

## KEMSING PARISH COUNCIL

Clerk's Office, St. Edith Hall, Kemsing, Sevenoaks, Kent, TN15 6NA, Tel : 01732 762841

E-mail: [kemsingpc@tiscali.co.uk](mailto:kemsingpc@tiscali.co.uk)

**Notice of a meeting of the Parish Council to be held in the Small Hall, St. Edith Hall, Kemsing, on Wednesday, 20<sup>th</sup> September 2017 at 7.30 p.m.**

### A G E N D A

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTERESTS**

To receive declarations of interest in accordance with the Parish Council's Code of Conduct.

3. **DISTRICT & COUNTY COUNCILLOR REPORTS**

To receive reports from the District Councillors.

4. **QUESTIONS FROM THE PUBLIC & PRESS**

The meeting will be adjourned during the public session when questions and statements in relation to the business to be transacted at this meeting, will be taken from members of the public and press. Questions may also be taken elsewhere during the meeting at the Chairman's discretion.

5. **MINUTES**

To approve the minutes of the meetings held on 19<sup>th</sup> July 2017, Ref KPC/07/2017,  
To approve the minutes of the extra-ordinary meeting held on 9<sup>th</sup> August 2017, Ref KPC/08/2017),  
copy attached.

6. **MATTERS ARISING FROM THE PREVIOUS MINUTES**

(a) 20mph Speed Limit request (Minute 6(e) KPC/07/2017)

To consider the recommendation following the Working Group's meeting held on 6<sup>th</sup> September:  
*"On the basis of the November 2016 traffic survey, KCC would not approve a 20mph speed limit on Pilgrims Way/Pilgrims Way East, regardless of the funding source.  
The response from Kent Police indicates little prospect of enforcement action by them.  
It is not possible to find out whether KCC would agree to implementing a 20mph speed limit, or the cost of doing so, on any road without first incurring considerable costs on traffic surveys and subsequently drawing up schemes.  
Therefore Kemsing Parish Council would not be justified in pursuing the question of 20mph speed limits in Kemsing any further or incurring any expenditure thereon.  
The Parish Council to convey this statement to the residents via a report in the Winter edition of The Well magazine."*

(b) Park Lane Nature Reserve Area & Fairfield Close Area (Minute 6(a) KPC/07/2017)

Information from Sheffords is awaited.

Access is now restricted to the section of land at the rear of 33 to 39 Park Lane. A tree survey is to be carried out and the Parish Council is asked to consider creating a pedestrian entrance through the existing wooden fence beyond the double gate opening at the car park.

(c) Interactive speed warning sign at Childsbridge Lane, Kemsing (Minute 6(c) KPC/07/2017)

An update from County Councillor Mr. R. Gough is awaited.

(d) Small Business Rate Relief (Minute 6(d) KPC/07/2017)

District Councillor Mr. Reay informed the Clerk that his enquires with Sevenoaks District Council was unsuccessful.

- (e) Common Field Recreation Ground Trust (Minute 6(f) KPC/07/2017)  
The Clerk has completed the papers, two Councillors have signed them and third signature will be obtained and the forms sent.
- (f) Post Office closure (Minute 6(g) KPC/07/2017)  
To consider the report of the meeting held with Kent County Council Libraries, Registration and Archives. (Copy attached for Councillors only).
- (g) St. Mary's Church hall replacement (Minute 6(h) KPC/07/2017)  
To note response received from the former land owner (copy attached for Councillors only).

To consider the following resolution for discussion:

*"That the Car Park Working Group should consider arrangements for access to the Church Hall construction site over the village car park and roadway belonging to the St. Edith Hall Management Committee, and negotiate a draft agreement with the St. Mary's Parochial Church Council for approval.*

*Such agreement should provide that costs arising from these access arrangements do not fall upon the Parish Council and should aim to avoid, as far as practicable, involvement by the Parish Clerk in supervising access.*

*The Group may seek any independent advice it considers appropriate, provided that it be without cost to the Parish Council".*

- (h) Parish Councillor Resignation (Minute 7 KPC/07/2017)  
Sevenoaks District Council confirmed that there was no request for an election. The Parish Council may now start the co-option process.
- (i) Kemsing Primary School Swimming Pool (Minute 9 KPC/07/2017)  
Mrs. Cole to report.

**7. PROPOSED REMOVAL OF BUS STOP AT WEST END**

To consider email correspondence (copied to Members only), received from a concerned resident regarding the dangerous bus stop located in front of 35 West End, Kemsing.

**8. PARISH COUNCIL OFFICE REFBURBISHMENT**

To consider quotation (attached for Councillors only) for the painting and re-decorating of the Parish Council office walls and ceiling and to install shelves in a cupboard.

**9. REDECORATION OF PUBLIC TOILETS CEILINGS**

To consider a quotation (attached for Councillors only).

**10. RENT REVIEW FOR KEMSING HERITAGE ARCHIVE CENTRE**

To consider the Clerk's report (attached for Councillors only).

**11. VILLAGE CAR PARK**

To note a letter received from a developer asking the Parish Council's intention for the car park land.

**12. DONATIONS & SUBSCRIPTIONS**

(a) The Oaks Steering Group

To consider email correspondence (attached for Councillors only) in response to the Parish Council's request for further information regarding the selection criteria.

(b) Royal British Legion

To consider making a financial contribution for the Wreath. £60 was donated last year.

13. **ACCOUNTS FOR PAYMENT**

- (a) St. Edith Hall Management Committee request to fund drainage works  
To consider letter received from the St. Edith Hall Management Committee (attached for Councillors only).
- (b) To approve the list of payments and to note the list of receipts.

14. **COMMITTEE REPORTS**

- (a) Planning Committee  
To note the minutes of the meetings held on 17<sup>th</sup> July 2017, Ref No P/12/2017, 31<sup>st</sup> July 2017, Ref No P/13/2017, 14<sup>th</sup> August 2017, Ref No P/14/2017 and 29<sup>th</sup> August 2017, Ref P/15/2017. Attention is drawn to P/14/2017, Minute 5(f).
- (b) Recreation Grounds Committee  
To note the minutes of the meeting held on 12<sup>th</sup> July 2017, Ref No RG/04/2017.

15. **CONSULTATIONS**

- (a) Local Flood Risk Management Strategy  
Kent County Council is consulting on their draft Local Flood Risk Management Strategy 2017-2023. The deadline for comments is 8<sup>th</sup> October.
- (b) Sevenoaks District Council Local Plan  
The consultation ends 5<sup>th</sup> October 2017 and is available to view on the District Council's website.

16. **INFORMATION REPORTS**

- (a) Chairman's Report  
To receive the Chairman's report.
- (b) Reports from Councillors  
To receive reports from Parish Councillors.
- (c) Publications for information  
Clerks and Councils Direct – September 2017 issue.
- (d) Arriva bus time table change  
The Kemsing to Sevenoaks 452 service has changed as of 23<sup>rd</sup> July 2017. These journeys are effectively running 3 minutes earlier.
- (e) Police Community Support Officer – area review  
PCSO Harwood remains the PCSO for Kemsing following an area review of the PCSO areas.

17. **MATTERS TO BE RAISED AT THE NEXT MEETING**

18. **DATE OF NEXT MEETING**

Wednesday, 18<sup>th</sup> October 2017

*Yolanda Tredoux,  
Clerk to the Council*