

KEMSING PARISH COUNCIL

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Minutes of an extra-ordinary meeting of the Council held online via Zoom on Wednesday, 9 September 2020 at 10.00 am.

PRESENT: Councillor Mr. D. Bennett (in the Chair)
Councillors Mr. M. Bell, Mrs. J. Chisholm, Mr. C. Connelly, Mr. P. Dillon,
Ms. G. Lloyd, Mrs. M. Roberts, Mrs. R. Wedderburn-Day

IN ATTENDANCE: Mrs. Y. Tredoux (Clerk)

1. **APOLOGIES FOR ABSENCE**

Apologies for absence from Councillors Mr. B. Buttifant, Mr. P. Eaton, Mr. M. Hudson and Dr. P. Walker were received and approved.

2. **DECLARATIONS OF INTERESTS**

There were no declarations of interest received.

3. **VILLAGE CAR PARK AGREEMENT WITH PAROCHIAL CHURCH COUNCIL**

RESOLVED: It was agreed unanimously to extend the current agreement to 31st December 2020, including all the original conditions, to be reviewed at the beginning of December 2020.

4. **RISK ASSESSMENT FOR PARISH COUNCIL FACE-TO-FACE MEETINGS**

Members considered the draft prepared by the Clerk, including various Government advice documents circulated.

A detailed discussion took place, in particular in regards to the latest Government information (published today) which highlighted a serious concern over the nearly four-fold Covid-19 infection rate increase over the past week nationally. Taking into consideration the latest Government advice and warning of further possible restrictions on public gatherings, which was still subject to detailed clarification (and also no clear indication whether or not Parish Council meetings would be subject to those restrictions or new regulations), there was a strong desire not to hold face-to-face Council or Committee meetings for the time being, and, as a result, this steered the discussion into an aspiration to rescind the Council's previous decision of holding face-to-face meetings.

The Chairman explained that in accordance with the Council's Standing Orders (No. 7), a resolution of the Council can only be rescinded within six months if four Members request so, in writing, to the Proper Officer of the Council. Mrs. Chisholm, Mr. Connelly, Ms. Lloyd and Mrs. Wedderburn-Day confirmed their intention to write to the Clerk accordingly.

This would result in an extra-ordinary Parish Council meeting to be called via Zoom. Mr. Bennett asked if this meeting could be held on a date and at a time when all Members were available to attend.

RESOLVED:

- (i) *The risk assessment was approved, subject to two minor amendments. The approved risk assessment would be 'shelved' until such time when face-to-face meetings are resumed.*
- (ii) *The scheduled face-to-face Facilities Committee meeting for Friday, 11 September will now be held via Zoom, as will any other Committee meetings before the next Council meeting.*
- (iii) *The scheduled ordinary face-to-face Parish Council meeting for Wednesday 16 September is cancelled.*
- (iv) *An extra-ordinary Parish Council meeting via Zoom will be arranged towards the end of September 2020 (date to be confirmed) in order to allow all Members to attend, for the Council to consider the proposal to rescind its previous decision to hold face-to-face meetings, in accordance with the Council's Standing Orders.*

Under the Public Bodies (Admission to meetings) Act 1960, the public and representatives of the press were excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

5. PUBLIC CONVENIENCES

Mr. Dillon proposed, seconded by Mrs. Robarts:

“That the Council approves the re-opening of the public conveniences subject to the Facilities Committee approving a risk assessment and putting measures in place to open the facility safely in line with Government advice”.

CARRIED unanimously

Mr. Dillon proposed, seconded by Mr. Bell:

“That the Council gives delegated powers to the Facilities Committee to amend the public conveniences cleaning arrangements, including amendments to employment job description to include Covid-19 measures and procedures”.

CARRIED unanimously

The meeting was reconvened.

6. DATE OF NEXT MEETING

To be confirmed.

The meeting closed at 10.56 am.

Signed by Chairman :

Date :