

**KEMSING PARISH COUNCIL**

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**Minutes of a meeting held in the Small Hall, St. Edith Hall, Kemsing, on Wednesday,  
15<sup>th</sup> February 2006 at 8.00 p.m.**

PRESENT: Mrs. Cole (in the Chair)  
Mr. A Andrews, Mr. D Bennett, Mr. P Burfield,  
Mr. B Buttifant, Mr. G Croughton, Mr. R Dawes,  
Mr. P Kendall, Mr. M Williams

IN ATTENDANCE: Mrs. Y Tredoux (Clerk)  
3 Members of the Public

APOLOGIES: Mr. I Rumgay, Mr. A Waters

The Council recorded the sad passing of Mrs. Doris Dew, who was the Chairman of the Parish Council from 1963 to 1971. The Clerk had sent a card of condolence on behalf of the Council to Mr. Dew.

*The Council agreed to donate £25-00 to the Hospice in the Weald in memory of Mrs. Dew.*

There were no changes recorded in the Declaration of interest in the register.

1. **MINUTES**

The Minutes of the Meeting held on 18<sup>th</sup> January 2006, Reference **KPC/01/06**, were approved.

*CARRIED* unanimously

2. **MATTERS ARISING FROM THE MINUTES**

(a) PCSO – Police Community Support Officer (See Minute 2 (b) KPC/01/06)  
Councillors noted an email dated 8<sup>th</sup> February 2006 from the Partnership Co-ordinator and the Council is awaiting further information regarding the Partnership Agreement.

(b) Recycling Facilities (See Minute 2 (c) KPC/01/06)

The Chairman proposed:

*"That the Council agrees to accept the quote from Mr. Saunders in respect of laying the hard standing concrete base for use of the recycling facilities proposed by Sevenoaks District Council, upon written confirmation from Sevenoaks District Council that these facilities will be supplied."*

*CARRIED* 8 in favour, 1 abstention (Mr. Buttifant)

(c) Annual Parish Meeting (See Minute 3 (iv) KPC/01/06)

The Notice for the Annual Parish Meeting could not be included in the March edition of the Well Magazine. A notice had been placed in the February edition of the Local Advertiser and would be repeated in the March issue and also notices will be placed on the Parish Council Notice Boards and in Kemsing Library.

*It was agreed that a donation of £100-00 with a letter of thanks be sent to Julian Gilchrist of Highland Printers in respect of the advertisement for the Annual Parish Meeting Notices.*

(d) Christmas Lights (See Minute 3(e) KPC/01/06)

Mrs. Cole reported that she had a site meeting with a representative of EDF Energy, who would fax further information. Mrs. Cole hoped to present the information to the Council, but had not received it in time for the meeting, and hoped to have the information available for the next meeting.

- (e) Youth Worker (See Minute 5 KPC/01/06)  
Mr. Burfield reported that he had a meeting with Ms. Jane Down (Youth Worker), to discuss the Council's funding and Ms. Down confirmed that she had signed a four-year contract, ending in August 2007.

Mr. Burfield proposed and Mr. Andrews seconded:  
*"That the Parish Council agrees funding of the Youth Worker with an increase with inflation of the last two years, which would make it £2200 for the 2006/07 Financial Year."*

CARRIED unanimously

Mr. Burfield reminded the Council that there had been £400 allocated in the budget for the Youth Worker to cover small expenses for community detached work, and it was agreed that payment of these expenses would be subject to approval by the Chairman and the Vice Chairman of the Council.

Ms. Down would be invited to attend the Recreation Grounds Committee Meetings to share her ideas on equipment suitable for teenagers.

Councillors were reminded of the SAYT invitations, which had been distributed previously.

- (f) Village Logo (See Minute 7 KPC/01/06)  
Nothing further to report.

- (g) Leisure Plots, Pilgrims Way (See Minute 8 KPC/01/06)  
The Clerk wrote back and expressed the Council's interest in acquiring the Leisure Plot.

### 3. **COMMITTEE AND OFFICER REPORTS**

(a) Planning Committee

Mr. Dawes proposed and Mr. Andrews seconded:

*"That the Council approves the Minutes of the Meeting held on 16<sup>th</sup> January 2006, Reference P/2/2006."*

CARRIED unanimously

Mr. Dawes proposed and Mr. Croughton seconded:

*"That the Council approves the Minutes of the Meeting held on 30<sup>th</sup> January 2006, Reference P/3/2006."*

CARRIED unanimously

(b) Highways Committee

Mr. Buttifant proposed and Mr. Bennett seconded:

*"That the Council approves the Minutes of the Meeting held on 25<sup>th</sup> January 2006, Reference H/01/06."*

CARRIED unanimously

(c) Reports from Officers

- (i) **Vandalism in the Well, St. Edith Road:** In response to the Clerk's letter to Kent Police, a letter dated 13<sup>th</sup> February 2006 had been received from Michael Fallon, M.P, who said that he would take the matter up with the Police straight away.
- (ii) **Licensing Appeal, The Chequers Inn, Heaverham, 24<sup>th</sup> March 2006 :** A letter had been received from Sevenoaks District, informing that the Council's Licensing Committee Chairman had declined to agree to the suggested compromise and that the appeal would therefore proceed to a hearing. Mr. Bob Dawes indicated that he might be available to attend the hearing.
- (iii) **Licensing Appeal, The Bell Public House:** Mrs. Cole read a letter from Sevenoaks District Council dated 13<sup>th</sup> February 2006. Councillors were notified of a letter from Kent Highways regarding tables and chairs in the Bells' Car Park advising that the

Police have powers to remove any vehicle that constitutes as an obstruction on the highway.

- (iv) Invitation - Lord Lieutenant, Annual Civic Service at Rochester Cathedral, 21<sup>st</sup> March 2005: The Chairman was unable to attend this service and Mr. Waters would be offered the invitation.
- (v) Name of the grey alder tree in the Well: Mrs. Cole reported that the correct name of the suggested replacement tree was *Larix Lepto-Lepis*.
- (vi) Kent Police Restructuring: A consultation document dated 10<sup>th</sup> February 2006 received from the Kent Police Authority had been discussed and the Council agreed to comment as follows: *Option 1: Coterminous in West Kent (Sevenoaks District as a whole to be policed by an enlarged West Kent Area along with Tonbridge & Malling and Tunbridge Wells Boroughs.)*
- (vii) Note from Mr. John Farrow (Litter Warden): Mr. Farrow had written to suggest that school children could be involved in a litter picking exercise. The Chairman did not consider that parents would be in favour of such an idea. As an alternative, Mr. Banister was asked to consult the Head Teacher to ascertain her thoughts on promoting a "Keep Kemsing Tidy" poster competition, which could be arranged as a project for school spring holiday. *The Council agreed to sponsor a prize.*
- (viii) Notices on Green Hill by Kent County Council & The Countryside Agency: Mr. Andrews informed Councillors that notices had appeared on the gates to Green Hill. The Council was not informed that the notices would be put up. *The Clerk was asked to contact Kent County Council and The Countryside Agency to ascertain why these notices had been put up, without notification and approval from the Parish Council.*

#### 4. **RELOCATION OF BUS SHELTER**

Mr. Anderson asked the Council to clarify whether he could proceed with the relocation of the bus shelter adjacent nr 2 Childsbridge Lane. He indicated that he had consulted Sevenoaks District Council and the Bus Company who had no objections. Councillors B. Buttifant and G. Croughton were of the opinion that Mr. Buttifant's report in Minutes KPC/11/05 covered this point, indicating that there was no reason to move the bus shelter. Mr. Croughton said that the Highways Committee would consult with Kent Highway Services with regard to this matter.

Mr. Burfield proposed and Mr. Andrews seconded:

*"The Council requests Mr. Anderson to supply more details for a relocation of the bus shelter and to provide the Council with a site plan."*

*CARRIED 5 in favour, 3 against, 1 Abstention*

#### 5. **VILLAGE ASSET GROUP**

A copy of the Village Asset Group Report had been circulated to all Councillors. The Chairman and Councillors thanked Mr. Dawes and the group for producing this report.

The following comments were discussed:

1. There was more hall space than the demand;
2. There was not an even playing field for all Halls;
3. There had been no reference to the loan for the Pavilion, which will not be fully repaid until 2010 and will total £156,093.

*It was agreed that the report would be made available for the Public and would be discussed at the Annual Parish Meeting.*

#### 6. **SUMMER YOUTH PROGRAMME**

The Council noted an email from Mr. Steve Hanks, KCC Area Youth and Community Worker for Sevenoaks, wherein Parish Councils had been asked to consider helping

young people from their Parishes by enabling village halls to be used for activities or funding any activity in any other way.

Mr. Burfield had mentioned this request to Jane Down (Kemsing Youth Worker), who knew Mr. Hanks. Ms. Down would invite Mr. Hanks to view the facilities in Kemsing.

7. **QUESTIONS FROM MEMBERS OF THE PUBLIC & PRESS**

Mr. Don Eley asked if the Council would ensure that copies of the Village Asset Group Report would be made available for public viewing before the Annual Parish Meeting.

Councillors assured Mr. Eley that notices would be placed on the Notice Boards, advising that copies of the Report will be available from the Clerk's Office.

8. **BUSINESS REQUIRED BY STATUTE**

(a) Standards Conduct in English Local Government

Mr. Bennett expressed concern about ambiguities of what constitutes a prejudicial interest in the context of Parish Councillors who were appointed by the Council onto another organisation.

(b) Request for placing approved Minutes on Council Website

Mr. Burfield proposed and Mr. Croughton seconded:

*"That the Council give consent to the Clerk to place the "approved" Council Minutes on the Council's website."*

*CARRIED 8 in favour, 1 abstention (Mr. Bennett)*

(c) Workshop on Standards and Ethics - Councillors Code of Conduct

An email received from the Monitoring Officer at SDC had been noted, and Mr. Bennett expressed an interest to attend the workshop.

Mr. Burfield proposed and Mr. Bennett seconded:

*"That the Council consider asking the Monitoring Officer at Sevenoaks District Council to give her presentation to the Council."*

*DEFEATED 2 in favour*

9. **ACCOUNTS FOR PAYMENT**

Mr. Burfield proposed and Mr. Williams seconded:

That the Council approves the list of payments, Vouchers 294 - 298, 301, 304 - 324, and to note the list of receipts, Vouchers 299,300,302,303.

10. **INFORMATION REPORT**

The Council received the information report, and the papers referred to, were laid on the table.

11. **MATTERS TO BE RAISED AT THE NEXT MEETING & GOOD NEWS**

Mr. Kendall proposed and Mr. Burfield seconded:

*"That the Council authorise the St. Edith Hall Management Committee to spend up to £20,000 from Parish Council funds on bringing the Meeting Room up to a minimum standard so that it can be safely let out to certain minimum-needs user groups."*

*The Chairman adjourned the proposal to the next meeting.*

12. **DATES OF NEXT MEETINGS:**

25<sup>th</sup> February 2006: Recreation Grounds

27<sup>th</sup> February 2006: Planning

1<sup>st</sup> March 2006: Downland Management

8<sup>th</sup> March 2006: Parish Council

13<sup>th</sup> March 2006: Planning

**\*15<sup>th</sup> March 2006: ANNUAL PARISH MEETING**

The Meeting closed at 10.20 p.m.

Yolanda Tredoux  
Clerk to the Council