

KEMSING PARISH COUNCIL

Clerks Office, St. Edith Hall

Kemsing

SEVENOAKS

Kent TN15 6NA

Tel & Fax 01732 762841

E-mail: kemsingparishcouncil@hotmail.com

Minutes of a Meeting of the Parish Council
held in the Small Hall, St Edith Hall, Kemsing
on Wednesday 16th June 2004 at 8.00 pm

PRESENT: Councillors A C Andrews (in the Chair)
D V Bennett, B D Buttifant, M Cole
G R Croughton, R J Dawes, P M H Kendall,
W Ross, A V Waters.

IN ATTENDANCE: V Pearson, Clerk to the Council
Mrs P Pratt & Mrs V Whittingham, members of the public

APOLOGIES: Councillors P R Burfield, A M Davies, P Miles & M Williams

Declarations of Interest in the Register

No new declarations were made.

1. **MINUTES**

The minutes of the meeting held on 14th May 2004, Ref KPC/05/04, having been previously circulated, were approved and signed as a true record of the meeting subject to the following amendments:

Page 2 Item 4 (f) Insert the words 'if elected' in brackets after A Davies

Page 2 Item 4 Last line to be deleted

Page 3 Item 8 (f) The last sentence to end after the word 'contact' and all remaining words to be deleted

2. **MATTERS ARISING FROM THE MINUTES**

(a) **St Edith's Road/West End**

It was reported that a response had been received from Sevenoaks District Council. The Clerk was asked to circulate this to all members

(b) **Burial Law in the 21st Century**

The response to the Consultation Paper had been prepared by D Bennett, P Burfield, A Waters and the Rev. N Ashworth. The Clerk was instructed to forward the document to the Home Office.

(c) **The Well**

The Chairman suggested that each Committee should consider any contribution that their Committee may wish to make to the magazine. This was agreed. It was noted that the deadline for the next issue was 10th July 2004.

3. COMMITTEE AND OFFICER REPORTS

- (a) **Downland Management Committee**
The Council approved the report of the Downland Management Committee of 27th May 2004 (Ref. DM/18/04)
- (b) **Finance Committee**
The Council approved the minutes of the Finance Committee of 9th June 2004 (Ref.F/96/04)
- (c) **Planning Committee**
The council approved the minutes of the meetings held on 24th May 2004 (Ref.P/10/2004) and 7th June 2004 (Ref. P/11/2004)
- (d) **Recreation Grounds Committee**
The Council approved the minutes of the Recreation Grounds Committee held on 26th May 2004 (Ref. RG/12/2004)
- (e) **Highways Committee**
The Council approved the minutes of the Highways Committee held on 2nd June 2004 (Ref. H18/04)
- (f) **County Councillors' Discretionary Funds**
It was noted that County Councillor R Norman was not yet in a position to progress this matter.
- (g) **St Mary's Church**
The Chairman asked members to note the musical event taking place at the church on 26th June 2004
- (h) **Paragliding on Green Hill**
The Council were informed that the Dover and Folkestone Hang Gliding and Paragliding Club had requested the use of Green Hill and the Recreation Ground for their activities. The matter was deferred for consideration until the next Council Meeting and in the meantime the experience and advice of Wrotham Parish Council would be sought.
- (i) **Election Results**
The Chairman read out the results of the elections for MEPs for the South East Region which took place on 10th June 2004
- (j) **Committee Minutes**
The Chairman remarked that he was receiving minutes of Committee meeting sometimes only a matter of one or two days before the Council was due to meet and asked that, in future, minutes be produced and circulated promptly.

4. QUESTIONS FROM MEMBERS OF THE PUBLIC

Mrs Pauline Pratt asked the Council if, in order to assist wheelchair and disabled vehicle users, lowered kerbs could be provided where needed. The Chairman referred the query to the Chairman of the Highways Committee who said he would look into the matter.

Mrs V Whittingham asked who was responsible for cutting grass verges in the village. The Chairman informed her that there were a variety of agencies responsible and as long as the verges were cut regularly there did not seem to be a problem.

5. INFORMATION REPORT

The Council received the information reports. It was noted that A Waters would be the Council's representative on the Greatness Community Liaison Group

6. BUSINESS REQUIRED BY STATUTE

(a) Accounts and Audit Regulations

The Chairman referred to the Audit Report received from Mr Wonga Mzimba concerning the audit carried out by him on 10th June and informed members that there were no matters that needed to be brought to the attention of members.

(b) Annual Return for the Year Ended 31st March 2004

The Council noted that they had approved the Statement of Accounts for the year ended 31st March 2004 at their meeting held on 19th May 2004 and authorised the Chairman, the Responsible Financial Officer and the Clerk to sign, as appropriate, the Annual Return and the Accounts for submission to the Audit Commission.

7. ACCOUNTS FOR PAYMENT

The Council approved the following schedules of accounts:

- (a) accounts for payment, voucher nos.38 to 56 and voucher no. 67 and
- (b) noted receipts, voucher nos.57 to 66

8. MATTERS TO BE RAISED AT THE NEXT MEETING & GOOD NEWS

- (a) It was reported that the door to the public toilets have now been fitted with time locks.
- (b) It was recommended that the gardeners responsible for maintaining the Well area should be congratulated on their work and a letter sent to this effect to Kemsing Gardeners' Society. The plants are well established and they are looking quite splendid
- (c) It was reported that Quiz teams are required for the Hospice Quiz night to be held on Friday 9th July 2004.
- (d) The Chairman thanked the Council for the gift of a plant for his wife who he reported was making good progress,
- (e) Members were asked to note that the public consultation exercise with regard to the proposed tele-communications mast to be erected in the spire of the church was to take place on Saturday 3rd July 2004 between 10.00am and 2.00pm
- (f) Paragliding on Green Hill

17. DATE OF NEXT MEETINGS

21st July 2004

The Meeting closed at 21.30 hrs

Vincent Pearson
Clerk to the Council