

KEMSING PARISH COUNCIL

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RECREATION GROUNDS COMMITTEE

**Notice of a meeting to be held in the Committee Room, St. Edith Hall, Kemsing
on Wednesday, 25th September 2019 at 7.30 pm**

A G E N D A

APOLOGIES:

1. **MINUTES**

To approve the minutes of the meeting held on 24th July 2019, Ref No RG/04/2019.

2. **MATTERS ARISING FROM THE MINUTES**

(a) Common Field Recreation Ground : Youth Shelter (Minute 2(a) RG/04/2019)

Consideration should be given to the paint condition.

(b) "No parking" sign at Nightingale Road Recreation Ground (Minute 2(b)) RG/04/2019)

Contractors have been reminded to reinstate the sign.

(c) Allotment review (Minute 2(c) RG/04/2019)

The documents have been reviewed, however, a further meeting is necessary to finalise the draft which will be presented to full Council at the October Parish Council meeting.

(d) Grass surface damage – Barnfield Crescent (Minute 2(d) RG/04/2019)

(i) Contractors have filled the uneven areas.

(ii) "No parking" signs were delivered on Thursday, 12th September. Arrangements with the Contractors to install these have been made but a firm date has not been given.

(iii) Contact was made with a suitable contractor to arrange a site meeting with a view to obtain advice for possible solutions, including quotations.

(e) Play area equipment cleaning (Minute 2(e) RG/04/2019)

Quotation has not been accepted yet as definitive water source could not be established. The PCC is unable to grant permission for use of the water source in the Churchyard due to current building works on the site.

(f) Memorial bench request (Minute 2(f) RG/04/2019)

A response from the family of the deceased is awaited.

(g) Nightingale Road car park (Minute 2(g) RG/04/2019)

A revised quotation was requested.

Estimates (for inclusion in next year's budget) will be obtained to resurface the whole car park.

(h) Signage for play areas (Minute 2(h) RG/04/2019)

(i) The 'No Climbing' signs for both youth shelters have been ordered and received and arrangements have been made with the Contractors to put these up.

(ii) The age restriction signs for both play areas have been ordered and received and arrangements have been made with the Contractors to put these up.

(i) Metal play area gates (Minute 2(i) RG/04/2019)

A quotation for the replacement of the gates has been received. The Clerk will report.

- (j) Fence damage (Minute 2(k) RG/04/2019)
The letter was not sent in view of further information – to consider.
- (k) Recommended tree survey work (Minute 2(m) RG/04/2019)
This work has been completed on Monday, 16th September 2019.
- (l) Former Kemsing Sports' Association tennis courts (Minute 4(b) RG/04/2019)
The two trees outside the perimeter of the court fences have been removed on Monday, 16th September 2019. To consider the rest of the issues:
 - (i) courts need cleaning, weeding, repainting and re-lining
 - (ii) fence repairs
 - (iii) financial assistance for the above

3. **PLAY AREA INSPECTIONS**

- (a) Quarterly play area inspection
The recommended works were done on Monday, 16th September 2019.
- (b) Weekly inspections at Common Field Recreation Ground
- (c) Weekly inspections at Nightingale Road
- (d) Weekly inspections at Barnfield Crescent

4. **NEW MATTERS FOR CONSIDERATION**

- (a) Proposed charity run
A resident is asking permission to use the Common Field Recreation Ground for a 5k charity run for about 100 people (adults and children) to raise funds for the new Scout Hut. The route will start at the old Scout Hut and along the part of the North Downs Way and coming down via Cotmans Ash Lane and along Heaverham Road and back to the Scout hut where refreshments will be served.
- (b) Trees adjacent to Bridleway, Common Field Recreation Ground
Kent County Council's Public Rights of Way Officer received a complaint about overhanging trees and vegetation causing an inconvenience for horses to use the route. Arrangements for clearing the overhanging vegetation should be made.
To also consider comments received from a resident relating to the trees along the Bridleway.
- (c) Trees along bridleway, Common Field Recreation Ground (Section at Southern end from Heaverham Road to approximately half way up the car park)
Advice from an Arboricultural Consultant in September 2017 was that these trees are unsuitable for reductions works. The Committee is asked to consider how to proceed.
- (d) Access onto Common Field Recreation Ground (both gates)
To consider replacing the old worn padlocks with combination locks.
- (e) Coppiced area adjacent to Common Field Recreation Ground (between play area and Church Lane track)
The trees in this area are beginning to grow quite tall. Councillors are asked to consider the recommendation in the report from the Woodland Consultant received in October 2017.

5. **REPORTS FROM COUNCILLORS/CLERK**

- (a) Fairfield Close – collapsed tree
A verbal report will be given at the meeting.

6. **INFORMATION REPORT**

(a) United Football Club – installation of new sets of goal post sockets

To note correspondence in regards to the work (to be carried out by a working party) which involve the goal post sockets to be concreted into the ground.

7. **DATE OF NEXT MEETING**

Wednesday, 27th November 2019.

Signed : *Y. Tredoux*

Position : Parish Clerk

Date : 20th September 2019