

KEMSING PARISH COUNCIL

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**Minutes of a Meeting held in the Small Hall, St. Edith Hall, Kemsing,
on Wednesday, 21st June 2006 at 8.00 p.m.**

- PRESENT: Mr. A Andrews (in the Chair)
Mr. D Bennett, Mr. P Burfield, Mr. B Buttifant, Mr. G Croughton,
Mr. R Dawes, Mr. P Kendall, Mr. I Rungay, Mr. A Waters
- IN ATTENDANCE: Mrs. Y Tredoux (Clerk)
2 Members of the Public
- APOLOGIES: Mrs. M Cole, Mr. M Williams
District Councillor Miss. L Stack

Councillors were reminded to disclose personal and prejudicial interests on matters considered at this Meeting.

1. **MINUTES**

The Minutes of the Meeting held on 17th May 2006, Reference **KPC/05/06** were approved subject to the following amendment:

The heading should read:

"Minutes of the Annual General Meeting of the Parish Council, held in the Small Hall, St. Edith Hall, Kemsing, on Wednesday, 17th May 2006 at 8.00 p.m."

2. **MATTERS ARISING FROM THE MINUTES**

(a) **PCSO – Police Community Support Officer (See Minute 2 (a) KPC/05/06)**

Kent Police confirmed the funding arrangements and other terms and conditions in respect of partner funding for a PCSO, and the Parish Council was asked to confirm its willingness to pursue the application for a PCSO.

Mr. Burfield proposed and Mr. Croughton seconded:

"That the Parish Council confirm its willingness to proceed with the application for a PCSO, jointly with Seal Parish Council, based on the information received in the letter dated 30th May 2006, received from the Project Manager, Trevor Pankhurst, Kent Police, subject to agreeing the changes in the wording of the service agreement prepared by Kent Police Legal Services Department."

CARRIED unanimously

(b) **Recycling Facilities (See Minute 2 (b) KPC/05/06)**

A site meeting was being arranged with the Contractor and the Recycling Co-ordinator from SDC, to identify the exact site for the concrete base.

(c) **Christmas Lights (See Minute 2 (c) KPC/05/06)**

Quotations were being awaited. The Clerk informed shopkeepers of the Council's consideration for supplying power sockets to facilitate festive lights and replies were awaited.

- (d) Village Logo (See Minute 2 (d) KPC/05/06)
Confirmation had been received from Ms. Evans that the Council would reserve copy right on the logo. Ms. Evans was still in the process of altering the logo.
- (e) Village Sign (See Minute 6 KPC/05/06)
The working group would give an update at the next Parish Council Meeting.
- (f) Graffiti (See Minute 6 KPC/05/06)
The Chairman reminded Councillors to inform the Clerk of any graffiti to be included in the list, which would be discussed at the next Parish Council Meeting.
- (g) WI Seat (See Minute 10 (g) KPC/05/06)
The Chairman reported that Mr. McIntyre informed repairs on the seat were progressing, but warned that the costs could be more than previously agreed. No final figures had been given.
- (h) 31-41 Park Lane (Kentmere Homes) (See Minute 10 (h) KPC/05/06)
Kentmere Homes advised that they were continuing discussions with Sevenoaks District Council. A reply was awaited.

3. **COMMITTEE AND OFFICER REPORTS**

- (a) Planning Committee
Mr. Dawes proposed and Mr. Waters seconded:
"That the Council approves the Minutes of the Meeting held on 22nd May 2006, Reference P/8/2006."
CARRIED unanimously
- (b) Downland Management Committee
Mr. Bennett proposed and Mr. Buttifant seconded:
"That the Council approves the Minutes of the Meeting held on 31st May 2006, Reference DM/03/06, and to approve the recommended appointment of Officers."
CARRIED unanimously
- (c) Finance Committee
Mr. Burfield proposed and Mr. Kendall seconded:
"That the Council approves the Minutes of the Meeting held on 7th June 2006, Reference F/105/06, excluding Items 4,8 and 9."
CARRIED unanimously

Item 6 would be presented for approval at the Parish Council Meeting in July.

Item 4:

Mr. Burfield proposed and Mr. Croughton seconded:
"That the Council increases the Fidelity Insurance to £300,000 to include cover for employees and all Councillors."
CARRIED unanimously

Item 8:

Mr. Burfield proposed and Mr. Kendall seconded:
"That the Council places an advertisement in The Well Magazine to make Village Organisations aware that they could apply for financial assistance from the Parish Council, but that the funds were limited, and would only be made available for village causes."
CARRIED unanimously

Item 9: [Mr. Burfield and Mr. Kendall declared personal interests.]

Mr. Burfield proposed and Mr. Kendall seconded: "That the Council increases the grant aid for heating and insurance for the SEHMC from £600 to £1,200 starting in the next financial year. That the £1,000 barrier be removed and that the Council make available £3,000 a year as a structural grant to the SEHMC and build into the long-term improvements programme, to be reviewed annually. The Parish Council would continue to support the SEHMC for major structural work needed, as and when it becomes necessary."

CARRIED 7 in favour, 2 abstentions

(d) Recreation Ground Committee

Mr. Andrews proposed and Mr. Dawes seconded:

"That the Council approves the Notes of the Meeting held on 24th May 2006, Reference RG/21/2006, and that the appointment of Officers becomes official once agreed at the next Recreation Grounds Committee Meeting."

CARRIED unanimously

(e) Emergency Services Committee (See Minute ES/23/06, Item 3)

Mr. Burfield proposed and Mr. Andrews seconded:

"That this item be deferred to the Emergency Services Committee Meeting, to be held on Wednesday, 28th June 2006 to discuss in full and to prepare a proper report, to be considered at the next Parish Council Meeting on 19th July 2006."

CARRIED unanimously

Mr. Burfield invited Councillors who were not serving on the Emergency Service Committee, to attend the next Emergency Services Meeting Mr. Andrews and Mr. Croughton expressed their interest in attending the Meeting.

(f) Highways Committee

Mr. Buttifant proposed and Mr. Bennett seconded:

"That the Council approves the Minutes of the Meeting held on 14th June 2006, Reference H/03/06, and the appointment of Officers. This proposal excludes Item 2 - Relocation of the bus shelter at land adjacent Chillington, 2 Childsbridge Lane."

CARRIED unanimously

Mr. Burfield referred to Item 8, last paragraph, and pointed out that the St. Edith Hall Management Committee would chase this matter up.

Mr. Bennett proposed and Mr. Waters seconded:

"That the Council rescind the first decision made on 16th November 2005, Reference KPC/11/05, and grant consent to Mr. Anderson to relocate the bus shelter, subject to receipt of written confirmation from Mr. Anderson that he is prepared to pay all the identified costs with regard to relocate the bus shelter, and to keep the Parish Council informed of progress made."

4 Against, 3 in favour, 2 abstentions

The motion falls

(g) Reports from Officers

A letter of thanks had been received from the Kemsing Open Door Committee, thanking the Council for the donation.

Mr. Andrews spoke about the proposed closing of the Sevenoaks Hospital, and the Council agreed to show its support for the Hospital to remain open.

A large engine (probably of a lorry), had been dumped in the Tennis Court car park. *The Clerk was asked to contact KCC and to report the fly tipping. The Parish Council would probably have to pay for the removal of the engine.*

4. **DONATION: THE EVERGREENS CLUB**

The Clerk received a request dated 2nd June 2006 from the Evergreens Club for a grant for the year 2006/07, and the Council referred the request to the Finance Committee.

5. **St. EDITH HALL MANAGEMENT COMMITTEE ANNUAL REPORT**

The Council received the Annual report of the St. Edith Hall Management Committee.

6. **LOCAL AUTHORITY BYELAWS IN ENGLAND - DISCUSSION PAPER**

The Council was asked to respond to questions in a document dated 12th April received from the Office of the Deputy Prime Minister on Byelaws. Mr. Bennett drafted a response and a copy had been circulated to Councillors, prior to the Meeting.

The Council endorsed Mr. Bennett's reply, however, Mr. Bennett said that he was awaiting comments from Mr. Bob Banister on this document and asked that the Council defer this item to the next Parish Council Meeting in July, when any comments or suggestions from Mr. Bob Banister could be included.

7. **QUESTIONS FROM MEMBERS OF THE PUBLIC & PRESS**

Questions from members of the Public were taken during the discussions under the relevant headings.

8. **BUSINESS REQUIRED BY STATUTE**

There was no other business to report required by statute.

9. **ACCOUNTS FOR PAYMENT**

Mr. Burfield proposed and Mr. Croughton seconded:

"That the Council approves payments, Vouchers 46, 49 - 75, and to note receipts, Vouchers 44, 45, 47, 48."

Mr. Burfield drew attention to Vouchers 57, 60 and 61.

Mr. Burfield expressed concern in relation to Voucher 56, (repairs to play ground equipment for £787.03 (excl VAT), in particular the £450 quoted for labour.

Mr. Andrews said that in this instance, the repair work was identified in an inspection carried out by the Insurance Company, who does regular inspections, to ensure that the equipment is safe to use.

The Insurance Company considered these repairs to be of an extremely urgent nature, and therefore the decision was made to repair the items immediately.

Mr. Burfield pointed out that it is the responsibility of the Clerk, who is the Responsible Finance Officer, to obtain quotes and order works. This task could not be delegated to any Committee Chairman, nor the Deputy Clerk.

The Clerk was asked to find out from KAPC whether there were any approved suppliers and repairers of playground equipment in this area in order to compare quotes with the current supplier.

10. **INFORMATION REPORT**

The Council received the Information Report and all the papers referred to, were laid on the table.

11. **MATTERS TO BE RAISED AT THE NEXT MEETING & GOOD NEWS**

Mr. Dawes would prepare a note on the South East Plan, to be circulated with the Planning Meeting Minutes in due course. A brochure "The South East Plan explained" had been handed to Councillors at the Meeting.

12. **DATES OF NEXT MEETINGS:**

The following dates of meetings were noted:

28 th June 2006:	Emergency Services
3 rd July 2006:	Planning
17 th July 2006:	Planning
19 th July 2006:	Parish Council
31 st July 2006:	Planning

The Meeting closed at 9.40 p.m.

Yolanda Tredoux
Clerk to the Council
29.06.2006