That the Council agrees to permit the removal of the trees.

CARRIED, unanimously.

Note:

Following the Meeting Mr Brian Doe called at the Clerk's Office and advised that the trees had been presented to the Village by Mrs. Bowmaker of Springhead Road, in

memory of her husband. The exact species of the trees are "Sorbus Intermedia Gibbsii" and not "Rowan".

(5) **KENT POLICE- JACKIE ALLEN (POLICE CONSTABLE)**

We regret to report that a letter had been received from Jackie Allen advising that she had started her new role at the Domestic Violence Unit at Tonbridge on 10th January 2005. Jackie has been our Community Police Constable for the last four years. Kent Police are actively seeking a Police Constable to take over the beat for Neighbourhood Policing.

RESOLVED:

That a letter be sent to the West Kent Chief Police Officer to thank Jackie Allen for her work on behalf of the Parish Council.

(6) **AUDIT FOR THE PURPOSE OF REGISTRATION OF INTEREST**

A letter had been received from Sevenoaks District Council requesting the Clerk to ask all members to confirm or update their List of Interests. Members also need to register any gifts or hospitality worth over £25-00 that they receive in connection with their official duties as a member. Individual members were reminded to declare all interest.

(7) **MEMBER TRAINING**

An invitation to our members has been received from Shoreham Parish Council. A previous successful training day was led by Professor Laurie Howes from the University of Gloucesterhire. Another session has been organised for Saturday 5th March 2005 in the Shoreham Village Hall. The cost will be shared equally between the participating Councils and is expected to be up to £80-00. Any topics we wish to be covered should be forwarded to Shoreham Parish Council, as well as the total members who wish to attend.

No Council member was available to attend on this date.

8. **CHRISTMAS TREE LIGHTS**

The Parish Council would like to thank Mr M Syrett (The Bell Public House) and Mr & Mrs Wakefield (Dynes Newsagents) for making electricity supplies available for the connection of the Christmas Lights on display in the Well and the Dynes Parade.

The Christmas Tree Lights used in The Well really need replacement. Mr Andrews proposed from the chair: *That a new Christmas Tree with lights be put in the Well Area, possibly in the area of the War Memorial for next December.*

CARRIED 9 in favour, 1 (Mr Bennett) against.

9. **KEMSING YOUTH HOSTEL & KEMSING HERITAGE CENTRE**

The Council has been informed by Mrs Course that she was informed by the District Council that the Youth Hostel was not a listed building, but that it is in a Conservation Area, and that demolition is controlled in these areas.

A discussion took place regarding the Kemsing Heritage Centre and it was agreed by the Council that this item should be referred to the St. Edith Hall Management Committee. The Parish Council is awaiting a report back from the St. Edith Hall

9 continued

Management Committee with their recommendation, wherafter, upon receipt of this report, the matter would be further discussed by the Parish Council.

10. INTERIM AUDIT

The final audit report and recommendations for the period 1 April 2004 to 30 September 2004 has been received from Mr W Mzimba. The Clerk would check that the bank interest paid to the Council by the banks is paid gross. Tax should be reclaimed appropriately.

11. BUSINESS REQUIRED BY STATUTE

It was discussed that Mr P C Miles had failed throughout six consecutive months to attend any meeting of the Council or of its committees and therefore he automatically ceased to be a member of the Kemsing Parish Council. Mr Miles will be advised in writing of his Disqualification.

12. QUESTIONS FROM MEMBERS OF THE PUBLIC

There were no Questions from Members of the Public.

13. INFORMATION REPORT

The Council received the Information Report which had been circulated with the Agenda, and the papers referred to were laid on the table.

14. ACCOUNTS FOR PAYMENT

Mr Burfield proposed and Mr Croughton seconded:

That the Council approves payments, Voucher no's 221-237 & 241-250, previously paid and note Receipt Voucher no's 238-240.

That the Council approves payments, Voucher no's 251 - 271 and note Receipt Voucher no 272.

CARRIED unanimously.

15. MATTERS TO BE RAISED AT THE NEXT MEETING & GOOD NEWS

Mr Waters reported that the building works on the Church have now been completed.

It was reported that there was a good prospect of a new tenant being found to continue the Butcher's Shop.

Mrs Cole reported that the Traffic Lights in Childsbridge Lane seems to be in working order for the Primary School children at 3:15 p.m, but not for the Secondary School children at 5 p.m. This matter will be progressed.

Mrs Ross reported that a new proposal was to be put forward regarding the Recycling Units. Mrs Ross will report at the next meeting.

16. **DATES OF MEETINGS**

- 24 January 2005 : Planning
- 26 January 2005 : Highways
- 7 February 2005: Planning
- 9 February 2005: Emergency Services
- 16 February 2005: Parish Council
- 21 February 2005: Planning
- 23 February 2005: Recreation Grounds

The Meeting was closed at 9.55 p.m.

YOLANDA TREDOUX
Clerk