

## KEMSING PARISH COUNCIL

Clerk's Office, St. Edith Hall, Kemsing, Sevenoaks, Kent, TN15 6NA, Tel : 01732 762841,  
E-mail: kemsingpc@tiscali.co.uk

### **Minutes of a meeting of the Parish Council held in the Small Hall, St. Edith Hall, Kemsing, on Wednesday, 20<sup>th</sup> June 2018 at 7.30 p.m.**

PRESENT: Mr. A. Andrews (in the Chair)  
Mr. M. Bell, Mr. D. Bennett, Mr. P. Burfield, Mr. P. Eaton, Mr. M. Hudson,  
Mr. R. Lang, Mrs. M. Robarts, Dr. P. Walker, Mrs. R. Wedderburn-Day

IN ATTENDANCE: Mrs. Y. Tredoux (Clerk)

1. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Parish Councillors Mr. Buttifant and Mrs. Cole as well as County Councillor Mr. R. Gough.

2. **DECLARATIONS OF INTERESTS**

Mr. Bennett declared having a non-pecuniary interest in relation to Item 10(b) as being a Member of the Kent Wildlife Trust.

7.33 p.m. **CHANGE IN ORDER OF AGENDA ITEMS**

*With the Members' agreement the Chairman brought forward Agenda Item 7(b) and adjourned the meeting for public participation.*

7(b) **Vandalism and anti-social behaviour**

Residents were concerned about anti-social behaviour and vandalism at Nightingale Road Recreation ground. Rowdy behaviour from young people, motorcycles being driven on the recreation ground, wheel spinning, no regard for other people's safety where dog walkers and young children visit the recreation ground and play area are now a regular occurrence. A vehicle had also gained access through a gap by the trees. The "no parking" sign was damaged and a fence post uprooted. The Parish Council received reports of "noisy" motorbikes being driven around the village, particularly early evening. Residents were disappointed with the lack of Police intervention and presence in the area despite these incidents having been reported to them.

Mr. Bell had witnessed three motorbikes racing on the Common Field Recreation Ground.

Mr. Hudson had spoken to the Police who confirmed that they were aware of the incidents and individuals involved and that residents were urged to keep reporting these incidents.

Parish Councillors shared the concerns raised and it was decided that these matters should be dealt with appropriately and urgently by the Police.

Mr. Andrews proposed:

*"That the Parish Council writes to the Senior Policing Team for the District, thanking the local officers for their efforts in trying to solve the problems, but despite their hard work, it appears that the problems are escalating and need urgent attention. The Parish Council fully appreciates the budget constraints experienced by the Force, but in these circumstances, the Parish Council urges the Police to support the residents of Kemsing and the Parish Council in deploying more Officers to deal with these matters urgently".*

CARRIED unanimously

7.55 p.m. Meeting reconvened.

3. **DISTRICT & COUNTY COUNCILLOR REPORTS**

A written report was received from County Councillor Mr. Gough which was read out by the Chairman. Mr. Gough was pleased about the recent surfacing of Noah's Ark Road and he would chase up the installation of the interactive speed warning sign.

4. **QUESTIONS FROM THE PUBLIC & PRESS**

Questions from the public were taken elsewhere during the meeting.

5. **MINUTES**

The minutes of the meeting held on 16<sup>th</sup> May 2018, Ref KPC/05/2018 were approved.

6. **MATTERS ARISING FROM THE PREVIOUS MINUTES**

(a) Interactive speed warning sign at Childsbridge Lane, Kemsing (Minute 12(a) KPC/05/2018)

It was agreed to chase up installation of the sign again in mid July 2018.

(b) Park Lane Nature Reserve Area & Fairfield Close Area (Minute 12(c) KPC/05/2018)

The report of the meeting held on 31<sup>st</sup> May 2018, including recommendations from the Group, was noted.

Mr. Burfield proposed, seconded by Dr. Walker:

*“That the Parish Council agrees to carry out the two action points as per the recommendation from the report.”*

Mr. Bennett proposed an amendment to the above proposal, seconded by Mr. Hudson:

*“That the Parish Council agrees to carry out action point 2 of the report as recommended and that the Parish Council agrees that action point 1 should read [The Parish Council proceeds with instructing the Chartered Surveyor to draft a scheme for the potential use of the land to maximise the general benefit of the land for the parish.]”*

*CARRIED 7 in favour, 4 against*

The proposal, as amended was *CARRIED* unanimously.

(c) Reform of Data Protection Legislation (Minute 12(c) KPC/05/2018)

The various draft policies, statements and notices prepared by the Clerk were approved.

(d) Damaged stone wall at horse trough (Minute 12(d) KPC/05/2018)

A site meeting with a builder provided by the party responsible for the damage took place last month but confirmation as to when the work would be done is yet to be received.

The Clerk was instructed to communicate with the company, stating that the Parish Council expected to receive a confirmation by 10<sup>th</sup> July 2018 that the work would be completed by 31<sup>st</sup> August 2018.

(e) Milestone (way marker) at Pilgrims Way (Minute 12(e) KPC/05/2018)

Two departments at Kent County Council were in dispute as to who is responsible for re-instating the stone.

*RESOLVED: County Councillor Mr. Gough would be asked for his help to expedite this.*

(f) Appointment of Representatives (Minute 5(b & e) KPC/05/2018)

Mr. Bennett was appointed to the Oxenhill Meadow & Shaw Committee.

Mr. Bennett, Mr. Burfield and Mr. Buttifant were appointed to the Kemsing Downs Nature Reserve Group as agreed by the Downland Management Committee.

(g) Telephone box in Noah’s Ark (Minute 13(a) KPC/05/2018)

It was understood that the Noah’s Ark Residents Association (NARA) had the intention to apply for external funding to cover the repairs and refurbishment work. The Parish Council supported NARA’s efforts in doing so.

The Clerk recommended that the contractors or persons doing the work should provide their public liability insurance documents as the structure is owned by the Parish Council; Councillors agreed that this was not necessary as the work was not being arranged by the Parish Council.

(h) Green Belt Policy (Minute 13(b) KPC/05/2018)

A draft letter to Sevenoaks District Council confirming the Parish Council’s statement on Green Belt development in the village was approved.

- (i) Notice of road closure – West End (Minute 18(c) KPC/05/2018  
Kent County Council confirmed that the relevant authorities had been consulted and there were no objections to the road closure.

7. **NEW MATTERS FOR CONSIDERATION**

(a) Flowers/hanging baskets around the village

A request to provide flowers and or hanging baskets around the village, in particular around the shops, crossroads and parks was considered. The Clerk provided details of how a similar project is run by another Parish Council and potential costings were also supplied.

The Chairman suggested appointing a small Working Group to explore options and putting a proposal together but there were no offers.

It was suggested that perhaps residents could be asked to form a volunteer group (via The Well magazine) who could take this further but it was agreed that this activity would not be led by the Parish Council.

(c) Youth services

Comments from the Lead Youth Worker for West Kent Communities to deliver detached youth work in villages were noted. It was not clear if this service was subject to a charge and the Clerk was asked to find out more details.

*Under the Public Bodies (Admission to meetings) Act 1960, the public and representatives of the press was excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

(d) Litter collection review

*It was AGREED that a Working Group (comprising Mr. D. Bennett, Mr. M. Bell, Mrs. M. Cole and Mr. P. Eaton) would be set up to conduct a full litter collection review to be reported back to the full Council.*

*The meeting was reconvened and opened to the Public and Press.*

8 **COMMITTEE REPORTS**

(a) Planning Committee

Mr. Burfield proposed, seconded by Mrs. Robarts:

*“That the Parish Council notes the minutes of the meetings held on 8<sup>th</sup> May 2018, Ref No P/07/2018 and 21<sup>st</sup> May, Ref No P/08/2018.”*

*CARRIED* unanimously

Mr. Andrews proposed:

*“That the Parish Council notes the minutes of the meeting held on 4<sup>th</sup> June 2018, Ref No P/09/2018”.*

*CARRIED* unanimously

(b) Downland Management Committee

Mr. Bennett proposed, seconded by Mr. Burfield:

*“That the Parish Council notes the minutes of the meeting held on 2<sup>nd</sup> May 2018, Ref DM/02/2018”.*

*CARRIED* unanimously

(c) Recreation Grounds Committee

Dr. Walker proposed, seconded by Mr. Dillon:

*“That the Parish Council notes the minutes of the meeting held on 30<sup>th</sup> May 2018, Ref RG/03/2018”.*

*CARRIED* unanimously

9. **CONSULTATIONS**

(a) Kent County Council's Big Conversation Programme

It was noted that the intention was to develop potential new delivery models for rural transport. The public consultation ends on 7<sup>th</sup> August 2018.

10. **FINANCIAL MATTERS**

(a) Accounts for payments & receipts

Mr. Eaton proposed, seconded by Dr. Walker:

*"That the Parish Council approves the list of payments (Vouchers 30 to 54) and notes list of receipts".*

*CARRIED* unanimously

(b) Donations and Subscriptions

Kent Wildlife Trust – Dr. Walker proposed, seconded by Mr. Eaton: *"That the Parish Council renews the annual membership fee of £50".*

*CARRIED* unanimously

11. **COMMON FIELD RECREATION GROUND TRUST**

The Clerk was in the process of drafting the relevant General Data Protection Notices and Policies.

12. **INFORMATION REPORTS**

(a) Report from Chairman

There was no report received.

(b) Reports from Parish Councillors

Mr. Bell was aware of an unauthorised encampment in the District.

Mr. Hudson was aware of someone who had camped in Oxenhill Shaw woods.

(c) General information

Community Asset of Value – Sevenoaks District Council advised that the village car park's listing on Community Asset List as from 20<sup>th</sup> June 2013 expires on 20<sup>th</sup> June 2018.

13. **DATE OF NEXT MEETING**

Wednesday, 18<sup>th</sup> July 2018

The meeting closed at 9.24 p.m.

Signed by Chairman : ..... Date: .....