

KEMSING PARISH COUNCIL

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Minutes of a meeting of the Parish Council held in the Small Hall, St. Edith Hall, Kemsing, on Wednesday, 20th March 2019 at 7.30 p.m.

PRESENT: Mrs. M. Cole (in the Chair)
Mr. A. Andrews, Mr. M. Bell, D. Bennett, Mr. P. Burfield, Mr. B. Buttifant, Mr. P. Dillon,
Mr. P. Eaton, Mr. M. Hudson, Mr. R. Lang, Mrs. M. Robarts, Dr. P. Walker

IN ATTENDANCE: 1 Member of the Public
Mrs. Y. Tredoux (Clerk)

1. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Parish Councillor Mrs. R. Wedderburn Day, District Councillor Mr. S. Reay and County Councillor Mr. R. Gough.

2. **DECLARATIONS OF INTERESTS**

There were no declarations of interest received.

3. **DISTRICT & COUNTY COUNCILLOR REPORTS**

There were no reports.

4. **QUESTIONS FROM THE PUBLIC & PRESS**

There were no questions from the public or press.

5. **MINUTES**

Mrs. Cole proposed:

"That the Council approves the minutes of the meeting held on 20th February 2019, Ref KPC/02/2019".

CARRIED unanimously

6. **MATTERS ARISING FROM THE PREVIOUS MINUTES**

(a) Youth services (Minute 6(a) KPC/02/2019)

The meeting had been re-scheduled for Friday, 29th March 2019.

(b) Parish Council website (Minute 7(a) KPC/02/2019)

Councillors had considered the Clerk's report (previously circulated), which suggested publishing Committee meeting agenda and minutes on the website. Councillors debated whether or not to publish draft minutes; the majority view was to publish approved minutes only.

Mr. Bennett proposed, seconded by Mrs. Cole:

*"That the Council approves the suggestions contained in the Clerk's report (previously circulated).
These are:*

*That the Council gives the Clerk delegated power to publish on the Parish Council's website all
Committee agenda and approved minutes, Parish Council and Committee meeting dates,
photographs and any other Parish Council information that may be classed as useful information.
That paper copies of minutes and agenda would no longer be available from Kemsing Library".*

CARRIED 12 in favour, 1 abstention

(c) Kemsing Heritage Centre (KHC) Lease (Minute 7(e) KPC/02/2019)

Mr. Burfield would try to arrange a meeting with the Kemsing Heritage Centre representatives.

(d) Bus services in Kemsing (Minute 7(g) KPC/02/2019)

A new Route 6 service provided by another firm is due to commence on 8th April 2019.

(e) Litter collection (Minute 6(e) KPC/09/2018)

The Litter Working Group's report was noted and the recommended changes to the litter clearance and frequency approved. Arrangements to empty all play area litterbins twice a week would be made. The amended agreement for litter clearance was approved.

7. **NEW MATTERS FOR CONSIDERATION**

(a) Request for memorial bench

A suggestion was made to offer Nightingale Road Recreation Ground as a possible location, provided this met the approval of the deceased's family members. Mrs. Cole proposed:
"That the request is referred to the Recreation Grounds Committee for consideration"
CARRIED unanimously

(b) Park Lane & Fairfield Close Working Group

The report of the meeting held on Friday, 8th March 2019 was approved, including the Group's recommendations not to take further action until the Inspector's decision on Sevenoaks District Council's Local Plan had been made. This is in respect of the proposal to transfer the "Open Space" designation from one section of land at Fairfield to another in that area. Sevenoaks District Council advised that the only means this could be achieved would be by submitting an application during the next review of the Local Plan.

Mr. Burfield proposed, seconded by Dr. Walker that:

"The Parish Council thanks the Working Group for exploring options for the potential use of the land, at and that the Group is now terminated."
CARRIED unanimously

(c) Nightingale Road Recreation Ground youth shelter

A request from a resident to permanently remove the youth shelter was declined.

(d) Nightingale Road Recreation Ground boundary fence

Mr. Dillon identified areas vulnerable to possible vehicular access. It was agreed to obtain a quotation to install additional posts and rail where needed, taking into consideration the location of the drainage system.

Clerk to arrange a site meeting with the Contractor; Mr. Dillon and Dr. Walker offered to attend this meeting.

(e) Public conveniences

The toilet holders should be replaced. The Clerk was making enquiries into the costs.

Arrangements for an up to date asbestos register would also be made. It was suggested to retrieve a previous register from the former owner (Sevenoaks District Council). Enquiries would be made via the District Councillors.

(f) Road surface at Nightingale Road Recreation Car Park and Village Car Park

A number of potholes in the village car park had been identified during a recent inspection. There was also a pothole at the entrance to the car park at Nightingale Road Recreation Ground. The Clerk had made arrangements to meet with a contractor with a view to obtain a quotation for the repairs.

(g) Standing Orders & Terms of Reference

A new document (drafted by the Clerk in accordance with the latest National Association of Local Councils specification) was noted, together with Mr. Bennett's comments. Mrs. Cole proposed to defer the adoption thereof to the next meeting. *This was AGREED.*

Councillors were asked to send their comments to the Clerk by 3rd April 2019.

8. **COMMITTEE REPORTS**

(a) Planning Committee

Mr. Andrews proposed, seconded by Mr. Burfield:

"That the Council notes the minutes of the meetings held on 11th February 2019, Ref P/04/2019 and 25th February 2019, Ref P/05/2019"

CARRIED unanimously

- (b) Downland Management Committee
Mr. Bennett proposed, seconded by Mr. Buttifant:
"That the Council notes the minutes of the meeting held on 6th February 2019, Ref DM/01/2019".
CARRIED unanimously

9. **CONSULTATIONS**
There were no consultations.

10. **FINANCIAL MATTERS**

- (a) Accounts for payments & receipts
Mr. Eaton proposed, seconded by Dr. Walker:
"That the Council approves the list of payments (Vouchers 247 to 278) and notes the list of receipts".
CARRIED unanimously

- (b) Donations and Subscriptions
Action with Communities in Rural Kent (ACRE) – An invitation to be become a member was considered.
Mr. Eaton proposed, seconded by Mr. Bennett:
"That the Council does not subscribe to become a member of ACRE".
CARRIED unanimously

11. **COMMON FIELD RECREATION GROUND TRUST**

- (a) Account closure (stock)
Due to dormancy of account the Trust was advised that the cash balance had been transferred to the Trust's bank account and stock account closed.

12. **INFORMATION REPORTS**

- (a) Report from Chairman
There were no reports from the Chairman.
- (b) Reports from Parish Councillors
Mr. Buttifant asked if the second Police Community Support Officer had been appointed yet. The appointment was still awaited.
- (c) General information
There was nothing to report.

13. **DATE OF NEXT MEETING**

Wednesday, 17th April 2019

The meeting was closed at 8.25 p.m.

Signed by Chairman : Date: