

KEMSING PARISH COUNCIL

Clerk's Office, St. Edith Hall, Kemsing, Sevenoaks, Kent, TN15 6NA, Tel : 01732 762841
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RECREATION GROUNDS COMMITTEE

**Notice of a meeting to be held in the Committee Room, St. Edith Hall, Kemsing
on Wednesday, 27th November 2019 at 7.30 pm**

A G E N D A

APOLOGIES:

1. **MINUTES**

To approve the minutes of the meeting held on 25th September 2019, Ref No RG/05/2019.

2. **MATTERS ARISING FROM THE MINUTES**

(a) Common Field Recreation Ground : Youth Shelter (Minute 2(a) RG/05/2019)

At the last meeting it was agreed to monitor the paint condition during the Winter and to review in the Spring.

(b) "No parking" sign at Nightingale Road Recreation Ground (Minute 2(b)) RG/05/2019)

Work is awaited.

(c) Allotment review (Minute 2(c) RG/05/2019)

The Parish Council has approved the draft agreements and the Chairman of the Allotment Holders' Association was invited to a meeting but a response has not yet been received.

(d) Grass surface damage – Barnfield Crescent (Minute 2(d) RG/05/2019)

(i) Installation of "No parking" signs are awaited.

(ii) A site meeting took place on Friday, 15th November with a contractor and quotations have been received for possible parking restrictions. To consider.

(e) Play area equipment cleaning (Minute 2(e) RG/05/2019)

This matter was deferred from the last meeting.

(f) Memorial bench request (Minute 2(f) RG/05/2019)

The family did not consider Nightingale Recreation Ground to be an appropriate site.

(g) Nightingale Road car park (Minute 2(g) RG/05/2019)

A revised quotation has been received. This totalled £1,500 (VAT included). To consider.

Estimates (for inclusion in next year's budget) will be obtained to resurface the whole car park.

(h) Signage for play areas (Minute 2(h) RG/05/2019)

(i) Installation of 'No Climbing' signs for both youth shelters are awaited.

(ii) Installation of the age restriction signs for both play areas is awaited.

(i) Metal play area gates (Minute 2(j) RG/05/2019)

Quotation for replacement gates at both play areas was accepted and work is awaited.

(j) Fence damage (Minute 2(j) RG/05/2019)

Site meeting was held on Friday, 8th November and a revised quotation is awaited.

(k) Former Kemsing Sports' Association tennis courts (Minute 4(l) RG/05/2019)

A meeting is being arranged with the Sir Mark Collett Pavilion Trustees.

- (l) Proposed charity run (Minute 4(a) RG/05/2019)
The Clerk conveyed the Members' comments as agreed at the last meeting by email on 30th September 2019. No response received since.
- (m) Trees adjacent to Bridleway, Common Field Recreation Ground (Minute 4(b) RG/05/2019)
Relevant vegetation clearance is expected to take place on Wednesday, 27th November 2019. The Kent County Council's Public Rights of Way Officer was advised accordingly.
- (n) Trees along bridleway, Common Field Recreation Ground (Section at Southern end from Heaverham Road to approximately half way up the car park) (Minute 4(c) RG/05/2019)
Arrangements for a site meeting have been made.
- (o) Access onto Common Field Recreation Ground (both gates)(Minute 4(d) RG/05/2019)
Replacement of old worn padlocks with combination padlocks will be made.
- (p) Coppiced area adjacent to Common Field Recreation Ground (between play area and Church Lane track) (Minute 4(e) RG/05/2019)
Arrangements for a site meeting have been made.
- (q) United Football Club – installation of new sets of goal post sockets (Minute 6(a) RG/05/2019)
To note response from Football Club.
- (r) Common Field Recreation Ground notice board (Minute 3(b) RG/05/2019)
It was agreed at the last meeting to defer the notice board replacement. To consider.

3. **NEW MATTERS FOR CONSIDERATION**

- (a) Dogs off leads in public places
To consider a request for the Parish Council to inform Recreation Grounds users to have dogs on their leads when exiting the field.
- (b) Request from Kemsing United Football Club – possible football pitch improvements
To consider a request from the Football Club (copy attached for Members only).

4. **PLAY AREA INSPECTIONS**

- (a) Quarterly play area inspection
To note the report and consider recommendations of the inspection conducted on 8th October 2019.
- (b) Weekly inspections at Common Field Recreation Ground
- (c) Weekly inspections at Nightingale Road
- (d) Weekly inspections at Barnfield Crescent

5. **BUDGET 2020/21**

A draft budget for the remainder of 2019/20 and estimate budget for 2020/21 are attached for consideration.

6. **REPORTS FROM COUNCILLORS/CLERK**

7. **INFORMATION REPORT**

8. **DATE OF NEXT MEETING**

Wednesday, 29th January 2020.

Signed : Y. Tredoux
Position : Parish Clerk
Date : 21st November 2019