

KEMSING PARISH COUNCIL

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RECREATION GROUNDS COMMITTEE

To: Members of the Recreation Grounds Committee

You are hereby summoned to attend an online meeting of the Recreation Grounds Committee for the purpose of transacting the following business.

Signed: Y. Tredoux, Parish Clerk, 9 October 2020

AGENDA FOR AN EXTRA-ORDINARY MEETING OF THE RECREATION GROUNDS COMMITTEE TO BE HELD ONLINE VIA ZOOM ON Wednesday, 14 October 2020 at 7.30 pm

During the current Government restrictions the meeting will be taking place online. If any members of the public wish to view and listen to the meeting they should email the Clerk by noon on Tuesday, 13 October 2020.

AGENDA

1. **APOLOGIES FOR ABSENCE**

2. **MINUTES**

To approve the minutes of the meeting held on 11 August 2020, Ref No RG/02/2020.

3. **MATTERS ARISING FROM THE MINUTES**

The following matters arising are deferred to the next meeting:

(a) Common Field Recreation Ground: Youth Shelter (Minute 2(a) RG/01/2020)

DEFERRED: Paint condition to be monitored.

(b) "No parking" sign at Nightingale Road Recreation Ground (Minute 2(b)) RG/01/2020)

DEFERRED: Sign to be replaced. New brackets are required.

(c) Grass surface damage – Barnfield Crescent (Minute 2(d) RG/01/2020)

DEFERRED: To be monitored.

(d) Play area equipment cleaning (Minute 2(e) RG/01/2020)

DEFERRED: To be monitored.

(e) Nightingale Road car park (Minute 2(f) RG/01/2020)

DEFERRED: Resurfacing the car park to be considered at the next budget meeting in November 2020.

(f) Coppiced area adjacent to Common Field Recreation Ground (between play area and Church Lane track) (Minute 2(p) RG/06/2019)

DEFERRED: Site meeting was postponed due to the pandemic. Clerk will arrange a site meeting with the Parish Council's Woodland Advisor.

(g) Trees behind the scout hut at the Common Field (Minute 2(q) RG/01/2020)

DEFERRED: Clerk to search the archive material.

- (h) Common Field Recreation Ground – two seats on Southern boundary
DEFERRED: At the meeting in January 2020 it was noted that these two seats have weathered rails. This should be monitored with possible replacement necessary later in the year.
- (i) Tree at the North West edge of the Common Field Recreation Ground
DEFERRED: The adjacent property owner indicated during a site visit last year, that this tree is in the ownership of the Parish Council, however, it was subsequently noted that there is a small picket fence and the tree is actually inside this fence. Land registry search required to establish the boundary.
- (j) Kemsing Cricket Club – proposal for outdoor cricket net practice facility at the Common Field
DEFERRED: To be considered at the January 2021 meeting.

The following matters arising are for information only:

- (k) Signage for play areas (Minute 2(g) RG/01/2020)
FOR INFORMATION: Response from Insurance Company awaited.
- (l) Metal play area gates (Minute 2(h) RG/01/2020)
FOR INFORMATION: Installation of replacement gates completed. Some issues with the self-closing mechanisms have been reported to the Contractor who will be reviewing this.
- (m) Access onto Common Field Recreation Ground (both gates)(Minute 2(m) RG/01/2020)
FOR INFORMATION: Replacement of old worn padlocks with combination padlocks will be concluded in due course.
- (n) Flood lights at the tennis court car park (Minute 2(p) RG/01/2020)
FOR INFORMATION: A site meeting with an alternative contractor have been arranged to obtain a new quotation.
- (o) Allotment review (Minute 2(c) RG/01/2020)
FOR INFORMATION: Allotment Holders' Association had no objection to the draft agreements which have been signed by the Clerk. Signed agreements to be finalised.
- (p) Policy for use of Kemsing Parish Council's Recreation Grounds by Individuals/Groups/Clubs/Businesses
FOR INFORMATION: Response from the Charity Commission to be sought.

The following matters arising require further consideration:

- (q) Trees along bridleway, Common Field Recreation Ground (Section at Southern end from Heaverham Road to approximately half way up the car park) (Minute 2(l) RG/01/2020)
TO CONSIDER: At the meeting held in January 2020, a quotation for the work was received and noted, however, the specification was slightly different from what the Council requested. Work was delayed as a result of the pandemic. A revised quotation was requested.
- (r) Former Kemsing Sports' Association tennis courts (Minute 2(j) RG/01/2020)
TO CONSIDER: A meeting took place in February 2020 when the discussion focussed on repairing the damage to the tennis court surface caused by a tree root, cutting back the hedge on the North side of the tennis courts, weed treatment around the perimeter of the courts and possible fencing replacement.
- (s) Common Field Recreation Ground notice board (Minute 2(o) RG/01/2020)
TO CONSIDER: The Facilities Committee asked the Recreation Grounds Committee's view on this notice board and whether is it necessary to replace it.

4. PLAY AREA INSPECTION REPORT

Inspection is due to be carried out in October 2020.

5. NEW MATTERS FOR CONSIDERATION

(a) Tree safety survey for Recreation Grounds

TO CONSIDER: Quotation for a tree safety survey on the Common Field Recreation Ground, Barnfield Crescent and Nightingale Road Recreation Ground.

(b) Barnfield Crescent

TO CONSIDER: Request to plant trees and flowering bulbs on Barnfield Crescent.

(c) Nightingale Road Recreation Ground bench request

TO CONSIDER: A resident has asked the Clerk if the Committee would give consideration to install one or two seats/ benches at Nightingale Road Recreation Ground.

(d) Annual Agreements for Sport Clubs – Sevenoaks Town Football Club

TO CONSIDER: Review agreement for Sevenoaks Town Football Club.

6. REPORTS FROM COUNCILLORS/CLERK

(a) Urgent tree work on Common Field Recreation Ground

The Clerk had accepted a quotation totalling £384-00 (VAT included) for the dismantling of a goat willow with a failed stem and a dead silver birch tree. Work to take place on Thursday, 12 October 2020.

7. INFORMATION REPORT

8. DATE OF NEXT MEETING

Wednesday, 11 November 2020.