

## KEMSING PARISH COUNCIL

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### **Minutes of a meeting of the Parish Council held in the Small Hall, St. Edith Hall, Kemsing, on Wednesday, 16<sup>th</sup> January 2019 at 7.30 p.m.**

PRESENT: Mr. A. Andrews (in the Chair)  
Mr. M. Bell, D. Bennett, Mr. P. Burfield, Mr. B. Buttifant, Mr. P. Dillon,  
Mr. P. Eaton, Mr. M. Hudson, Mr. R. Lang, Mrs. M. Robarts, Mrs. R. Wedderburn-  
Day, Dr. P. Walker

IN ATTENDANCE: 3 Members of the Public  
Mrs. Y. Tredoux (Clerk)

1. **APOLOGIES FOR ABSENCE**

An apology for absence was received from Mrs. M. Cole and County Councillor Mr. R. Gough.

2. **DECLARATIONS OF INTERESTS**

Mr. Bennett declared having a non-pecuniary interest in relation to Item 10 (d) as being a Member of the Campaign to Protect Rural England (CPRE).

3. **DISTRICT & COUNTY COUNCILLOR REPORTS**

There were no reports received.

4. **QUESTIONS FROM THE PUBLIC & PRESS**

There were no questions from the public and press.

5. **MINUTES**

Mr. Andrews proposed:

*"That the Parish Council approves the minutes of the meeting held on 21<sup>st</sup> November 2018, Ref KPC/10/2018".*

CARRIED unanimously

6. **MATTERS ARISING FROM THE PREVIOUS MINUTES**

(a) Vandalism and anti-social behaviour at Nightingale Road Recreation Ground (Minute 7(a) KPC/10/2018)

The meeting scheduled for Monday, 14<sup>th</sup> January 2019 had been postponed to 11<sup>th</sup> March 2019.

(b) Youth services (Minute 6(b) KPC/10/2018)

More information from West Kent Communities was awaited.

(c) Community Infrastructure Levy (Minute 6(d) KPC/10/2018)

The first step for the car park resurfacing project is to obtain quotations which would be done within the next month or so. No resurfacing works are planned before the commencement of the replacement church hall building work.

(d) Road safety issues West End (Minute 7 KPC/08/2018)

The Council was asked to consider comments received from a resident regarding the Parish Council's decision not to financially support the installation of additional bollards in West End. Mr. Bennett had met the local resident and understood that some West End residents were willing to make financial contributions towards the cost of installing new bollards. The suggested location of the proposed bollards was not confirmed and the Clerk suggested a site meeting is arranged with residents, Kent County Council Highways and Transportation and Parish Council representatives, to clarify the location and to find out more information. The Clerk further suggested investigating if this could be funded via Community Infrastructure Levy funds.

A discussion ensued. Councillors were not objecting to the installation of new bollards; the Parish Council declined to make a financial contribution as it is the view of the majority of Councillors that Kent County Council Highways and Transportation, who is responsible for roads and road safety, should be funding this.

Mr. Bennett proposed, seconded by Mr. Hudson:

*“That the Parish Council does not wish to get involved as this is a matter for Kent County Council Highways and Transportation to look into the practicalities of potential bollards as well as providing the required financial support for funding it”.*

*CARRIED* 11 in favour, 1 against

Mr. Buttifant reported that the existing bollard by the Pharmacy had been knocked down and KCC had not replaced it.

## 7. **NEW MATTERS FOR CONSIDERATION**

### (a) 6<sup>th</sup> Sevenoaks (Kemsing) Scouts – scout hut replacement

Notice of the intention to apply for planning permission had been served.

### (b) Save Kemsing Countryside Campaign Group

The Group asked permission to publish the Parish Council's Green Belt policy on their website. This was a retrospective consent request as it had already been displayed on their website. Members agreed that although prior consent was preferable, there was no objection.

The Group also asked the Parish Council's financial assistance towards funding the launch of an independent road traffic survey to collect and assess data on the impact the proposed development put forward in the Local Plan at Kemsing Station would have on the existing highway network, including cycle and pedestrian facilities, public transport accessibility, etc.

*7.50 p.m. The meeting was adjourned to allow for public participation.*

A resident (who is also a member of the Group) was asked why the road traffic survey was needed. The reason provided was to collect evidence that local roads are already saturated with traffic and that it would not be able to take any more vehicles.

*7.51 p.m. The meeting was reconvened.*

Dr. Walker proposed, seconded by Mr. Burfield:

*“The Parish Council wished to be impartial and as such does not provide financial support to campaign groups.”*

*CARRIED* 10 in favour, 2 against

### (c) Annual Parish Meeting (APM) – change of date

The APM was originally scheduled to take place on Wednesday, 1<sup>st</sup> May, 2019. Due to the Parish elections planned for 3<sup>rd</sup> May 2019, the date was revised.

*It was AGREED to change the APM date to Wednesday, 3<sup>rd</sup> April 2019 and move the Recreation Grounds Committee meeting to the 10<sup>th</sup> April 2019.*

### (d) Public Access Defibrillator (PAD)

The Parish Council was asked by the South East Coast Ambulance Service to update the Public Access Defibrillator Registration, in particular a question about sharing information to disclose the PAD site location and its availability with the public domain, as well as giving the Trust authorisation to add the PAD site location and availability to third party databases and mobile apps.

*This was AGREED.*

### (e) Village car park salt bin

The Clerk is making enquiries as to the costs of filling the bin.

8. **COMMITTEE REPORTS**

(a) Planning Committee

Mr. Andrews proposed:

*“That the Parish Council notes the minutes of the meetings held on 19<sup>th</sup> November 2018, Ref No P/21/2018, 3<sup>rd</sup> December 2018, Ref No P/22/2018 and 17<sup>th</sup> December 2018, Ref No P/23/2018”.*

Drawing attention to Minute 8(a) of P/21/2018 with regards to comments made to ensure that the existing Church Hall replacement application is amended to remove the proposed car parking space in front of the hall before any temporary access agreement is made over the village car park for the construction of the Church Hall, Mr. Bennett said that he is yet to see this amendment. Dr. Walker confirmed that the Parochial Church Council had no intention of proceeding until their Architect had satisfactorily amended the plans to remove the proposed car parking space.

*CARRIED* unanimously

Mr. Andrews proposed:

*“That the Parish Council notes the minutes of the meeting held on 7<sup>th</sup> January 2019, Ref No P/01/2019, including the Committee’s recommendations to respond to the Sevenoaks District Council’s Local Plan Regulation 19 Consultation which closes for comments on 3<sup>rd</sup> February 2019”.*

Mr. Bennett understood from a conversation with a CPRE representative that they consider the policy of Sevenoaks District Council (SDC) regarding previously developed sites in Green Belt to be inconsistent with the National Policy guidelines in that the SDC policy would include a wide area surrounding the previous buildings. CPRE proposed to argue that the SDC plan was unsound in this respect.

*CARRIED* unanimously

The Council also considered the Parish Council's Local Plan draft submission dated 11<sup>th</sup> January 2019 which will form the basis of the Parish Council's representation, taking into account the Planning Committee's recommendations.

Subject to minor amendments which had been agreed, Mr. Burfield and the Clerk would complete the submission forms in the required format as requested by SDC for sites HO133 (Land South of West End) and H0407 (Land South of Noah's Ark) and MX43 (Sevenoaks Quarry); however SDC is yet to confirm how they would accept representations on the four late submissions which affects two sites in Kemsing; MX58 (Land West of Childsbridge Lane) and EM10/MX59 (Kemsing Station Development).

A discussion ensued as to how to the best way forward to publicise the Parish Council's submission. *It was unanimously AGREED that a summary containing the Parish Council's representations to Question 5 on the response form would be displayed on the Parish Council's website.*

(b) Finance Committee

Mr. Eaton proposed, seconded by Dr. Walker:

*“That the Parish Council notes the minutes of the meeting held on 10<sup>th</sup> December 2018, Ref No F/03/2018 and consider the following recommendations:*

*Item 2(a) : Various bank account arrangements*

*Item 4 – Reserve Fund transfer change*

*Item 9 – Precept requirement for 2019/2020 – The Finance Committee recommends to full Council to approve a precept requirement of £131,000 for the 2019/20 financial year.*

*Item 10 - Appointment of Internal Auditor”.*

*CARRIED* unanimously

*Under the Public Bodies (Admission to meetings) Act 1960, the public and representatives of the press would be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

Salaries review (Minute 5 (a) & (b)) :  
*It was AGREED to defer this item to the next meeting in February 2019.*

*The Press and Public had not been excluded.*

**9. CONSULTATIONS**

- (a) Kent County Council Libraries, Registration and Archives strategy consultation  
The consultation was noted.

**10. FINANCIAL MATTERS**

- (a) Accounts for payments & receipts  
Mr. Eaton proposed, seconded by Dr. Walker:  
*“That the Parish Council approves the list of payments (Vouchers 178 to 220) and to note the list of receipts (Vouchers 15 to 18)”.*  
CARRIED unanimously

- (b) Donations and Subscriptions  
Kemsing Open Door – *It was AGREED to make a similar donation as last year, which the Clerk reported from memory was £200. This was CARRIED unanimously.*  
Subsequent to the vote, the Clerk checked and apologised as last years’ donation was in fact £300. *In light of the correct information, the previous decision was rescinded and it was AGREED to make a donation of £300 to the Kemsing Open Door for the financial year 2019/20.*

Kent Community Domestic Abuse Programme – Mr. Bennett proposed, seconded by Mr. Andrews:  
*“That the Parish Council does not provide financial support”.*  
CARRIED 7 in favour, 5 against

Lost Words Campaign for Books in Schools/Parish Councils/Town Councils – The request for a financial donation was rejected.

Campaign to Protect Rural England (CPRE) – It was unanimously AGREED to renew the annual subscription of £36.

Oaks Steering Group – A thank you letter for the Parish Council’s financial contribution towards the Senior Christmas lunch was noted.

**11. INFORMATION REPORTS**

- (a) Report from Chairman  
There were no reports.
- (b) Reports from Parish Councillors  
There were no reports.
- (c) General information  
There was no information.

**12. DATE OF NEXT MEETING**

Wednesday, 20<sup>th</sup> February 2019

The meeting closed at 9.10 p.m.

Signed by Chairman : ..... Date: .....