

KEMSING PARISH COUNCIL

Clerk's Office, St. Edith Hall
Kemsing, Sevenoaks
KENT, TN15 6NA
Tel & Fax: 01732 762 841
E-Mail: kemsingpc@tiscali.co.uk

Minutes of a Meeting held in the Small Hall, St. Edith Hall, Kemsing, on Wednesday 16th November 2005 at 8.00 p.m.

PRESENT: Mrs. M Cole (in the Chair)
Mr. A Andrews, Mr. D Bennett, Mr. P Burfield, Mr. B Buttifant,
Mr. G Croughton, Mr. R Dawes, Mr. P Kendall, Mr. I Rumgay,
Mr. A Waters, Mr. M Williams

IN ATTENDANCE: Mrs. Y Tredoux (Clerk)
Ms. L Stack (District Councillor)
1 Member of the Public

APOLOGIES: Mrs. W Ross

There were no changes recorded in the Declarations of interest in the Register.

1. MINUTES

The Minutes of the Meeting held on 19th October 2005, Reference **KPC/10/05**, having been previously circulated, were approved after the following amendment:

Page 1 - Item 2 (a), second paragraph:
Mr. C Croughton should read Mr. G Croughton
CARRIED unanimously

2. MATTERS ARISING FROM THE MINUTES

(a) Affordable Housing (See Minute 2(a) KPC/10/05)

The Council received and considered a report (which had been circulated to Members only), following the meeting, which had been arranged with Mr. Chris Warder Smith, Regional Development Manager from the Rural Housing Trust.

Mr. Croughton proposed and Mr. Dawes seconded:

"That the Council seeks written confirmation from The Rural Housing Trust of the matters discussed and agreed at the Sub-Committee Meeting on 14th November 2005, subject to which the Council approves the continuation of discussions with The Rural Housing Trust on the Nightingale Road site."

CARRIED by 9 in favour, with 2 against (Mr. Buttifant & Mr. Bennett)

- (b) PCSO – Police Community Support Officer (See Minute 2(b) KPC/10/05
The Partnership Co-ordinator advised that the partnership agreements had been taken back to the Headquarters department from which they initially were issued and were being closely looked at. A new improved version would hopefully be released sometime next month.

- (c) Recycling Facilities (See Minute 2(d) KPC/10/05
The Sevenoaks District Council Recycling Co-ordinator informed the Clerk that he had been to measure the base for the proposed site. In order to accommodate a site for 3 bottle banks and a litter bin, the base would need to be 2.3 x 5 metres in size, about the size of a standard car park space. He advised that he had photographed the site again and would discuss the matter with their construction supervisor.

Mr. Kendall proposed and Mr. Croughton seconded:

"That the Council obtain two more quotations before making a decision."

CARRIED by 10 in favour, 1 abstention (Mr. Burfield)

The Council agreed that a traffic survey should be carried out to ensure that this proposed recycling site would not have an adverse impact on the normal traffic flow in Nightingale Road. The Clerk was asked to consult the Recycling Co-ordinator to find out if the predictable traffic movements were known.

- (d) Incident - Saturday 15th October 2005 (See Minute 6(a) KPC /10/05
The Chairman and the Clerk had a meeting on the 20th October 2005 with Mr. Jim Jones, West Kent Police Licensing Officer, and PC Jon Wilkinson, and were advised that the Police Report recorded that the Police were called by the Licensee of The Bell Public House, who had acted quite properly in the matter by ejecting the customer and locking her premises.

The Chairman expressed thanks to Mr. Bob Banister for representing the Council at a Licensing Seminar, which was held on 10th November 2005 at the Council Chamber, Sevenoaks District Council offices. Mr. Banister presented the Council with a written report, which had been circulated to all Members.

Ms. Stack said that she had written to Supt. Price, Area Commander, Tonbridge Police Station, expressing her disagreement of the way in which the police handled the situation.

3. **COMMITTEE & OFFICER REPORTS**

(a) Planning Committee

Mr. Dawes proposed and Mr. Croughton seconded:

"That the Council approves the Minutes of the Meeting held on 17th October 2005, Reference P/15/05."

The Chairman thanked Ms. Stack for her assistance with the Blue Bell Farm application.

CARRIED unanimously

Mr. Dawes proposed and Mr. Andrews seconded:

"That the Council approves the Minutes of the Meeting held on 31st October 2005, Reference P/16/05."

CARRIED unanimously

(b) Recreation Grounds Committee

The Chairman proposed:

"That the Council approves the Minutes of the Meeting held on 28th September 2005, Reference RG/18/05, and to recommend to the Council that KPC pays for running the light by the gate, using low energy bulbs."

CARRIED unanimously

(c) Highways Committee

Mr. Buttifant proposed and Mr. Bennett seconded:

"That the Council approves the Minutes of the Meeting held on 26th October 2005, Reference H/05/05, subject to the following amendment:

Mr Croughton was present."

Mr. Buttifant reported that he attended site visit with Mr. Bennett and Mr. Croughton at the bus shelter, Chillington, 2 Childsbridge Lane, to consider the possible relocation of the bus shelter. After due consideration of many aspects it was considered to be unnecessary to move the bus shelter, due to considerable costs and involving a number of contractors, which would prolong the works to the inconvenience of users.

CARRIED unanimously

(d) Emergency Services Committee

Mr. Burfield proposed and Mr. Williams seconded:

"That the Council approves the Minutes of the Meeting held on 2nd November, Reference P/21/05."

CARRIED unanimously

(e) Reports from Officers

(i) The Chairman invited Mr. Dawes to report on the Trafalgar Day Beacon celebrations. Mr. Dawes read a congratulatory letter, which he had received from Mr. Mayo. Mr. Dawes said that he and Mr. Bob Banister had now retired from organising the Kemsing Beacons.

(ii) The Chairman informed the Council of Mr. Rungay's request to join the Planning Committee and the Recreation Ground Committee.

CARRIED by 10 in favour

It was RESOLVED that Mr. Rungay be appointed to the Planning Committee and the Recreation Ground Committee.

(iii) St. Edith Hall Management Committee

The Chairman informed the Council of a letter received from the Charity Commission dated 9th November 2005, to clarify the number of trustees that the Parish Council could appoint to the St. Edith Hall Management Committee. The Parish Council should appoint 8 members to the Committee of Management and if there was no longer a non conformist building in the parish and there was not a headmaster of an Elementary school living within 2 miles of the parish, the Council would have to select two alternative members to be appointed to the Committee.

(iv) Christmas Tree & Lights

The Chairman reported that the electrician who had previously installed the lights, advised that he could no longer assist the Parish Council and the Clerk was in the process of obtaining a quotation from a qualified electrician.

The Chairman and the Clerk had investigated the possibility of placing a freestanding Christmas tree in the St. Edith Well area, but due to practical problems, the Chairman advised that the best option this year was to connect the lights in the tree as usual in the Well, and the Council agreed. The Clerk was asked to investigate whether a Christmas Tree & Lights could be arranged for 2006.

4. **KENT POLICE AUTHORITY LETTER DATED 14TH OCTOBER 2005 AND REPORT**

The Council was asked to submit its comments on the future structure of Kent Police Force. A letter dated 14th October 2005 was received from the Kent Police Authority, seeking their views to inform the Kent submission. The report recommends restructuring nationally, with smaller forces merging. The full report could be read on:

<http://inspectrates.homeoffice.gov.uk/hmic/docs/closinggap.pdf>

The Kent Police Force were confident that the force's size, excellent policing performance and track record in dealing with serious crime and border policing would justify it remaining as a stand-alone county force when the national policing structure is reviewed.

RESOLVED: The Clerk was asked to reply to the Policy Authority, informing them that Kemsing Parish Council support Kent Police to remain as a stand-alone county force when the national policing structure is reviewed.

5. **SEVENOAKS AREA YOUTH FORUM WEEKEND : 2ND - 4TH DECEMBER 2005**

Steve Hanks, the Area Youth & Community Worker had written to invite the Council to sponsor a young person aged between 11 - 18 years, to represent Kemsing, at a nominal charge of £10. Area Forums give young people an opportunity to understand local democratic processes and work with Parish and Town Councils to improve opportunities for young people. The Clerk would consult the Youth Worker, Ms. Jane Down to find out if she knew a young person who would be interested.

The Chairman proposed:

"That the Council pays the £10 nominal charge, should a young person from Kemsing be interested."

CARRIED 10 in favour (Mr. Dawes was briefly absent from the Meeting)

6. **KEMSING PAVILION TRUST**

The Annual Report & Accounts for the year 2004/05, copied to Members only, had been noted.

7. **GREATNESS INTEGRATED WASTE MANAGEMENT FACILITY**

Mr. Waters represented the Council at a Meeting of the Site Liaison Group on 8th November 2005 and a copy of his report was circulated to Members, and were appended to the Minutes.

The Chairman thanked Mr. Waters for his report and for representing the Council at the Meeting.

8. **BUSINESS REQUIRED BY STATUTE**

There were no matters of business required by statute, other than those already reported elsewhere in the Minutes.

9. **QUESTIONS FROM MEMBERS OF THE PUBLIC**

There were no questions from Members of the Public.

10. **INFORMATION REPORT**

The Council received the information report, and the papers referred to, were laid on the table.

11. **ACCOUNTS FOR PAYMENT**

Mr. Burfield proposed and Mr. Williams seconded:

"That the Council approves the list of payment voucher no's 203 and 206 to 232, and to note the list of receipt voucher no's 202, 204, 205."

CARRIED unanimously

12. **MATTERS TO BE RAISED AT THE NEXT MEETING & GOOD NEWS**

The Chairman informed Councillors that Mrs. Ross had a baby son and the Clerk had sent the Council's congratulations.

13. **DATES OF MEETINGS:**

28th November 2005: Planning

7th December 2005: Finance

12th December 2005: Planning

14th December 2005: Finance

3rd January 2006: Planning (**Tuesday**)

11th January 2006: Downland Management

16th January 2006: Planning

18th January 2006: Parish Council

25th January 2006: Highways

30th January 2006: Planning

The Meeting closed at 9h27.

*Yolanda Tredoux
Clerk to the Council*