

KEMSING PARISH COUNCIL

Clerk's Office, St. Edith Hall, Kemsing, Sevenoaks, Kent, TN15 6NA
Tel & Fax: 01732 762841 E-mail: kemsingpc@tiscali.co.uk

**Minutes of a Meeting held in the Small Hall, St. Edith Hall, Kemsing,
on Wednesday, 15th November 2006 at 8.00 p.m.**

- PRESENT: Mrs. M. Cole (in the Chair)
Mr. A. Andrews, Mr. D. Bennett, Mr. P. Burfield, Mr. B. Buttifant,
Mr. G. Croughton, Mr. R. Dawes, Mr. P. Kendall, Mr. I. Rumgay,
Mr. A. Waters
- IN ATTENDANCE: Mrs. Y. Tredoux (Clerk)
2 Members of the Public
- APOLOGIES: Mr. M. Williams

Councillors were reminded to disclose personal and prejudicial interests on matters to be considered at this Meeting.

*Mr. Waters declared a personal interest in Items 4 and 9.
Mr. Rumgay declared a personal interest in Item 5.*

1. **MINUTES**

The Minutes of the Meeting held on 18th October 2006, Reference KPC/10/06, having been previously circulated, were approved subject to the following amendments:

Page 2 - Item 2(f) : restores should read **restored**

Page 3 - [Mr. Waters returned to the Meeting.] should be included after the proposal.

CARRIED unanimously

2. **MATTERS ARISING FROM THE MINUTES**

(a) PCSO – Police Community Support Officer (See Minute 2 (a) KPC/10/06)

A proposed Service Agreement, received from Kent Police on 8th November 2006 and comments from Seal Parish Council (SPC) were discussed. Several observations were made and it was agreed that Mr. Bennett would liaise with the Clerk to formulate a report with Kemsing Parish Council's (KPC) comments.

The Clerk was asked to arrange a meeting between KPC, SPC and Mr. Pankhurst (Partnership Co-ordinator, Kent Police), who would be asked to clarify the concerns.

(b) Recycling Facilities (See Minute 2 (b) KPC/10/06)

The Clerk met Mr. John Berwick (Contractor) and Mr. Charles Nouhan (Recycling Co-ordinator, Sevenoaks District Council) on Thursday, 2nd November 2006 at the Nightingale Recreation Ground, to determine the exact position of the concrete base and the work has been carried out.

Mr. Crichton, resident of The Lodge, Nightingale Road addressed the Council and expressed his concern at the decision to install bottle banks alongside the Recreation

Ground without informing local residents, and requested the Council to consider alternative sites. He was not against recycling, but rather the location.

He thought that there would be a significant increase in traffic, which would create a danger to children who ride their bicycles, and he feared for the safety of children and elderly residents from the Dynes Home who visit the Recreation Ground.

Mr. Crichton reported that there was already a problem with young people gathering in the area in the evening, and felt that these problems would escalate as a result of the bottle banks.

The Chairman informed Mr. Crichton that SDC Recycling Co-ordinator considered this location to be the most suitable for a small recycling site, which had to provide easy access for the vehicle which emptied the banks. The Council's Recreation Grounds Committee was aware of the ongoing problem of vandalism in the Playground. The Council's Litter Warden had agreed to take on additional responsibility as a Warden for the area, and will visit it frequently and report any damage or problems to the Parish Office.

Mr. Waters proposed and Mr. Rumgay seconded:

"That the Council proceeds with installing the recycling bins and monitor the site for a three month trial period to enable a full public consultation."

CARRIED 8 in favour, 1 against (Mr. Burfield), 1 abstention (Mr. Dawes)

It was agreed that a notice would be placed on the bottle banks inviting comments from both residents and individuals using the units.

(c) Christmas Lights (See Minute 2 (c) KPC/10/06)

Mr. Burfield reported that due to complexities with regard to new regulations, installing a temporary electricity supply in The Well had proved unachievable for this year, and regrettably there will be no Christmas lights this year. Mr. Waters would refer the situation to the PCC who normally set up the Stable & crib in The Well. An apology to residents would be made in the Village News Column.

The Well is in the conservation area, and removal of the Alder Tree requires the permission of the Sevenoaks District Council's arboriculture officer.

The Clerk was asked to progress this matter.

(d) Village Logo (See Minute 2 (d) KPC/10/06)

An electronic copy of the logo was awaited.

(e) Graffiti (See Minute 2 (e) KPC/10/06)

It was noted that the bus shelters had been cleaned, however, graffiti on the play equipment had not been removed, and the Clerk would enquire when this work could be expected.

(f) WI Seat (See Minute 10 (f) KPC/10/06)

A faculty was awaited.

(g) Long term storage of village archives (See Minute 2 (g) KPC/10/06)

A meeting had been arranged for Tuesday, 28th November 2006 at 10.30 am, St. Edith Hall.

- (h) Keep Kemsing Tidy Poster Competition (See Minute 2 (i) KPC/10/06)
After difficult consideration by the Parish Council of 79 entries, the overall winners of the competition were selected. Eleanor Monger won the prize for the 8-10 year old group and Archie King won the prize for the 5-7 year old group. The Chairman would present the prizes to the overall winners on Friday, 17th November. All participants would receive a small gift from the Parish Council. Copies of the winning posters would be placed on all the Notice Boards.

- (i) Amendments to Standing Orders (See Minute 4 KPC/10/06)
Mrs. Cole proposed from the Chair:
"That the Council accepts the amendment to Standing Order 37, Reference KPC/6/92, to take effect from 1st May 2007, as approved on 18th October 2006."
CARRIED unanimously

Mr. Burfield noted that there had been several amendments to the original Standing Orders since 1992, which were not available in electronic form, but he had been successful in scanning the original documents. The Clerk would incorporate all the amendments into the scanned document and identify amendments to be made in accordance with subsequent changes. Copies of the proposed amendments would be circulated to Councillors for approval at the next Council Meeting.

3. **COMMITTEE AND OFFICER REPORTS**

(a) Recreation Ground Committee

Mr. Andrews proposed and Mrs. Cole seconded:

"That the Council approves the Minutes of the Meeting held on 27th September 2006, Reference RG/22/2006."

CARRIED unanimously

(b) Planning Committee

Mr. Dawes proposed and Mr. Croughton seconded:

"That the Council approves the Minutes of the Meeting held on 9th October 2006, Reference P/14/2006."

CARRIED unanimously

(c) Planning Committee

Mr. Dawes proposed and Mr. Croughton seconded:

"That the Council approves the Minutes of the Meeting held on 23rd October 2006, Reference P/15/2006, subject to the following amendment:"

*Page 2 – Item 5, 3rd line : delete "**demand**"*

*Page 2 – Item 7, should read: "It is important that **control of** the movement....."*

CARRIED 8 in favour, 2 abstentions (Mr. Rumgay & Mr. Bennett)

(d) Highways Committee

Mr. Buttifant proposed and Mr. Bennett seconded:

"That the Council approves the Minutes of the Meeting held on 25th October 2006, Reference H/05/06."

Mr. Buttifant drew attention to Item 3.1 that the Perspex windows had been removed, but the seat could not be removed.

CARRIED unanimously

(e) Emergency Services Committee

Mr. Burfield proposed and Mr. Buttifant seconded:

"That the Council approves the Minutes of the Meeting held on 1st November 2006, Reference ES/26/06."

[Mr. Dawes was briefly absent from the Meeting]

CARRIED 9 in favour

(f) Chairman's Report

(i) KCC Towards 2010

A copy of the document would be available from the Clerk 's Office.

(ii) Local Works Sustainable Communities Bill

The Clerk was asked to respond after more details were received on 23rd November 2006.

4. Kemsing Pavilion Trust

A letter dated 20th October 2006 from Mr. Bob Banister, requesting the Council's approval to apply to the local planning authority to extend the opening hours of the Pavilion on Monday to Saturday evenings until 12.30 a.m. for the holding of dances and discotheques, was discussed.

Mr. Burfield proposed and Mr. Dawes seconded:

"That the Council gives permission to the Kemsing Pavilion to enter into discussions with Sevenoaks District Council to extend opening hours up to midnight for 10 days a year."

CARRIED 5 in favour, 4 against, 1 abstention (Mr. Waters)

5. Youth Hostel Development

The recent development at the Youth Hostel was noted.

6. Donation to Kent Air Ambulance

Mr. Andrews, who donated two office chairs and three two drawer steel filing cabinets to the Council, asked that the Council consider a donation to the Kent Air Ambulance.

Mrs. Cole proposed:

"That the Council donates £50 to the Kent Air Ambulance."

CARRIED 9 in favour, 1 abstention (Mr. Andrews)

7. Request for Donation - Kemsing Scout Group

The Kemsing Scout Group requested the Council to consider a donation for repairing the Scout Hut. Quotations and details of the repair work were awaited. The request would be passed to the Recreation Grounds Committee for consideration.

8. Remembrance Day Parade – Sunday, 12th November 2006

A donation of £60 would be made to the Royal British Legion.

9. Churchyard Maintenance Agreement

Mr. Bennett, Mr. Croughton and Mr. Waters declared personal interests as being on the electoral roll of the Church.

Mr. Burfield explained that the current agreement would expire on 31st December 2007 and reported that the Joint Churchyard Committee had discussed the continuation of the agreement at its recent meeting, where concerns were raised.

Mr. Burfield proposed and Mr. Kendall seconded:

"That the Council agree in principle to see a continuation of the agreement and that Mr. Burfield and the Revd. Ashworth prepare a written document for proper discussion at the next Parish Council Meeting."

CARRIED 8 in favour, 2 abstentions (Mr. Croughton & Mr. Waters)

10. Reserve Fund Policy

Mrs. Cole proposed:

"That the Council accepts the Reserve Fund Policy Document dated October 2006."

CARRIED unanimously

[The Clerk would append the document to the Minutes.]

11. **BUSINESS REQUIRED BY STATUTE**

There were no other business other than that already on the Agenda.

12. **QUESTIONS FROM THE PUBLIC & PRESS**

Questions from Members of the Public were taken during the Meeting.

13. **ACCOUNTS FOR PAYMENT**

Mr. Burfield proposed and Mr. Croughton seconded:

"That the Council approves the payment list, vouchers 186 to 224 and notes the receipt list, vouchers 189 to 197 and voucher 133."

CARRIED unanimously

14. **INFORMATION REPORT**

The Council noted the Information Report, and the papers referred to, were laid on the table.

Mrs. Cole thanked Mr. Waters for his report on the Greatness Integrated Waste Management Facility dated 9th November, which had been circulated to Councillors prior to the Meeting.

15. **MATTERS TO BE RAISED AT THE NEXT MEETING & GOOD NEWS**

Land in West End (opposite the Library):

Mr. Dawes said that the land was vulnerable and unsightly and wished that this item be discussed at the next meeting.

16. **DATES OF NEXT MEETINGS:**

20 November: Planning

29 November: Recreation Grounds

4 December: Planning

6 December: Finance

13 December: Finance - To be confirmed

18 December: Planning

2007:

2 January: Planning

10 January: Downland Management

15 January: Planning

17 January: Parish Council

The Meeting closed at 10.14 p.m.

*Yolanda Tredoux,
Clerk to the Council*