

KEMSING PARISH COUNCIL

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**Minutes of a Meeting held in the Small Hall, St. Edith Hall, Kemsing,
on Wednesday, 19th July 2006 at 8.00 p.m.**

- PRESENT: Mr. A Andrews (in the Chair)
Mr. D Bennett, Mr. P Burfield, Mr. B Buttifant, Mr G Croughton,
Mr. R Dawes, Mr. A Waters, Mr. M Williams
- IN ATTENDANCE: Mrs. Y Tredoux, Clerk
- APOLOGIES: Mrs. M Cole, Mr. P Kendall, Mr. I Rumgay

Councillors were reminded to disclose personal and prejudicial interests on matters considered at this Meeting.

1. **MINUTES**

The Minutes of the Meeting held on 21st June 2006, Reference **KPC/06/06**, previously circulated, were approved subject to the following amendments:

Page 1 - Item 2 (a) : The proposal should read:
*"That the Parish Council **confirm its willingness to proceed with the application for a PCSO.....**"*

Page 3 - Item 2(f) : 3rd Paragraph, 1st Line should read:
***Mr. Bennett** proposed and **Mr. Waters** seconded:*

CARRIED unanimously

2. **MATTERS ARISING FROM THE MINUTES**

- (a) PCSO – Police Community Support Officer (See Minute 2 (a) KPC/06/06)
Kent Police noted the Parish Council's willingness to proceed with the application for a PCSO. They would be in further contact as soon as the Service Contract had been finally approved by their Legal Department.
- (b) Recycling Facilities (See Minute 2 (b) KPC/06/06)
Confirmation was awaited from Mr. Saunders to attend a site meeting with the Recycling Co-ordinator from SDC.
- (c) Christmas Lights (See Minute 2 (c) KPC/06/06)
Shopkeepers at the Dynes Parade were informed of the Council's consideration for supplying power sockets to facilitate festive lights. Their replies were awaited.

The Chairman reported that both the quotes for the Dynes Parade and the Well had been received. The quote for the electricity supply in the Well was considered to be too high and a suggestion was made to set up a working group, who would look into various options and report back to the Council.

A suggestion was made that the Clerk obtains a quote from Mr. Harvey for a gantry (framework/support for an electrical cable) in the Well.

It was agreed that this item would be deferred to the next Parish Council Meeting on 16th August 2006.

(d) Village Logo (See Minute 2 (d) KPC/06/06)

There was nothing to report.

(e) Village Sign (See Minute 6 KPC/06/06)

The working group was still looking at options.

(f) Graffiti (See Minute 6 KPC/06/06)

The play equipment on both the Nightingale Road Recreation Ground and the Common Field Recreation Ground, as well as all the bus shelters in the village, were identified as items to be put forward for Sevenoaks District Council to remove graffiti.

(g) WI Seat (See Minute 10 (g) KPC/06/06)

The Chairman updated the Council on the progress of work done to restore the WI Seat. The final figure in respect of the costs to restore the seat was awaited.

[8h15 pm - Mr. B Dawes arrived at the meeting]

(h) 31-41 Park Lane (Kentmere Homes) (See Minute 10 (h) KPC/06/06)

A reply was awaited from Kentmere Homes.

(i) Local Authority Byelaws in England - Discussion Paper (See Minute 6 KPC/06/06)

The Council approved Mr. Bennett's reply.

3. **COMMITTEE AND OFFICER REPORTS**

(a) Planning Committee

Mr. Dawes proposed and Mr. Croughton seconded:

"That the Council approves the Minutes of the Meeting held on 19th June 2006, Reference P/9/2006."

The Council agreed to approve the Minutes subject to the following amendment:-

Page 1 : Item 2 (a) - 2nd Last paragraph should read:

*"In the event of SDC being of a mind to **grant** this application,....."*

CARRIED unanimously

(b) Emergency Services Committee

Mr. Burfield proposed and Mr. Buttifant seconded:

"That the Council approves the Minutes of the Meeting held on 28th June 2006, Reference ES/24/06."

CARRIED unanimously

Mr. Burfield proposed and Mr. Buttifant seconded:

"That the Council defers the discussion of the draft proposal document number ES/24a/06, prepared by Mr. Burfield, to the next Parish Council Meeting on 16th August 2006."

CARRIED unanimously

(c) Reports from Officers

Mr. Andrews proposed from the Chair that a note of thanks would be sent to Mr. Paul Miles, for his assistance in completing the documentation sent to EDF Energy to obtain a quote for the electricity supply in the Well.

The Clerk had sent a memo to all Councillors informing them of a Seminar to be held at Sevenoaks District Council on the Gambling Act 2005. Mr. Croughton thought that the St. Edith Hall Management Committee might be interested in asking a representative to attend the seminar.

An email from a resident complaining about his neighbour's bonfire was put round the table. The smell and smoke from this bonfire infiltrated his house one Sunday morning, and he asked the Council whether it could look into passing a bye-law that would prevent residents within Kemsing having bonfires. After consideration, the Parish Council agreed this was the responsibility of the District Council. The Clerk was asked to inform the resident accordingly, and to send him a copy of the information leaflet produced by the National Society for Clean Air and Environmental Protection, which was appended on the St. Edith Hall Notice Board.

4. **GARDENING FOR WILDLIFE : SPONSOR A PRIZE**

Sevenoaks District Council, in partnership with Kent Wildlife Trust, co-ordinated the Gardening for Wildlife Award Scheme 2006. There were 6 entries from Kemsing, one of which was the Kemsing Primary School and the Council was asked to sponsor a prize for the overall winner from Kemsing.

Mr. Bennett proposed and Mr. Croughton seconded:

"That the Parish Council would contribute £25-00 for the purpose of providing an award."

CARRIED unanimously

5. **FINANCIAL REGULATIONS**

Councillors were asked to approve the amendments, (*Reference Finance Committee Meeting Minute 6 F105/06*) proposed by the Finance Committee on the current Financial Regulations. A copy of the proposed amendments were circulated to Councillors only.

Mr. Burfield proposed and Mr. Williams seconded, subject to the following amendment:

*Item 10.6 - Increase £2,500 to **£4,000***

"That the Council approves the amendments to the Financial Regulations."

CARRIED unanimously

6. **BUSINESS REQUIRED BY STATUTE**

(a) End of Year Audit : 2005/06

The Council noted Mr. Mzimba's Internal Audit Report for 2005/06. Mr. Burfield said that Mr. Mzimba's recommendation would be reviewed by the Finance Committee at the meeting in October.

7. **ACCOUNTS FOR PAYMENT**

Mr. Burfield proposed and Mr. Williams seconded:

"That the Council approves payments, Vouchers 76 to 103 and to note receipts, Voucher numbers 78 & 79."

CARRIED unanimously

8. **INFORMATION REPORT**

The Council received the Information Report and all the papers referred to, were laid on the table.

Mr. Andrews asked the Clerk to find out the roles and responsibilities of the Overview and Scrutiny Board and the Standards Committee at Sevenoaks District Council.

9. **MATTERS TO BE RAISED AT THE NEXT MEETING & GOOD NEWS**

A copy of a letter received from the Kemsing Heritage Centre was circulated to all Councillors at the Meeting. This letter will be discussed at the next Parish Council Meeting on 16th August 2006.

10. **DATES OF NEXT MEETINGS:**

31st July 2006: Planning

2nd August 2006: Downland Management

14th August 2006: Planning

16th August 2006: Parish Council

29th August 2006: Planning (Tuesday)

* **23rd August 2006: Highways (Please note change of date)**

The Meeting closed at 9h15 pm

Yolanda Tredoux
20.07.2006