

KEMSING PARISH COUNCIL

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**Minutes of a Meeting of the Council held in the Small Hall,
St. Edith Hall, High Street, Kemsing on Wednesday, 17th April 2019 at 7.30 p.m.**

PRESENT: Mrs. M. Cole (in the Chair)
Mr. A. Andrews, Mr. M. Bell, D. Bennett, Mr. P. Burfield, Mr. B. Buttifant, Mr. P. Dillon,
Mrs. M. Robarts, Dr. P. Walker, Mrs. R. Wedderburn-Day

IN ATTENDANCE: 3 Members of the Public
District Councillor Mr. S. Reay
Mrs. Y. Tredoux (Clerk)

Mrs. Cole welcomed everyone to the meeting and was sad to report that former District Councillor Mrs. Joyce Course had passed away. Mr. Jim McIntyre who had served on the St. Edith Hall Management Committee for a few years had also passed away recently and Mrs. Janet Croughton (spouse of long-standing former Parish Councillor Mr. Godfrey Croughton) had passed away this week.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Parish Councillors Mr. P. Eaton, Mr. M. Hudson and Mr. R. Lang as well as County Councillor Mr. R. Gough.

2. DECLARATIONS OF INTERESTS

There were no declarations made.

3. DISTRICT & COUNTY COUNCILLOR REPORTS

District Councillor Mr. Reay gave a very brief report on the Sevenoaks District Council's Local Plan.

4. QUESTIONS FROM THE PUBLIC & PRESS

Questions from the public were taken elsewhere during the meeting at the Chairman's discretion.

5. MINUTES

Mrs. Cole proposed:

"That the Parish Council approves the minutes of the meeting held on 20th March 2019, Ref KPC/03/2019".

CARRIED unanimously

6. MATTERS ARISING FROM THE PREVIOUS MINUTES

(a) Youth services (Minute 6(a) KPC/03/2019)

The meeting had not taken place as scheduled; the Council was advised that, due to staff shortages, a youth service in Kemsing could not be delivered for the foreseeable future.

Mrs. Cole reported that the Sevenoaks Area Youth Trust (SAYT) had recently informed the Parish Council of weekly outreach session being delivered by them in Kemsing. The Parish Council may consider making a financial donation to the Charity for their support to Kemsing young people; this would be considered at the next meeting.

(b) Kemsing Heritage Centre (KHC) Lease (Minute 6(c) KPC/03/2019)

Upon further reference to the lease, it had been determined that the rent currently paid to the Parish Council could be paid to the St. Edith Hall Management Committee (SEHMC) as requested by it, and previously agreed by the Council. The Parish Council would write to the Kemsing Heritage Centre to confirm that future rent payments should be made directly to the SEHMC, who would also be responsible for implementing the rent increases as set out in the lease.

(c) Nightingale Road Recreation Ground boundary fence (Minute 7(d) KPC/03/2019)

This matter was being progressed.

(d) Public conveniences (Minute 7(e) KPC/03/2019)

No further update available at this time.

One of the hand dryers was out of order and *the Clerk would arrange for an electrician to investigate*. A replacement may be necessary.

(e) Road surface at Nightingale Road Recreation Car Park and Village Car Park (Minute 7(f) KPC/03/2/019)

A site meeting took place on Friday, 22nd March and a quotation was awaited.

(f) St. Edith Hall kitchen refurbishment (Minute 7(f) KPC/02/2019)

SEHMC was pleased to advise that its application for a grant from Ibstock Enover Trust was successful and it had been offered the sum of £14,000 subject to the project being satisfactorily completed on or before the 31st July 2019.

(g) Standing Orders & Terms of Reference (Minute 7(g) KPC/03/2019)

The new standing orders drafted in accordance with the latest National Association of Local Councils specification was considered, together with proposed amendments from two Members. The Clerk would incorporate the amendments and the updated draft would be circulated prior to the next meeting.

(h) Temporary access arrangement with St. Mary's Church Parochial Church Council (PCC) (Minute 7(c) KPC/02/2019)

The Parochial Church Council confirmed that there was no objection to the draft agreement.

As per the Car Park Working Group's previous recommendation the Council is asked to approve the following resolutions:

"That the Clerk be hereby authorised to sign the Agreement.

That the Clerk be hereby authorised to make all the necessary arrangements with the PCC for the effective implementation of the Agreement".

Mrs. Cole proposed that the resolutions above should be approved. This was agreed unanimously.

7. NEW MATTERS FOR CONSIDERATION

(a) Annual Parish Meeting

The draft minutes of the meeting held on 3rd April 2019 was noted. A short discussion took place with reference to the disappointingly low number of residents present at that meeting.

(b) Key cabinet

The Parish Council agreed for the Clerk to proceed in obtaining a key box for keys to be stored securely.

8. COMMITTEE REPORTS

(a) Planning Committee

Mr. Andrews proposed, seconded by Mr. Burfield:

"That the Parish Council notes the minutes of the meetings held on 11th March 2019, Reference P/06/2019 and 8th April 2019, Reference P/07/2019".

CARRIED unanimously

9. CONSULTATIONS

There were no consultations.

10. FINANCIAL MATTERS

(a) Accounts for payments & receipts

Dr. Walker proposed, seconded by Mr. Bennett:

"That the Parish Council approves the list of payments (Vouchers 279-285) and the list of payments (Cheque numbers 206033 to 206043), including bank transfers and to note the list of receipts".

CARRIED unanimously

(b) Donations and Subscriptions

Kent Association of Local Councils – It was unanimously agreed to renew the annual subscription of £1,178-24 (VAT not included).

11. **COMMON FIELD RECREATION GROUND TRUST**

The Trust was asked to complete tax related forms, however this does not apply to the Trust Investments. *The Clerk was instructed to respond in those terms.*

12. **INFORMATION REPORTS**

(a) Report from Chairman

There was no report from the Chairman.

(b) Reports from Parish Councillors

Car park light – Mr. Andrews noted that one of the lights remained on during the day. *The Clerk would investigate.*

(c) General information

Kemsing Open Door – A letter of appreciation for the Parish Council's financial contribution was noted.

Red telephone kiosk (Noah's Ark) – The Noah's Ark Residents' Association advised that they had successfully applied for a Community Grant to refurbish the telephone kiosk.

[It was agreed that the meeting should be adjourned to allow for public speaking.]

A resident of Kemsing, also a Seal Parish Councillor, asked if the Parish Council would organise a litter clearance day in the same way as Seal Parish Council did. The resident was aware via a social networking site that Kemsing residents would support this idea.

Mrs. Cole said that the Council had considered this in the past, and had agreed not to participate.

The resident said that Nightingale Road Recreation Ground looked "really bad with litter" almost all of the time. The Council said that it could not accept this statement as it contracts a Litter Warden to attend the site twice a week so Kemsing Parish Council is making every effort to keep the area litter free.

13. **DATE OF NEXT MEETING**

Annual General Meeting - Wednesday, 15th May 2019

Signed by Chairman : Date: