

KEMSING PARISH COUNCIL

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RECREATION GROUNDS COMMITTEE

To: Members of the Recreation Grounds Committee

You are hereby summoned to attend an online meeting of the Recreation Grounds Committee for the purpose of transacting the following business.

Signed: Y. Tredoux, Parish Clerk, 5 November 2020

AGENDA FOR A MEETING OF THE RECREATION GROUNDS COMMITTEE TO BE HELD ONLINE VIA ZOOM ON Wednesday, 11 November 2020 at 7.30 pm

During the current Government restrictions the meeting will be taking place online. If any members of the public wish to view and listen to the meeting they should email the Clerk by noon on Tuesday, 10 November 2020.

AGENDA

1. **APOLOGIES FOR ABSENCE**

2. **MINUTES**

To approve the minutes of the meetings held on 14 October 2020, Ref No RG/03/2020 and 27 October 2020, Ref No RG/04/2020.

3. **MATTERS ARISING FROM THE MINUTES**

(a) Common Field Recreation Ground: Youth Shelter (Minute 3(a) RG/03/2020)

Monitor: Paint condition.

(b) "No parking" sign at Nightingale Road Recreation Ground (Minute 3(b)) RG/03/2020)

For information: Sign to be replaced.

(c) Grass surface damage – Barnfield Crescent (Minute 3(c) RG/03/2020)

Monitor.

(d) Play area equipment cleaning (Minute 3(d) RG/03/2020)

Monitor.

(e) Nightingale Road car park (Minute 3(e) RG/03/2020)

To consider: Resurfacing of car park.

(f) Coppiced area adjacent to Common Field Recreation Ground (between play area and Church Lane track) (Minute 3(f) RG/03/2020)

For information: Site meeting was postponed due to the pandemic.

(g) Trees behind the scout hut at the Common Field (Minute 3(g) RG/03/2020)

For information: Archive material to be searched.

(h) Common Field Recreation Ground – two seats on Southern boundary (Minute 3(h) RG/03/2020)

Monitor: Two seats with weathered rails.

- (i) Tree at the North West edge of the Common Field Recreation Ground (Minute 3(i) RG/03/2020)
For information: Land registry search required to confirm the boundary and the Parish Council's assumption that this tree is not in the Parish Council's ownership.
- (j) Kemsing Cricket Club – proposal for outdoor cricket net practice facility at the Common Field (Minute 3(j) RG/03/2020)
For information: Deferred to January 2021 meeting.
- (k) Signage for play areas (Minute 3(k) RG/03/2020)
To receive and update from Insurance Company.
- (l) Metal play area gates (Minute 2(l) RG/03/2020)
For information: Installation of replacement gates completed. Some issues with the self-closing mechanisms have been reported to the Contractor who will be reviewing this, including replacement of one of the springs with a new one.
- (m) Access onto Common Field Recreation Ground (both gates)(Minute 2(m) RG/03/2020)
For information: Replacement of old worn padlocks with combination padlocks has begun and will be concluded in due course.
- (n) Flood lights at the tennis court car park (Minute 2(n) RG/03/2020)
For information: A site meeting with an alternative contractor has taken place and a quotation was received. A second site visit has been arranged for Monday, 9th November with another contractor.
- (o) Allotment review (Minute 2(o) RG/03/2020)
For information: Allotment Holders' Association had no objection to the draft agreements which have been signed by the Clerk. Signed agreements to be finalised.
- (p) Policy for use of Kemsing Parish Council's Recreation Grounds by Individuals/Groups/Clubs/Businesses (Minute 2(p) RG/03/2020)
For information: Response from the Charity Commission awaited.
- (q) Trees along bridleway, Common Field Recreation Ground (Section at Southern end from Heaverham Road to approximately half way up the car park) (Minute 2(q) RG/03/2020)
To consider: A revised quotation was requested.
- (r) Former Kemsing Sports' Association tennis courts (Minute 2(r) RG/03/2020)
For information: A quotation to remove tree root and remedial work to the tarmac surface as well as trimming hedge on the North side of the tennis courts is being obtained.
- (s) Tree safety survey for Recreation Grounds (Minute 5(a) RG/03/2020)
For information: The survey will take place before the end of November 2020.

4. **PLAY AREA INSPECTION REPORT**

To consider: Recommendations of inspection carried out on 27 October 2020.

5. **BUDGET**

To consider: Budget for the remainder of 2020/21 and estimate for 2021/22.

6. **REPORTS FROM COUNCILLORS & CLERK**

7. **DATE OF NEXT MEETING**

Wednesday, 27 January 2021