

KEMSING PARISH COUNCIL

Clerk's Office, St. Edith Hall, Kemsing, Sevenoaks, Kent, TN15 6NA, Tel : 01732 762841

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RECREATION GROUNDS COMMITTEE

Notice of a meeting to be held in the Committee Room, St. Edith Hall, Kemsing on Wednesday, 29th January 2020 at 7.30 pm

A G E N D A

APOLOGIES:

1. **MINUTES**

To approve the minutes of the meeting held on 27th November 2019, Ref No RG/06/2019.

2. **MATTERS ARISING FROM THE MINUTES**

(a) Common Field Recreation Ground : Youth Shelter (Minute 2(a) RG/06/2019)

At the last meeting it was agreed to monitor the paint condition during the Winter and to review in the Spring.

(b) "No parking" sign at Nightingale Road Recreation Ground (Minute 2(b)) RG/06/2019)

As the sign was vandalised, new brackets are required. The Clerk has asked the Contractors to provide the specification of the brackets with the hope that these can be sourced directly from the sign manufacturer.

(c) Allotment review (Minute 2(c) RG/06/2019)

A meeting took place with the Chairman of the Allotment Holders' Association who has been given a copy of both agreements for the Association to consider.

(d) Grass surface damage – Barnfield Crescent (Minute 2(d) RG/06/2019)

(i) "No parking" signs have been installed.

To consider comments received from a resident objecting to the signs.

(ii) Further quotations for preventative measures will be sought.

(e) Play area equipment cleaning (Minute 2(d) RG/06/2019)

Further quotations are being sought.

(f) Nightingale Road car park (Minute 2(g) RG/05/2019)

The quotation of £1,250.00 (VAT not included) to repair the pothole and a section at the entrance to the car park will be accepted.

Resurfacing of the whole car park to be considered at the next budget meeting in November 2020.

(g) Signage for play areas (Minute 2(h) RG/06/2019)

(i) Installation of 'No Climbing' signs for both youth shelters are awaited. Contractor has requested a site visit.

(ii) The age restriction signs for both play areas have been installed.

(h) Metal play area gates (Minute 2(i) RG/06/2019)

Installation of gates is awaited.

(i) Fence damage (Minute 2(j) RG/06/2019)

Revised quotation was within the Parish Council's agreed sum and the Clerk has subsequently accepted the quotation. Work is awaited.

(j) Former Kemsing Sports' Association tennis courts (Minute 2(k) RG/06/2019)

A meeting has been arranged to take place in March.

- (k) Trees adjacent to Bridleway, Common Field Recreation Ground (Minute 2(m) RG/06/2019)
Relevant vegetation clearance was completed on Wednesday, 27th November 2019 and the Kent County Council's Public Rights of Way Officer was advised accordingly. The matter is now concluded.
- (l) Trees along bridleway, Common Field Recreation Ground (Section at Southern end from Heaverham Road to approximately half way up the car park) (Minute 2(n) RG/06/2019)
A quotation for the work was obtained. To consider.
- (m) Access onto Common Field Recreation Ground (both gates)(Minute 2(o) RG/06/2019)
Replacement of old worn padlocks with combination padlocks in progress.
- (n) Coppiced area adjacent to Common Field Recreation Ground (between play area and Church Lane track) (Minute 2(p) RG/06/2019)
The Clerk had asked the Woodland Advisor for further advice. A site meeting is to be arranged.
- (o) Common Field Recreation Ground notice board (Minute 3(b) RG/05/2019)
To consider transferring the responsibility for the notice board to the Facilities Committee.
- (p) Flood lights at the tennis court car park (Minute 6(a) RG/06/2019)
Although a quotation of £400 to repair the lights was accepted, the Contractor advised that it would not be possible to carry out the work without a raised platform. The Clerk had asked for a revised quotation on 18th December 2019 and subsequently chased the Contractor on 15th January 2020 who confirmed that a quotation would be sent – this is still awaited.
- (q) Trees behind the scout hut at the Common Field (Minute 6(b) RG/06/2019)
Clerk is in the process of searching the archive material.

3. **NEW MATTERS FOR CONSIDERATION**

- (a) Tree at the North West edge of the Common Field Recreation Ground
The adjacent property owner indicated during a site visit last year, that this tree is in the ownership of the Parish Council, however, it was subsequently noted that there is a small picket fence and the tree is actually inside this fence.
- (b) Common Field Recreation Ground – two seats on Southern boundary
It has been noted that these two seats have weathered rails. This should be monitored with possible replacement necessary later in the year.

4. **PLAY AREA INSPECTIONS**

- (a) Quarterly play area inspection
The inspection was conducted on Wednesday, 22nd January 2020 and the report is awaited.
- (b) Weekly inspections at Common Field Recreation Ground
- (c) Weekly inspections at Nightingale Road
- (d) Weekly inspections at Barnfield Crescent

5. **REPORTS FROM COUNCILLORS/CLERK**

6. **INFORMATION REPORT**

7. **DATE OF NEXT MEETING**

Wednesday, 25th March 2020.

Signed : Y. Tredoux
Position : Parish Clerk
Date : 23 January 2020