

## KEMSING PARISH COUNCIL

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### **Minutes of a meeting of the Parish Council held in the Small Hall, St. Edith Hall, Kemsing, on Wednesday, 21<sup>st</sup> March 2018 at 7.30 p.m.**

PRESENT: Mr. A. Andrews (in the Chair)  
Mr. M. Bell, Mr. D. Bennett, Mr. P. Burfield, Mr. B. Buttifant, Mr. P. Dillon,  
Mr. P. Eaton, Mr. R. Lang, Mrs. M. Robarts, Dr. P. Walker, Mrs. R. Wedderburn-Day

IN ATTENDANCE: Mrs. Y. Tredoux (Clerk)

1. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Mrs. M. Cole and Mr. M. Hudson.

2. **DECLARATIONS OF INTERESTS**

There were no declarations.

3. **DISTRICT & COUNTY COUNCILLOR REPORTS**

There were no reports.

4. **QUESTIONS FROM THE PUBLIC & PRESS**

There were no questions received.

5. **MINUTES**

Mr. Andrews proposed:

*"That the Parish Council approves the minutes of the meeting held on 21<sup>st</sup> February 2018, Ref KPC/02/2018, subject to the following amendment:*

Page 5, Minute 8(g), second paragraph, second line should read:

*That the Parish Council meets the costs already incurred to be paid under the Local Government Act 1972, Section 137".*

CARRIED unanimously

6. **MATTERS ARISING FROM THE PREVIOUS MINUTES**

(a) Parish Councillor vacancy (Minute 6 KPC/02/2018)

Mr. Bell was appointed as a Member of the Planning Committee.

(b) Park Lane Nature Reserve Area & Fairfield Close Area (Minute 7(b) KPC/02/2018)

The reports of the meetings held on 12<sup>th</sup> February 2018 and 5<sup>th</sup> March 2018 were noted and the proposed actions endorsed.

(c) Reform of Data Protection Legislation (Minute 7(f) KPC/02/2018)

The National Association of Local Council's toolkit had been received.

It was agreed, as a first step for the Parish Council to be compliant with the new rules, that the Clerk would conduct a review of the information and data held by the Parish Council.

Further guidance was expected to be received from the Society of Local Council Clerks and would be reviewed when the information was available.

7. **NEW MATTERS FOR CONSIDERATION**

(a) Bus time table

The changes in the Arriva time table, which came into effect on 11<sup>th</sup> March, were noted. Go Coach advised that their route 452, including the Kemsing Saturday afternoon journeys, would terminate after Easter. Sevenoaks Town Council advised that the funding for the No 8 bus would no longer be available after May 2018. They are funding a route for Sevenoaks town only until June 2019. It would appear that the journeys to and from Trinity School would also be affected by the changes in the 452 service and it was understood that parents had not been consulted.

Mr. Burfield proposed, seconded by Mr. Bell:

*"The Parish Council is concerned about the withdrawal of the bus services to and from Kemsing and resolves to monitor the situation for the next month before making a decision as to whether or not action, if any, is to be taken."*

CARRIED 10 in favour, 1 abstention

(b) Village car park grounds maintenance agreement

Mr. Andrews proposed:

*"That the Parish Council renews its current agreement, without any changes, for another year".*

CARRIED unanimously

(c) Public conveniences – graffiti

A letter from a resident offering to clean the graffiti in the gents' public conveniences was noted. The Parish Council concluded that whilst the offer was appreciated, the Parish Council could not accept it on health and safety as well as public liability insurance grounds. Alternative arrangements to clean off the graffiti would be considered.

8. **COMMITTEE REPORTS**

(a) Planning Committee

Mr. Andrews proposed:

*"That the Parish Council notes the minutes of the meeting held on 26<sup>th</sup> February 2018, Ref No P/03/2018".*

CARRIED unanimously

9. **CONSULTATIONS**

There were no consultations.

10. **FINANCIAL MATTERS**

Accounts for payment and receipts

Mr. Eaton proposed, seconded by Dr. Walker:

*"That the Parish Council approves the list of payments (Vouchers 269 to 287) and notes the list of receipts (Vouchers 21 to 22) as circulated".*

CARRIED unanimously

11. **INFORMATION REPORTS**

(a) Report from Chairman

*Church Lane track boundary posts* – Mr. Andrews thought the posts were installed in workman-like manner and were an attractive feature along the track marking the Parish Council's boundary.

*Damaged stone wall at horse trough* – Mr. Andrews reported damage to the retaining wall caused by an articulated lorry. The company accountable for the damage had accepted responsibility and arrangements for the repairs were being made. The Parish Council's Insurers had been informed accordingly.

*Public conveniences repairs* – The self-closing mechanisms on the doors had to be replaced urgently.

*Stream at the rear of Park Lane and Fairfield Close properties* – A resident informed the Parish Council that the stream may be starting to block up. Arrangements would be made to investigate this and if necessary, the Parish Council would arrange for the clearance work on the areas it is responsible for, to be undertaken. This is to be paid from the General Contingency Fund.

(b) Reports from Parish Councillors

*Kemsing Downs Nature Reserve* - Mr. Bennett reminded Councillors of the Parish Council's annual contribution towards the Kemsing Downs Nature Reserve and it was AGREED to transfer the funds, in line with the budget for 2018/2019, to the Reserve's bank account at the start of the next financial year.

*Discarded children's slide at Common Field Recreation Ground* – Mrs. Wedderburn-Day reported an abandoned slide at the Church Lane entrance. The Clerk had already reported this incident as fly-tipping and is awaiting Sevenoaks District Council to remove it.

*Litter problem at Chalky Way* - Mrs. Wedderburn-Day reported a problem with litter fly-tipped and accumulated at the gate area at the top track leading to the Reservoir and asked if a litterbin could be installed there to alleviate the problem. The Downland Management Committee had considered this previously but it was considered impractical due to accessibility.

*Litter bin at the junction with Dynes Road and Northdown Road* – Mr. Dillon asked if the overflowing bin could be reported to Sevenoaks District Council.

Full and overflowing bins seemed to become a regular occurrence throughout the village and all Councillors were asked to report any problems to the Clerk who would inform Sevenoaks District Council.

(c) General information

*Kemsing Open Door* – A letter of appreciation for the Parish Council's financial contribution was noted.

*South East Water* – From 1<sup>st</sup> April 2018 Water Choice would be the Parish Council's retailer of water services.

*Kent County Council Highways and Transportation* –The KCC Cabinet Member for Planning, Highways, Transport and Waste wrote to Parish Councils regarding the effect of the recent snow on the County's roads.

12. **MATTERS TO BE RAISED AT THE NEXT MEETING**

There were no matters raised.

13. **DATE OF NEXT MEETING**

Wednesday, 18<sup>th</sup> April 2018.

The meeting closed at 8.29 p.m.

Signed by Chairman : ..... Date: .....